

Academic Arts High School School Board Meeting Agenda

Tuesday, March 21, 2023 | 5:00 pm | Academic Arts High School Room 123
Participation Remotely Via Google Meet

Agenda

- 1. Call to Order:**
- 2. Conflict of Interest Check:**
- 3. Approval of March 21, 2023 Agenda:**
- 4. Approval/Rejection of February 28, 2023 Minutes:**
- 5. Public Comments:**
- 6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)**
 - a. **Approval/Rejection of February 2023 financial report**
 - b. **Approval/Rejection of February 2023 disbursements**
- 7. Ex Officio Report: (Davi Hicks)**
- 8. Student Data Report (Josh MacLachlan)**
- 9. Strategic Items:**
 - a. Updates on Reauthorization Evaluation from Authorizer
 - b. Updates from “Community-Teacher Association”
- 10. Action Items:**
 - a. Approve/Reject updates to policies relevant to board oversight of school leader(s)
(Third Reading)
 - b. Approve/Reject updates to policies relevant to updates in school’s behavior system (Third Reading)
 - c. Approve/Reject updates to dress code policy (Third Reading)
 - d. Approve/Reject background check policy (Tabled from March meeting)
 - e. Approve/Reject/Table updates to school calendar: moving ends of quarters 3 and 4 back one week to account for prior approved extension to school year.
 - f. Acknowledgement of Resignation of Rachael McNamara
- 11. Adjourn:**

Academic Arts High School School Board Meeting Agenda

Tuesday, February 28, 2023 | 5:00 pm | Academic Arts High School Room 123
Participation Remotely Via Google Meet

Agenda

Board Members Present:

In-person: Josh MacLachlan, David Gunderman

Online: David Massey, Amber Nelson

Board Members Absent: Christy Dickinson, Rachael McNamara

Others Present: Nate Winter (CLA), Sara Franklin (Parent)

1. Call to Order:

- a. Josh MacLachlan calls meeting to order at 5:01 pm

2. Conflict of Interest Check:

- a. None to note

3. Approval of February 28, 2023 Agenda:

- a. Josh MacLachlan motions to approve the February 28, 2023 agenda with the addition of item 10g, approval of new bank signers, and “changing the date from February 21” to “February 28”. David Gunderman seconds.
- b. Discussion:
 - i. Shoua Yang and Josh MacLachlan currently signers. Davi Hicks (administrator) and Angela Yoswa (Administrative Manager) need to be signers for official banking business with the school.
 1. Josh gets pulled from classes to deal with bank emergencies
 2. Should fall on administrative staff
- c. Motion passes with following votes:
 - i. David Gunderman - Aye
 - ii. Josh MacLachlan - Aye
 - iii. Amber Nelson - Aye
 - iv. David Massey - Aye

4. Approval/Rejection of January 17, 2023 Minutes:

- a. Josh MacLachlan motions to approve the January 17, 2023 minutes. David Gunderman seconds.
- b. Discussion:
 - i. No further discussion
- c. Motion passes with following votes:
 - i. David Gunderman - Aye
 - ii. Josh MacLachlan - Aye
 - iii. Amber Nelson - Aye
 - iv. David Massey - Aye

5. Public Comments:

- a. Sara Franklin Strum: Would like to get introduction to administration
 - i. Davi Hicks: working with student senate on a parent night to get a meet and greet for parents.

6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)

- a. **Approval/Rejection of January 2023 financial report**
 - i. Josh MacLachlan motions to approve the January 2023 financial report. David Gunderman seconds.
 - ii. Discussion:
 - 1. ADM
 - a. Current Approved Budget: 110
 - b. Current School Enrollment: 116
 - c. Current Average ADM: 109.38
 - d. Variance: +6
 - 2. Cash on hand at end of January: \$491K, \$6k decrease from prior

month. Current fund balance at \$523,422

3. % of the way through the year.
 - a. Revenues at 56% of budget.
 - b. Expenditures at 56% of budget
4. Items of importance:
 - a. Revising budget to be approved before year end
 - i. Expecting to update expenses that rolled over from prior year budgets
 - ii. Expecting to true up salaries, benefits, and ESSER awards
 - iii. May adjust ADM depending on Enrollment
 - b. W2s & 1099s were submitted
 - c. ADSIS grant due on Friday
 - i. Award for providing SEL support

iii. Motion passes with following votes:

1. David Gunderman - Aye
2. Josh MacLachlan - Aye
3. Amber Nelson - Aye
4. David Massey - Aye

b. Approval/Rejection of January 2023 disbursements

i. Josh MacLachlan motions to approve the January 2023 disbursements.

David Massey seconds.

ii. Discussion:

1. "DEMCO" - Last of FIN 160
2. "Abdo" - Auditing services

3. “Lenovo” - One time purchase for chromebooks
 4. “Inver Grove Ford” - School did not complete paperwork properly and van was repossessed. Dealership worked with school to buy out rest of lease to maintain equity and use toward future lease.
- iii. Motion passes with following votes:
1. David Gunderman - Aye
 2. Josh MacLachlan - Aye
 3. Amber Nelson - Aye
 4. David Massey - Aye

7. Ex Officio Report: (Danyelle Bennett & Davi Hicks)

a. School events:

- i. Conferences were February 16th
 1. Davi met with parents.
 2. CTA had table at conferences.
- ii. February 22-24 trip to Wolf Ridge ELC
 1. Canceled due to weather. Had to use rest of e-learning days.
 2. Trip postponed to June 7-9.

b. Committee Updates:

- i. Jay Squad: Meeting weekly to identify issues needing addressing and providing recommendations to Davi
- ii. TPS: Meeting twice per month on Fridays
- iii. Personnel:
 1. Interviewing social worker candidate. Using contracted service.
Will also include an intern.
 2. Shoua Yang, administrative manager, resignation

- a. Angela Yowsa filing role
 - b. Sage Lindusky (para) taking over front desk duties
- iv. Behavior:
 - 1. Bathroom continues to be main behavior issue
- v. Finance:
 - 1. Davi researching ways to incentivize full licensure
 - a. Allows for staff to enter education field on a variance
 - b. Incentivizes staying in the field
- vi. Nutrition:
 - 1. Payment system in use
 - 2. Neighborhood (SSP nonprofit): may be partnering with school to provide food for school
 - 3. Everymeal (Organization Fighting Child Hunger): School is on waiting list.
 - 4. However: new legislation allows schools that are part of FFRLP to get free food for all students. Reporting requirements will be a factor affecting whether or not school goes back to FFRLP
- vii. Marketing (Finance): No updates
- viii. Enrollment (Finance):
 - 1. 2 students in PSEO, so compensating with increasing maximum enrollment to 120
 - 2. Enrollment as of at 120
- ix. Curriculum:
 - 1. Using A,B,C,D, NC grading
- x. SpEd:

1. Continuing child find process
2. IEPs approaching 50. ~6 student currently being evaluated for SpEd services.

xi. DEI:

1. Surveys:
 - a. LGBTQ survey sent out this week
 - b. BIPOC survey sent out earlier in the year
 - c. Data being reviewed to inform teaching/reteaching needed to support all students in our school

xii. Jay Squad:

1. Continuing to meet weekly
2. Purpose: identify issues and make recommendations

8. Student Data Report (Josh MacLachlan)

a. Academic Measures

i. Review Fall NWEA Achievement data

1. Trends noticed in NWEA data from fall testing:
 - a. Of 4 tests, those taken later have far fewer valid tests.
 - b. Testing isolated to two main days. Should adjust how test are conducted so students don't get burned out.
 - c. Idea: Lean on advisory time. Link completing testing (valid test results) to the extra advisory credit.
2. Sara Franklin: Questions about having testing linked to grades
 - a. Josh: NWEA testing is a very useful tool but only if we get valid results. It can help staff and students understand their areas of strength and growth.
3. Amber Nelson: How will this data be used to help students?
 - a. Possibilities
 - i. Inform which students to provide focused help for on Wednesdays

- b. Environmental Education Measures
 - i. Updated in gradebook. Will report to board in March meeting

9. Strategic Items:

- a. Updates on Reauthorization Evaluation from Authorizer
 - i. Davi in constant contact with authorizer to finalize requirements for reauthorization
 - ii. A-GAME: Working with school for next 12 weeks (Wednesdays 12:30-1:30)
- b. Updates from “Community-Teacher Association”
 - i. No current updates
 - ii. Amy Heikenen (parent) took over as leader.
 - iii. No meetings planned at the moment
 - iv. David Gunderman: CTA’s presence at conference was great
 - v. Davi Hicks offers to meet with CTA either formally or informally
- d. Review policies relevant to board oversight of school leader(s) (Second Reading)
 - i. Update title from “TPS Committee” to “TPS Administrator”
 - ii. Identify role as employee of the board
- e. Review dress code policy (Second Reading)
 - i. Current policy is vague
 - ii. Update provides more specificity about dress code
- f. Review policies relevant to updates in school’s behavior system (Second Reading)
 - i. Leaning on restorative practices
 - 1. Don’t have ISS
 - 2. Don’t have extensive “behavior Staff”
 - 3. Need diverse continuum of restorative consequences
 - ii. Need more clarity and enforceability of off campus lunch privileges (“5 strikes” with continual restorative meetings).

10. Action Items:

- a. Approve/Reject walkout policy (Third Reading)
 - i. Josh MacLachlan motions to approve the walkout policy. David Gunderman seconds.
 - ii. Discussion:

1. Clarifies expectations
 2. Holds students accountable for safety
 3. Holds school accountable for ensuring student voice is center to mission.
 4. Was initially drafted before TPS administrator position was established. References to “Jay Squad” should be replaced with “Dean of Students and/or TPS administrator”
- iii. Josh MacLachlan rescinds and remotions to approve walkout policy with updating references to the “Jay Squad” to “Dean of students and/or TPS administrator”. David Gunderman seconds..
- iv. Discussion
1. No further discussion
- v. Motion passes with following votes:
1. David Gunderman - Aye
 2. Josh MacLachlan - Aye
 3. Amber Nelson - Aye
 4. David Massey - Aye
- b. Approve/Reject background check policy (Tabled from December meeting)
- i. Josh MacLachlan motions to approve the background check policy. David Gunderman seconds.
 - ii. Discussion:
 1. Updated language not included.
 2. Suggest table to March meeting
 - iii. Josh MacLachlan rescinds motion. Tabled to march meeting
- c. Approve/Reject/Table land acknowledgement statement (Third Reading)

- i. Tabled until update from DEI committee
 - ii. Will not be on future agendas until update received
- d. Approve/Reject change of IOwA from Shoua Yang to Davi Hicks
 - i. Josh MacLachlan motions to approve the change of the school IOwA from Shoua Yang to Davi Hicks. David Gunderman seconds.
 - ii. Discussion:
 - 1. Shoua Yang resigned
 - 2. Need new IOwA.
 - 3. Davi Hicks as TPS Administrator is most appropriate role for IOwA.
 - iii. Motion passes with following votes:
 - 1. David Gunderman - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Amber Nelson - Aye
 - 4. David Massey - Aye
- e. Approve/Reject/Table administrator calendar
 - i. Josh MacLachlan motions to approve the administrator calendar. David Gunderman seconds.
 - ii. Discussion:
 - 1. Different in-service day expectations for TPS Administrator
 - 2. Specific non-duty days would be submitted to board before summer starts (board meeting before end of school year).
 - iii. Motion passes with following votes:
 - 1. David Gunderman - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Amber Nelson - Aye

4. David Massey - Aye

f. Approve/Reject/Table updates to school calendar

- i. Josh MacLachlan motions to approve updates to the school calendar.

David Gunderman seconds.

ii. Discussion:

1. School used up all e-learning days due to weather allowed. Had to call full snow day on 2/24/23. Had no buffer built in in updated calendar. Need to extend school year from 6/7 to 6/9. This builds in 1 extra snow day. Any more than 1 snow day will require further update to school calendar.
2. Also need to formally add 3/7 as “Virtual Learning” for non ACT students. ACT testing this day. Any “Virtual Learning” days for any set of students need to be in the board approved calendar.
3. Future calendars must include:
 - a. 3-4 buffer days, beyond the 5 e-learning days that are allowed, to account for conditions when school needs to close for weather or other reasons.
 - b. Any “virtual learning” days clearly identified

iii. Motion passes with following votes:

1. David Gunderman - Aye
2. Josh MacLachlan - Aye
3. Amber Nelson - Aye
4. David Massey - Aye

Sara Franklin asks about last day of quarter: Still says 6/2. Should be updated. Will review this update in March meeting.

Sara Franklin asks for clarity on after lunch on Wednesdays. Many parents don't know that their students can stay until 3:20. Davi will send weekly updates and reminders on all communication modes (parent square, text, website, social media, etc.). Josh MacLachlan suggests some staff greet parents picking students up after lunch to remind them that their students can stay until 3:20

- g. Approve/Reject updates to bank signers
 - i. Josh MacLachlan motions to approve updates of bank signers from Shoua Yang to Davionna Hicks and Angela Yoswa. David Gunderman seconds.
 - ii. Discussion:
 - 1. Josh Maclachlan reiterates details discussed in discussion for approval of 2/28/23 agenda.
 - iii. Motion passes with following votes:
 - 1. David Gunderman - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Amber Nelson - Aye
 - 4. David Massey - Aye

Amber Nelson: reminder that emergency SNAP benefits are ending in April. School can educate families and send out info to families. Davi Hicks and Amber Nelson will connect.

11. Adjourn:

- a. David Gunderman motions to adjourn meeting at 7:15 pm



- February 2023 -
Financial Statements

Prepared By:
Nate Winter



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Academic Arts High School Executive Summary

To accompany the February 2023 financial statements, as presented to the School Board

** As of month-end, 67% of the year was complete

Enrollment

- Current Approved Budget: 110
- Current School Enrollment: 120
- Current Average ADM: 110.56
- Variance: 10

Statement of Activities

Cash at the end of February was \$496K, which is a \$5K increase from the prior month. The current year estimated state receivable that is owed to the School through month end was \$157K. The prior year state receivable owed to the school is at \$19K.

The beginning fund balance for the year is \$523,422.

Schedule of Budget and Actual Revenue and Expenses

The % of Budget column is where the School was for the month of February:

- Revenues for the month were at 65% of budget:
 - Two IDEAS payments on the 15th and 30th.
 - Normally monthly deposits
 - Holdback included
- Expenditures for the month were at 63% of budget:
 - Normal monthly payments of rent, benefits, contracted services, and supplies went out
 - Yearly PD trip

Other Items of Importance

- AAHS and CLA are currently in the process of putting together a working revised budget draft.
- The auditors are currently working on a 990 draft for the boards approval. The 2022 990 needs to be submitted by 5/15/23.

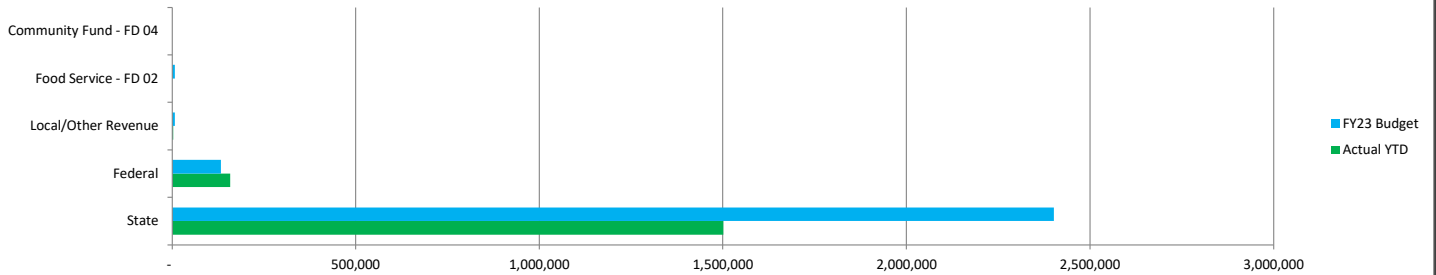
Academic Arts High School Financial Dashboard

February 2023 67% of School Year Complete

REVENUE

<u>Total Revenue this Month</u> \$169,712	<u>Total Revenue YTD</u> \$1,662,670	<u>Budgeted Revenue FY23</u> \$2,549,167	<u>% of Revenue Budget</u> 65%
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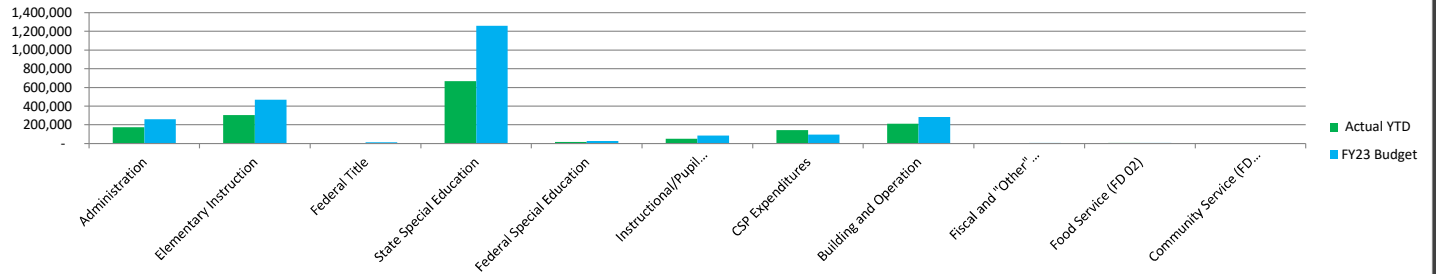
Revenue - Actual vs. Budget



EXPENSE

<u>Total Expense this Month</u> \$164,560	<u>Total Expense YTD</u> \$1,569,543	<u>Budgeted Expense FY23</u> \$2,501,281	<u>% of Expense Budget</u> 63%
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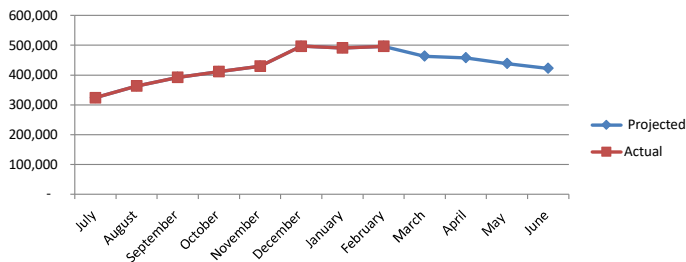
Expense - Actual vs. Budget



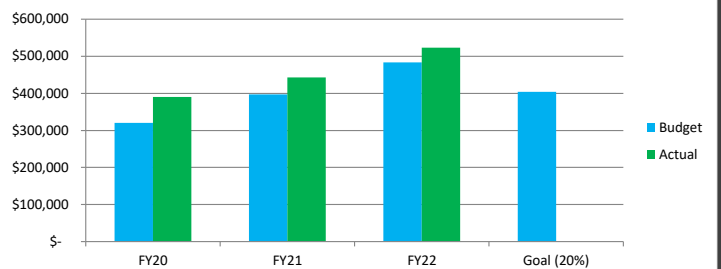
BALANCE SHEET

<u>Cash at End of Month</u> \$496,084	<u>Cash at End of Prior Month</u> \$490,933	<u>Beginning Fund Balance - FY23</u> \$523,422	<u>Budgeted Fund Balance - End of FY23</u> \$571,307
<u>Cash at Beginning of Year</u> \$269,421	<u>Projected Cash Balance- End of FY23</u> \$422,283	<u>Fund Balance at Month End</u> \$616,548	<u>Long-Term Fund Balance Goal (20%)</u> \$403,831

Cash Flow Projection



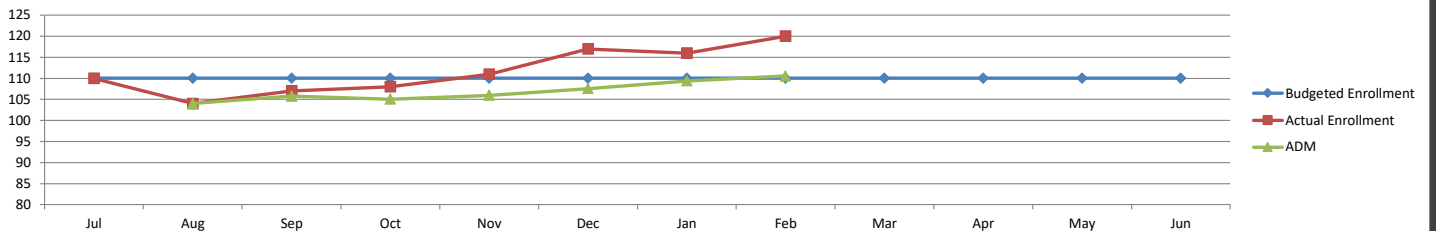
Fund Balance - Budget vs. Actual



ENROLLMENT

<u>Actual Enrollment at Month End</u> 120	<u>Budgeted Enrollment</u> 110	<u>Actual ADM - YTD</u> 111	<u>Actual vs. Budgeted Enrollment Variance</u> 10
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Actual vs. Budgeted Enrollment



No assurance is provided on these financial statements and supplementary information. See selected information.

Academic Arts High School

Comparative Balance Sheet - All Funds

As of February 2023

	Current Month	Prior Month	\$ Change	Audited	YTD \$ Change
	2/28/2023	1/31/2023		6/30/2022	
ASSETS:					
Current Assets:					
Cash	496,084	490,933	5,151	269,421	226,664
Accounts Receivable	-	-	-	-	-
Due from MDE - Prior Year Receivable	18,572	22,490	(3,918)	-	18,572
Due from MDE - Current Year Estimate	156,729	90,878	65,851	318,272	(161,543)
Due from Federal	65,838	65,349	489	69,633	(3,795)
Prepays	9,976	9,976	(0)	30,314	(20,338)
Total Current Assets	747,199	679,626	67,573	687,639	59,560
Capital Assets:					
Buildings and Equipment	-	-	-	-	-
Less: Accumulated Depreciation	-	-	-	-	-
Total Net Capital Assets	-	-	-	-	-
TOTAL ASSETS	747,199	679,626	67,573	687,639	59,560
LIABILITIES:					
Current Liabilities:					
Salaries Payable	127,964	111,969	15,996	119,008	8,956
Accounts Payable	-	-	0	9,571	(9,571)
Payroll Liabilities	2,687	5,365	(2,678)	35,639	(32,952)
Other Liabilities	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
Line of Credit	-	-	-	-	-
Total Current Liabilities	130,651	117,334	13,317	164,218	(33,567)
FUND BALANCE					
Beginning Fund Balance as of July 1, 2022	523,422	523,422	-	442,749	
Net Income, FY2023 to Date	93,126	38,871	54,256	80,673	12,454
Ending Fund Balance	616,548	562,293	54,255	523,422	93,126
TOTAL FUND BALANCE	616,548	562,293	54,255	523,422	93,126
TOTAL LIABILITIES AND FUND BALANCE	747,199	679,626	67,573	687,639	59,560

No assurance is provided on these financial statements and supplementary information. See selected information.

Academic Arts High School

Balance Sheet

As of February 2023

	ALL FUNDS	<i>General Fund</i>	<i>Food Service</i>	<i>Community Fund</i>	<i>Capital Assets</i>
	Total	FD 01	FD 02	FD 04	FD 98
ASSETS:					
Current Assets:					
Cash	496,084	500,482	(4,398)	-	-
Accounts Receivable	-	-	-	-	-
Due from MDE - Prior Year Receivable	18,572	18,572	-	-	-
Due from MDE - Current Year Estimate	156,729	156,729	-	-	-
	-	-	-	-	-
Due from Federal	65,838	65,838	-	-	-
Prepays	9,976	9,976	-	-	-
Total Current Assets	747,199	751,597	(4,398)	-	-
Capital Assets					
Buildings and Equipment (Less) Depreciation					
Total Net Capital Assets	-				-
TOTAL ASSETS	747,199	751,597	(4,398)	-	-
LIABILITIES:					
Current Liabilities:					
Salaries Payable	127,964	127,964	-	-	-
Accounts Payable	-	-	-	-	-
Payroll Liabilities	2,687	2,687	-	-	-
Other Liabilities	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
Line of Credit	-	-	-	-	-
Total Current Liabilities	130,649	130,651	-	-	-
FUND BALANCE					
Beginning Fund Balance as of July 1, 2022	523,422	523,422	-	-	-
Net Income, FY 2023 to Date	93,126	97,524	(4,398)	-	-
Ending Fund Balance	616,548	620,946	(4,398)	-	-
Investment in Capital Assets	-				-
TOTAL LIABILITES AND FUND BALANCE	747,199	751,597	(4,398)	-	-

Academic Arts High School

Income Statement - Variance

As of February 2023

67% of Fiscal Year 2022-2023 Complete

Approved

6/22/2022

	YTD Actual	YTD Budget	YTD Variance	FY23 Original Budget	% of Budget
FUND 01					
DISTRICT REVENUE - GENERAL FUND					
Local & Other	2,877	4,934	(2,056)	7,400	39%
State - Gen. Ed. Aid	769,513	706,678	62,835	1,060,017	73%
State - Special Education/ADSSIS	557,199	764,398	(207,199)	1,146,598	49%
State - Lease Aid	-	115,632	(115,632)	173,448	0%
State - Other	18,128	14,145	3,983	21,218	85%
Estimated State Holdback Recognized	156,729	-	-	-	N/A
PY Over/Under Accrual	-	-	-	-	N/A
Federal - ESSER	129,017	-	129,017	94,413	137%
Federal - COVID-19 Testing Grant	13,069	-	13,069	-	0%
Federal - Title	-	9,049	(9,049)	13,574	0%
Federal - Special Ed.	16,137	16,667	(530)	25,000	65%
TOTAL DISTRICT REVENUE - GENERAL FUND	1,662,670	1,631,503	31,167	2,541,667	65%
DISTRICT EXPENDITURES - GENERAL FUND					
Administration & District Support Services					
Salary & Benefits	72,754	78,279	(5,525)	117,418	62%
Purchased Services	78,474	70,000	8,474	105,000	75%
Supplies & Equipment	7,449	12,000	(4,551)	18,000	41%
Other Fees	15,934	11,673	4,261	17,510	91%
Total Administration & District Support Expenditures	174,612	171,952	2,660	257,928	68%
Instructional Expenditures					
Salary & Benefits	280,867	289,571	(8,704)	434,356	65%
Purchased Services	6,985	9,270	(2,285)	13,905	50%
Supplies & Equipment	15,863	14,333	1,530	21,500	74%
Other Fees	-	-	-	-	0%
Total Instructional Expenditures	303,715	313,174	(9,459)	469,761	65%
Federal Title					
Salary & Benefits	-	-	-	-	0%
Purchased Services	-	5,716	(5,716)	8,574	0%
Supplies & Equipment	-	3,333	(3,333)	5,000	0%
Other Fees	-	-	-	-	0%
Total Federal Title Expenditures	-	9,049	(9,049)	13,574	0%
State Special Education					
Salaries/Wages and Benefits	619,211	782,346	(163,135)	1,173,519	53%
Purchased Services	19,423	27,467	(8,044)	41,200	47%
Supplies & Equipment	-	3,333	(3,333)	5,000	0%
Transportation	26,753	25,406	1,347	38,109	70%
Other Fees	-	-	-	-	0%
Total State Special Education Expenditures	665,387	838,552	(173,165)	1,257,828	53%
Federal Special Education/CEIS					
Salaries/Wages and Benefits	-	-	-	-	0%
Purchased Services	4,484	10,000	(5,516)	15,000	30%
Supplies & Equipment	11,653	6,667	4,986	10,000	117%
Other Fees	-	-	-	-	0%
Total Federal Special Education Expenditures	16,137	16,667	(530)	25,000	65%

No assurance is provided on these financial statements and supplementary information. See selected information.

	YTD Actual	YTD Budget	YTD Variance	FY23 Original Budget	% of Budget
Instructional/Pupil Support					
Salary & Benefits	41,170	41,170	-	61,755	67%
Purchased Services	10,015	14,333	(4,318)	21,500	47%
Supplies & Equipment	-	-	-	-	0%
Other Fees	-	-	-	-	0%
Total Instructional Support Expenditures	51,185	55,503	(4,318)	83,255	61%
ESSER/COVID19 Funding					
ESSER	129,017	62,942	66,076	94,412	137%
COVID19 Testing Grant	13,069	-	13,069	-	0%
Total Instructional Support Expenditures	142,086	62,942	79,145	94,412	150%
Building & Operations					
Salaries/Wages and Benefits	-	-	-	-	0%
Purchased Services	46,831	45,634	1,197	68,450	68%
Facilities Lease	138,011	138,011	(0)	207,017	67%
Supplies & Equipment	27,181	200	26,981	300	9060%
Other Fees	-	5,837	(5,837)	8,755	0%
Total Building & Operations Expenditures	212,023	189,682	22,341	284,522	75%
Fiscal & Other Fixed Cost Programs					
Purchased Services	-	-	-	-	0%
Transfers to Other Funds	-	7,500	-	7,500	0%
Total Fiscal & Other Fixed Cost Programs Expend.	-	7,500	(7,500)	7,500	78%
TOTAL DISTRICT EXPENDITURES - GENERAL FUND	1,565,145	1,665,021	(99,875)	2,493,781	63%
GENERAL FUND (01) - NET INCOME	97,524	(33,519)	131,043	47,886	
FUND 02					
DISTRICT REVENUE - FOOD SERVICE FUND					
Local & Other	-	-	-	-	0%
State	-	-	-	-	0%
Federal	-	-	-	-	0%
Transfers from Other Funds	-	5,000	(5,000)	7,500	0%
TOTAL DISTRICT REVENUE - FOOD SERVICE FUND	-	5,000	(5,000)	7,500	0%
DISTRICT EXPENDITURES - FOOD SERVICE FUND					
Salaries/Wages and Benefits	-	-	-	-	0%
Purchased Services	4,398	5,000	(602)	7,500	59%
Supplies & Equipment	-	-	-	-	0%
TOTAL DISTRICT EXPENDITURES - FOOD SERVICE FUND	4,398	5,000	(602)	7,500	59%
FOOD SERVICE FUND (02) - NET INCOME	(4,398)	-	(4,398)	-	
TOTAL REVENUES - ALL FUNDS	1,662,670	1,636,503	26,167	2,549,167	65%
TOTAL EXPENDITURES - ALL FUNDS	1,569,543	1,670,021	(100,477)	2,501,281	63%
NET INCOME (LOSS) - ALL FUNDS	93,126	(33,519)	126,645	47,886	
Beginning Fund Balance 7/1/2022	523,422			523,422	
Ending Fund Balance	616,548			571,307	

No assurance is provided on these financial statements and supplementary information. See selected information.

**Academic Arts High School
February 2023 Payment Register**

District #	Payment #	Bank	Check #	Pay Type	Payment Date	Vendor #	Vendor	Curr	Amount	Financials
4119	10201	AB		WX	2/28/2023	1313	Amazon	USD	\$ 21.99	Instructional S&E
4119	10202	AB		WX	2/28/2023	1368	HOLIDAY STATIONSTORES, LLC	USD	\$ 63.95	State SPED Transportation
4119	10203	AB		WX	2/28/2023	1368	HOLIDAY STATIONSTORES, LLC	USD	\$ 60.84	State SPED Transportation
4119	10204	AB		WX	2/28/2023	1570	Marathon Gas Station	USD	\$ 60.01	State SPED Transportation
4119	10205	AB		WX	2/28/2023	1570	Marathon Gas Station	USD	\$ 69.92	State SPED Transportation
4119	10206	AB		WX	2/28/2023	1575	Southview Office CenterLLC	USD	\$22,684.29	B/O Leases & PS
4119	10207	AB		WX	2/28/2023	1778	Teacherspay teachers	USD	\$ 6.16	Instructional S&E
4119	10208	AB		WX	2/28/2023	1778	Teacherspay teachers	USD	\$ 4.27	Instructional S&E
4119	10209	AB		WX	2/28/2023	1778	Teacherspay teachers	USD	\$ 4.29	Instructional S&E
4119	10210	AB		WX	2/28/2023	1778	Teacherspay teachers	USD	\$ 4.29	Instructional S&E
4119	10211	AB		WX	2/28/2023	1833	Old National Bank	USD	\$ 0.03	Admin Purchased Services
4119	10212	AB		WX	2/28/2023	1883	Alerus	USD	\$ 97.44	Payroll Liabilities
4119	10213	AB		WX	2/28/2023	1883	Alerus	USD	\$ 50.00	Payroll Liabilities
4119	10214	AB		WX	2/28/2023	1883	Alerus	USD	\$ 97.44	Payroll Liabilities
4119	10215	AB		WX	2/28/2023	1885	FORD CREDIT	USD	\$ 697.19	State SPED Transportation
4119	10216	AB		WX	2/28/2023	1886	TRA	USD	\$ 5,576.18	Payroll Liabilities
4119	10217	AB		WX	2/28/2023	1886	TRA	USD	\$ 5,678.34	Payroll Liabilities
4119	10218	AB		WX	2/28/2023	1887	PERA	USD	\$ 2,706.56	Payroll Liabilities
4119	10219	AB		WX	2/28/2023	1887	PERA	USD	\$ 2,538.93	Payroll Liabilities
4119	10220	AB		WX	2/28/2023	1888	IRS	USD	\$11,727.61	Payroll Liabilities
4119	10221	AB		WX	2/28/2023	1888	IRS	USD	\$12,073.22	Payroll Liabilities
4119	10222	AB		WX	2/28/2023	1889	MN Dept of Revenue	USD	\$ 1,929.47	Payroll Liabilities
4119	10223	AB		WX	2/28/2023	1889	MN Dept of Revenue	USD	\$ 1,968.48	Payroll Liabilities
4119	10224	AB		WX	2/28/2023	1924	Skyroam, INC	USD	\$ 99.00	Admin Purchased Services
4119	10225	AB		WX	2/28/2023	1924	Skyroam, INC	USD	\$ 99.00	Admin Purchased Services
4119	10226	AB		WX	2/28/2023	1924	Skyroam, INC	USD	\$ 99.00	Admin Purchased Services
4119	10227	AB		WX	2/28/2023	2040	LA Fitness	USD	\$ 37.66	Instructional PS
4119	10228	AB		WX	2/28/2023	2040	LA Fitness	USD	\$ 37.66	Instructional PS
4119	10229	AB		WX	2/28/2023	2040	LA Fitness	USD	\$ 37.66	Instructional PS
4119	10230	AB		WX	2/28/2023	2040	LA Fitness	USD	\$ 43.04	Instructional PS
4119	10231	AB		WX	2/28/2023	2046	Texas State Disbursement Unit	USD	\$ 211.50	Payroll Liabilities
4119	10232	AB		WX	2/28/2023	2046	Texas State Disbursement Unit	USD	\$ 211.50	Payroll Liabilities
4119	10233	AB		WX	2/28/2023	1856	CliftonLarsonAllen LLP	USD	\$ 4,994.00	Admin Purchased Services
4119	10233	AB		WX	2/28/2023	1856	CliftonLarsonAllen LLP	USD	\$ 5,012.79	Admin Purchased Services
4119	10233	AB		WX	2/28/2023	1856	CliftonLarsonAllen LLP	USD	\$ 5,141.70	Admin Purchased Services
4119	10234	AB		WX	2/28/2023	1290	Lowes	USD	\$ 18.98	B/O Supplies & Equipment
4119	10235	AB		WX	2/28/2023	1307	Walmart	USD	\$ 68.16	Instructional S&E
4119	10236	AB		WX	2/28/2023	1348	target	USD	\$ 34.08	Admin Supplies & Equipment
4119	10237	AB		WX	2/28/2023	1349	Chipotle	USD	\$ 109.29	Admin Supplies & Equipment
4119	10238	AB		WX	2/28/2023	1611	Goodwill	USD	\$ 75.89	Instructional S&E

No assurance is provided on these financial statements and supplementary information. See selected information.

4119	10239	AB	WX	2/28/2023	1923	Padlet	USD \$	9.99	Admin Supplies & Equipment
4119	10240	AB	WX	2/28/2023	2057	Days Inn- Mankato	USD \$	133.20	Title II PD
4119	10241	AB	WX	2/28/2023	2057	Days Inn- Mankato	USD \$	133.20	Title II PD
4119	10242	AB	WX	2/28/2023	2057	Days Inn- Mankato	USD \$	133.20	Title II PD
4119	10243	AB	WX	2/28/2023	2057	Days Inn- Mankato	USD \$	133.20	Title II PD
4119	10244	AB	WX	2/28/2023	2057	Days Inn- Mankato	USD \$	133.20	Title II PD
4119	10245	AB	WX	2/28/2023	2057	Days Inn- Mankato	USD \$	133.20	Title II PD
4119	10246	AB	WX	2/28/2023	2057	Days Inn- Mankato	USD \$	133.20	Title II PD
4119	10247	AB	WX	2/28/2023	2057	Days Inn- Mankato	USD \$	133.20	Title II PD
4119	10248	AB	WX	2/28/2023	2058	Sportsman Guide	USD \$	517.87	Instructional S&E
4119	10249	AB	WX	2/28/2023	1324	Teachers on Call	USD \$	262.65	Instructional PS
Total:								\$86,307.92	

No assurance is provided on these financial statements and supplementary information. See selected information.

Academic Arts High School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1817	4119	AB	CR022													
02.02.23	Target Refund			1992	Credit	A	02/02/23	Wire	1	c1	Misc					
							4119 E 01 010 211 000 401 000				02.02.23 Target Refund				9.00	0.00
														Receipt Total:	\$9.00	\$0.00
														Deposit Total:	\$9.00	\$0.00
1818	4119	AB	CR022													
02.10.23	Deposit			1993	Credit	A	02/10/23	Wire	1	c1	Misc					
							4119 R 01 005 000 000 050 000				FY23 Drivers Ed				180.00	0.00
														Receipt Total:	\$180.00	\$0.00
														Deposit Total:	\$180.00	\$0.00
1819	4119	AB	CR022													
02.10.23	Amazon Smile			1994	Credit	A	02/10/23	Wire	1	c1	Misc					
							4119 R 01 005 000 000 096 000				02.10.23 Amazon Smile				9.44	0.00
														Receipt Total:	\$9.44	\$0.00
														Deposit Total:	\$9.44	\$0.00
1820	4119	AB	CR022													
02.15.23	IDEAS Payment			1995	Credit	A	02/15/23	Wire	1	c1	Misc					
							4119 B 01 121 000				FY22 Charter School Lease				3,408.52	0.00
							4119 B 01 121 000				FY22 LT Fac Maint				509.53	0.00
							4119 R 01 005 000 740 360 000				FY23 State Special Ed Aid				81,654.96	0.00
														Receipt Total:	\$85,573.01	\$0.00
														Deposit Total:	\$85,573.01	\$0.00
1821	4119	AB	CR022													
02.28.23	IDEAS Payment			1996	Credit	A	02/28/23	Wire	1	c1	Misc					
							4119 R 01 005 000 000 211 000				FY23 General Education Aid				83,940.66	0.00
														Receipt Total:	\$83,940.66	\$0.00
														Deposit Total:	\$83,940.66	\$0.00
														Report Total:	\$169,712.11	\$0.00

No assurance is provided on these financial statements and supplementary information. See selected information.

**Academic Arts High School
Historical and Forecasted Financial Statements
Selected Information**

For the Eight Months Ended February 28th, 2023 and Year Ending June 30th, 2023

The school presents governmental fund financial statements using the current financial resources measurement focus and the modified accrual basis of accounting. As required by state statute, the school operates as a nonprofit corporation under Minnesota Statutes §317A. However, state law also requires that the school comply with Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS) which mandates the use of a governmental fund accounting structure.

The accompanying historical financial statements and forecasted financial statements include the following departures from accounting principles generally accepted in the United States of America and the guidelines for presentation of a forecast established by the AICPA:

- The historical and forecasted financial statements omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America.
- The financial statements are not a complete presentation of governmental fund financial statements in accordance with the above standards.

The effects of these departures have not been determined.

Summary of Significant Assumptions

These financial forecasts present, to the best of management's knowledge and belief, the School's expected financial position, results of operations, and cash projection for the forecast periods. Accordingly, the forecasts reflect its judgment as of June 22, 2022 the date of these forecasts, of the expected conditions and its expected course of action. The assumptions disclosed herein are those that management believes are significant to the forecasts. There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

Balance Sheet & Cash Projection Assumptions

1 Due from MDE	90 Days
2 Payables are expected to be paid at net	120 Days
3 Payroll Payables are expected to be paid at net	30 Days

Statement of Operations Assumptions

1 Revenue is expect to grow at a rate of	9%
2 Salaries, benefits, and taxes are expected to increase by	9%
3 All other expenses are expected to increase	7%

No assurance is provided.

22-23 March
Board Meeting (Highlights and To Do)
Date: 3/21/2023
Ex Officio: Davi Hicks

School Events

- "Safety Day" was on 3/15/2023
 - Planning open house on 4/6/2023 prior to exhibition day (pending update to calendar)
-

Committee Updates

TPS:

- TPS survey completed. Starting formal TPS training in meetings this week.

Personnel:

- Resignation: Stephanie Bade (due process case worker). Position posted.
- Position Offered: Social worker - waiting on response

Behavior:

- Bathrooms continue to be main behavior issue.
- Planning to incorporate restorative circles more regularly.

Finance:

- Reviewing salaries with respect to updated experience policy
- Drafting FY24 budget proposals

Nutrition:

- New law passed making lunch free for all students - need to update our system
- May require membership in FFRL system.
- May have community partner that can do this work for us

Marketing:

- Put out ad in St Paul voice through September

Enrollment:

- Rate of new enrollments are slowing down. Typical for this time of year.
- Training in more staff on how to complete enrollment process in Stephanie Bade's absence.

Curriculum:

- Pushing NWEA testing this week during advisory.

SpEd:

- Due process case worker resigned - Posting for SpEd case worker
- May be adjusting daily push-in schedules to budget time for IEP compliance

Jay Squad:

- Continuing to meet weekly
- Purpose: identify issues and make recommendations

- Met with SpEd director afternoon 3/13/2023 to discuss concerns about SpEd financing (see item in strategic items section)
 - Setting up meeting with potential SpEd director for FY24
-

Assignments from Board (to be brought back to TPS):

- 1.
 - 2.
 - 3.
-

TPS Members attending next meeting:

- 1.
- 2.
- 3.

Exhibit H Update

This past year, MDE gave Osprey Wilds feedback that school contracts need to include more information regarding how Osprey Wilds holds the school accountable for Environmental Literacy Outcomes. This document demonstrates the update Osprey Wilds has made in response.

Old Exhibit H Language	Updated Exhibit H Language
1. Students at <i>SCHOOL NAME</i> have the awareness, or are increasing their awareness, of the relationship between the environment and human life.	1. TBD% of students at <i>SCHOOL NAME</i> have the awareness, or are increasing their awareness, of the relationship between the environment and human life as measured by curriculum-based measures across the contract period.

The participation target set in Exhibit H of the contract will remain the same over the term of the contract, but the learning activity and even the students targeted in the strategy and evaluation method may change. Osprey Wilds will continue to prompt schools to update or revise ELPs annually as needed. For example, in year three of the contract, the school could create a new measure in its Environmental Literacy Plan (ELP) for Indicator 1. See the example in the table below:

Goal for Indicator 1: 80% of students at <i>SCHOOL NAME</i> have the awareness, or are increasing their awareness, of the relationship between the environment and human life as measured by curriculum-based measures across the contract period.	
Old Measure:	Updated Measure:
<p><u>Strategy 1.1:</u> Students will take a quarterly EE survey. This survey includes questions about human activity and climate change. Students will be able to identify one human activity contributing to climate change (e.g. carbon dioxide, burning fossil fuels, cattle farming, etc.)</p> <p><u>Evaluation Method 1.1:</u> 80% of students in the dataset will be able to identify at least one human activity contributing to climate change.</p>	<p><u>Strategy 1.1:</u> Seniors at AAHS will interview a community member regarding an environmental issue in their area. Students will design questions to gain knowledge about the issue as well as understanding about how the community member feels and any advocacy or action they are aware of regarding the issue.</p> <p><u>Evaluation Method 1.1:</u> 80% of Seniors at AAHS score at least a 3 out of 4 on a written reflection documenting what they learned</p>

	from the interview regarding the environmental issue addressed.
--	---

The changes above to the strategy and evaluation method would not require a contract amendment because the participation target remained the same.

Next Steps:

- Review the school's ELP, noting current participation targets
- Determine a participation target that is both rigorous and achievable for each Indicator
- Input the participation targets into the Exhibit H template that Addie will share with you

Reach out to Addie with any questions, concerns, or to schedule time to walk through these changes together.



Concerns from SpEd Director

Josh MacLachlan <josh.maclachlan@academicarts.org>

Thu, Mar 16, 2023 at 7:44 PM

To: Amber Sade Johnson <asadejr1@gmail.com>, Christy Dickinson <dickinsonchristy1@gmail.com>, David Gunderman <david.gunderman@academicarts.org>, David Massey <david.massey@academicarts.org>

Cc: Davi Hicks <davi.hicks@academicarts.org>, Emily Edstrom Moore <edstrommoore@ospreywilds.org>, Tamera Pulver <tapulver@comcast.net>

Hi, Board members!

Just sending an update on the meeting that I had with Tammy (our SpEd director) on Monday.

There were many emails going back and forth and I had just wanted to connect directly with Tammy to get on the same page. Several other TPS staff were present as well. We had a long conversation, got some important insights and updates from Tammy, I admitted to some major assumptions that I was making and not verifying, and we discussed some of our school's needs.

Below are my key takeaways from our conversation:

- **Administrators can not receive SpEd funding:** Tammy informed us of this and made it clear that ANY administrative duties will disqualify staff from any SpEd funding. This is relevant because it has major implications for any TPS structured school (of which there are dozens in MN), especially school's like ours without a traditional director/principal. This, of course is relevant to the updates to the board bylaws that we are considering as we further define and clarify Davi's role with our school. As a reminder, we have not formalized a job description for Davi yet because we do not currently have the infrastructure in our bylaws to define oversight for the job role. This is why we are currently doing work to update our bylaws. We hired Davi with the intention to have two distinct roles: 0.5FTE "TPS Administrator" (to make sure that the TPS Committee is meeting the expectations that the board has of it), and 0.5FTE "Cultural Liaison" (defined in [this](#) documentation from MDE) in the job description that we ultimately approve once our board bylaws can accommodate the oversight. If the "TPS Administrator" job description disqualifies her from SpEd funding then we will need to revisit how her positions are funded.
- **Active Understanding of Role of SpEd Director:** Our school (TPS Committee and Board), admittedly, has taken its relationship with Tammy as SpEd director for granted. For many years, our school has not defined specific needs and incorporated those expectations into the arrangement we'd had with Tammy. Tammy is VERY knowledgeable about Special education policy and finances. But, as we are now acknowledging, our team doesn't always know when to ask questions and which questions to ask regarding SpEd. Our needs of a SpEd director have to account for that and we (the TPS committee and the board) need to identify those needs and expectations far more actively than we have in the past.
- **Tammy does not specialize in consulting in TPS schools:** Tammy acknowledges this and has never claimed to be an expert on TPS schools. I had assumed this, without verifying, for many years. Many of the questions our team has are not relevant to more traditional school settings. We are realizing that it is vital for our SpEd director to have a deep understanding of TPS systems and structures in order to help us have full context and ask the right questions when needed so that confusion about SpEd funding for job roles is resolved and clarified *before* hire.

Tammy is connecting us with a consultant that she thinks could be a better fit for our school as a SpEd director moving forward in FY24. Our TPS committee and board will also be reaching out and researching other options for SpEd Director services in the coming months to find SpEd director services that better meet our needs (which we are still responsible for defining much more clearly). In the interim, we will continue to lean on Tammy as we always have.

I am also connecting with many TPS schools in our network to suss out details about how they handle SpEd funding within TPS structures. If ANY administrative work disqualifies a staff from SpEd funding then TPS structures, a core tenet of which is shared leadership, simply wouldn't be allowed at all. We are learning from other successful TPS schools to gain clarity and context. I'll be sharing what I learn in more detail at the board meeting on Tuesday, March 21.

Let me know if you have questions. I'm more than happy to connect directly to talk through details one-on-one before our meeting. I'll also include this email in the board packet for public review.

Thanks,
Josh

[Quoted text hidden]

Proposed update to board bylaws relevant to TPS/Lead

Current Language

ARTICLE VI *TEACHER POWERED SCHOOL (TPS) COMMITTEE*

Section 1. Designation of: The Board shall approve a committee of employees to serve on the TPS Committee to fulfill the executive roles as follows:

- 6.1 Be responsible for providing professional advice and assistance to the Board, and to provide information about relevant issues that arise in school operations.
- 6.2 Hire and release advisors and staff who report directly to the TPS Committee.
- 6.3 Administer, delegate and assess the work of the school's mission *including*:
 - a. Advisors and staff
 - b. Subcontractors and other vendors
- 6.4 Monitor and manage student life.
- 6.5 Serve as a positive interface with the community.
- 6.6 Responsibly manage the school's resources.
- 6.7 Perform other duties as authorized by the Board.

Proposed Updates (Third Reading - 3/21/23)

ARTICLE VI ~~EXECUTIVE DIRECTOR~~ *TPS COMMITTEE and TPS LEAD*

Section 1. Designation of: The Board shall select and employ an **TPS LEAD** ~~Executive Director~~ for Academic Arts High School (AHA!) ~~AAHS~~. **The TPS LEAD ensures that the school's TPS COMMITTEE is meeting the expectations of the board and that it is performing all of its required duties. The TPS LEAD Executive Director can delegate or take on specific duties as needed to ensure that all duties required of the TPS COMMITTEE are being addressed. The TPS LEAD is the overall supervisor of staff. All staff report to the TPS LEAD.**

The Duties of the TPS COMMITTEE are:

- 6.1 Be responsible for providing professional advice and assistance to the Board and to provide information about relevant issues that arise in school operations.
- 6.32 Administer, delegate, and assess the work of the school's mission *including*:
 - a. ~~Advisors and staff~~ **All staff (teachers, paraprofessionals, support staff, etc.)**
 - b. Subcontractors and other vendors

6.43 Monitor and manage student life.

6.54 Serve as a positive interface with the community.

6.65 Responsibly manage the school's resources including but not limited to finances, staffing, facilities, community partnerships, etc.

6.76 Perform other duties as authorized by the Board.

Additional duties of the TPS LEAD are:

6.27 **Oversee, consistent with statute and the school's policies, the hire and release of school advisors and staff who report directly to the TPS LEAD Executive Director or designates designees of the TPS LEAD Executive Director.**

Additional Context for the board and the schools personnel committee to consider when formalizing Davi's position description after board bylaws are updated:

Duties of a CULTURAL LIAISON are:

Maintain a connection with and working understanding of school systems, special education & disabilities, cultural background & acculturation issues, and the local community to provide and manage relevant cultural liaison services to underrepresented, underserved, and under resourced student and family populations. Specific services and roles include but are not limited to:

- **Provide information to Individualized Education Program (IEP) teams about pupil racial, cultural, socioeconomic, and linguistic background**
- **Assist IEP teams in understanding how racial, cultural, socioeconomic, and linguistic factors impact educational progress**
- **Facilitate parent and family understanding and involvement in the special education process.**

Specific examples of duties of a CULTURAL LIAISON include but are not limited to the following:

Provide info to school staff members	With training, assist the IEP team with evaluations	Facilitate parents' understanding
Talk about customs, spiritual beliefs, history, language	Help gather family background information	Help parents register their children for school and complete other paperwork
Plan cultural activities for special education staff	Help gather student history	Contact parents to review the special education process and parental rights
Help connect special education staff with other appropriate groups, such as organizations that provide social services to new immigrants and refugees	Gather first language samples under guidance of a speech-language pathologist or other staff	Contact parents to make meeting arrangements
Help involve minority parents in special education parent advisory councils and other parent groups	Share perceptions of the impact of language and culture on evaluation results	Call parents to let them know about something that happened at school

NOTES: Cultural liaison roles referenced from pg 55-56 of:

https://education.mn.gov/mdeprod/idcplg?IdcService=GET_FILE&dDocName=MDE087800&RevisionSlectionMethod=latestReleased&Rendition=primary

Code of Conduct Violations and Guidelines

PLEASE NOTE: All code of conduct violations will go through our Restorative Justice Program

Chemical Infractions

1. ALCOHOL OR CHEMICALS, POSSESSION OR USE

The possession or use of any alcohol, narcotics, illegal substance, controlled substance or drug paraphernalia is prohibited while on district property, participating in a school-sponsored activity, or traveling in a school vehicle.

1st Offense	2nd Offense	3rd Offense
3 day suspension Parent/guardian meeting	5 day suspension Police Referral**	10 day suspension Expulsion recommendation Police referral

(***) Indicates disciplinary action assigned by building administration

2. ALCOHOL OR CHEMICALS, POSSESSION WITH INTENT TO DISTRIBUTE OR SELL

Selling, distributing, delivery exchanging or intending to sell, deliver, exchange or distribute any alcoholic, narcotics, illegal substance or controlled substance on school property, participating in a school-sponsored activity, or traveling in a school vehicle is prohibited.

1st Offense	2nd Offense	3rd Offense
5 day suspension Police referral	10 day suspension Expulsion Recommendation Police Referral	

3. MEDICATION MISUSE (OVER THE COUNTER)

Any student in possession of or using an “over the counter” medication must do so in a manner consistent with school policy (see Medication Administration Policy). Selling, distributing, delivering, exchanging or intending to sell, deliver, exchange or distribute any “over the counter” medication is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension	5 day suspension Police Referral	10 day suspension Expulsion recommendation Police referral

4. MEDICATION MISUSE (PRESCRIPTION)

Any student in possession of or using prescription medication must do so in a manner consistent with school policy (see Medication Administration Policy). Selling, distributing, exchanging or intending to sell, deliver, exchange or distribute any prescription medication is prohibited.

1st Offense	2nd Offense	3rd Offense
3-5 day suspension	5 day suspension Police Referral	10 day suspension Expulsion recommendation Police referral

5. TOBACCO USE OR POSSESSION

Possession or use of tobacco is prohibited, including e-cigarettes and other items used for the use of tobacco or other illegal substance. Students who congregate in an area where tobacco use has recently occurred (e.g. bathroom stall) will each be considered to have been using tobacco.

1st Offense	2nd Offense	3rd Offense
1 day suspension Restorative Assignment	2-3 day suspension	3-5 day suspension Police referral

DANGEROUS AND/OR NUISANCE ITEMS

1. FIREARMS

Minnesota state law requires that school boards must expel for a period of at least one year, a student who is determined to have brought a firearm to school. The definition of a firearm is found at 18 U.S.C 921.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

2. FIREWORKS

Possession, distribution or use of any type of fireworks (sparklers, firecrackers, smoke bombs) or ammunition is prohibited. Use of any fireworks that creates a serious disturbance or safety hazard may be considered a violation of “Weapons, Explosives, Incendiary Devices, Ammunition and Other Dangerous Items.”

1st Offense	2nd Offense	3rd Offense
5 day suspension	5-10 day suspension	10 day suspension Expulsion recommendation

3. NUISANCE OBJECTS

Misuse or distribution of any object that causes distractions or a nuisance is prohibited. These objects may include, but are not limited to, laser pointers, lighters, radios, squirt guns, video games, snaps, etc.

1st Offense	2nd Offense	3rd Offense
***	1 day suspension	3 day suspension

(***) Indicates disciplinary action assigned by building administration

4. POTENTIALLY DANGEROUS ITEMS

Possessing potentially dangerous items that if misused may be considered dangerous, illegal or could possibly cause harm are prohibited. If it is discovered that a student has accidentally brought such an item to school, the student may not be considered in possession of a weapon. Nonetheless, because students are responsible for what they bring to school and possession of these items are prohibited, the consequences outlined below apply. If a student directly or indirectly threatens another person or persons with such an object, the student will be determined to be in possession of a weapon and appropriate action will be taken in accordance with school policy.

1st Offense	2nd Offense	3rd Offense
1 day suspension Restorative Assignment	3 day suspension	5 day suspension

5. WEAPONS, EXPLOSIVES, INCENDIARY DEVICES, AMMUNITION AND OTHER DANGEROUS ITEMS

The possession, real or implied, of weapons, explosives, incendiary devices, ammunition or other items considered dangerous, illegal or which could cause harm, destruction or disruption is prohibited. The possession of imitation, non-working, or self-created weapons (i.e. 3d printing) is prohibited. The use or detonation of explosives, weapons, incendiary devices, ammunition or other items considered dangerous, illegal or which could cause harm, destruction or disruption is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

DRIVING INFRACTIONS AND TRANSPORTATION

1. DRIVING, CARELESS OR RECKLESS

Driving any motorized or non-motorized vehicle on school property in such a manner as to endanger people or property is prohibited.

1st Offense	2nd Offense	3rd Offense
*** Restorative Assignment	3 day suspension Parking privilege possibly revoked	5 day suspension Parking privilege revoked Police referral

(***) Indicates disciplinary action assigned by building administration

2. TRANSPORTATION

All rules that apply to building and classroom behavior apply while riding any transportation related to a school-sponsored event. Therefore, students may be administered consequences consistent with other school discipline procedures and in accordance with school policy. Students endangering persons or property may lose transportation privileges immediately and for an indefinite period. Students who commit a fourth offense, will be suspended from school transportation for the remainder of the school year.

1st Offense	2nd Offense	3rd Offense
Verbal Warning Restorative Assignment	1-3 day suspension	Loss of transportation privileges

PHYSICAL INFRACTIONS

1. ASSAULT

Committing an act with intent to cause fear in another person of immediate bodily harm or death or intentionally inflicting or attempting to inflict bodily harm upon another person is prohibited.

1st Offense	2nd Offense	3rd Offense
3 day suspension Restorative Assignment	5 day suspension Social Worker referral	10 day suspension Expulsion Recommendation Police referral

2. ASSAULT, AGGRAVATED

Committing an assault upon another person with a weapon or an assault that inflicts great bodily harm upon another person is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

3. FIGHTING

Engaging in any form of fighting where blows are exchanged is prohibited.

1st Offense	2nd Offense	3rd Offense
3 day suspension Restorative Assignment	5 day suspension	10 day suspension Expulsion recommendation Police referral

4. PUSHING, SHOIVING, SCUFFLING

Physical contact that could harm others, but is not defined as an assault or fighting, is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension Restorative Assignment	3-5 day suspension	5-10 day suspension Possible expulsion recommendation

5. SEXUAL MISCONDUCT

Engaging in nonconsensual sexual intercourse or sexual contact with another person including intentional touching of clothing covering a person's intimate parts, intentional removal or attempted removal of clothing covering a person's intimate parts or clothing covering a person's undergarments, if the action is performed with sexual or aggressive intent, is prohibited. Indecent exposure is also prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

PROPERTY INFRACTIONS

1. ARSON

The intentional setting of a fire that results in, or could have potentially resulted in, the destruction or damage to district property or other property or that endangers or potentially endangers others by means of fire is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

2. BREAKING AND ENTERING

Entering a secured district location, after school hours, using an unauthorized mechanism of entering is prohibited.

1st Offense	2nd Offense
5 day suspension Police referral	10 day suspension Expulsion recommendation Police Referral

3. FIRE EXTINGUISHER, UNAUTHORIZED USE

Fire extinguishers are important tools that are needed in potentially life-threatening fires. All other uses are prohibited.

1st Offense	2nd Offense	3rd Offense
*** Restorative Assignment	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

(***) Indicates disciplinary action assigned by building administration

4. ROBBERY OR EXTORTION

Taking property from another person by use of force, threat of force compelling acquiescence, or under false pretenses is prohibited.

1st Offense	2nd Offense	3rd Offense
3-5 day suspension Police referral	5-10 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

5. SECURITY SYSTEM TAMPERING

Any action that is intended to deactivate, damage or destroy any security system of the district is prohibited. This action includes, but is not limited to, the disabling of or tampering with a district security camera or an automatic locking door apparatus.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension Restorative Assignment	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

6. THEFT, RECEIVING OR POSSESSING STOLEN PROPERTY

The unauthorized taking, using, transferring, hiding or possessing the property of another person without the consent of the owner or the receiving of such property is prohibited. Restitution, when appropriate, will be required.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension *** Restorative Assignment	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

(***) Indicates disciplinary action assigned by building administration

7. TRESPASSING

Remaining on school property without authorization is prohibited. Students are not to go into other district buildings unless they have permission from the building administrator or attending a school-sponsored event. Any student on suspension who goes to a school location without permission is subject to being charged with trespassing and an increase in suspension time. Admitting others through a locked or secured entrance without the permission of school employees is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension *** Restorative Assignment	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

(***) Indicates disciplinary action assigned by building administration

8. VANDALISM, MINOR ACTS (LESS THAN \$500)

Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the school or other individuals/entities is prohibited. Vandalism is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension *** Restorative Assignment	5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

(***) Indicates disciplinary action assigned by building administration

9. VANDALISM, MAJOR ACTS (MORE THAN \$500)

Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the school or other individuals/entities is prohibited. Vandalism is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

SCHOLASTIC DISHONESTY

1. DISHONESTY, SCHOLASTIC

Scholastic dishonesty that includes, but is not limited to, cheating on school assignments or tests, plagiarism or collusion is prohibited. Academic consequences may also be assigned.

1st Offense	2nd Offense	3rd Offense
1 day suspension *** Restorative Assignment	1-3 day suspension	3-10 day suspension

(***) Indicates disciplinary action assigned by building administration

TECHNOLOGY INFRACTIONS

1. ELECTRONIC DEVICES, MISUSE OF

** See Electronic Policy

1st Offense	2nd Offense	3rd Offense
*** Restorative Assignment	1 day suspension	3 day suspension Loss of electronic usage completely

(***) Indicates disciplinary action assigned by building administration

2. PHOTOGRAPHIC OR RECORDING DEVICE MISUSE

Use of any photographic or recording device, film camera, digital camera, cell phone camera and video camera that impinges upon the rights of others is prohibited. This prohibition includes the distribution or receipt of a picture(s)/recording that impinges upon the personal privacy of another. Misuse of any device in a school bathroom or elsewhere in a way that violates the personal privacy of the individual may result in the immediate initiation of the expulsion process.

1st Offense	2nd Offense	3rd Offense
1-2 day suspension Restorative Assignment	3-5 day suspension	5 day suspension Loss of electronic usage completely

3. TECHNOLOGY AND TELECOMMUNICATIONS, MISUSE

Misuse of technologies, equipment or network; deletion or violation of password-protected information, computer programs, data, passwords or system files; inappropriate accessing of files, directories and Internet sites; deliberate contamination of the system; unethical use of information; or violation of copyright laws are prohibited. In addition, network access may be monitored and/or limited as a result of technology and/or telecommunication misuse.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

THREATENING AND/OR DISRUPTIVE BEHAVIOR

1. ABUSE, VERBAL

The use of language that is obscene, threatening, intimidating, or inflammatory or that degrades other people is prohibited. Verbal abuse may also be addressed under the guidelines for harassment and/or bullying, when appropriate.

1st Offense	2nd Offense	3rd Offense
*** 1 day suspension Restorative Assignment	1-3 day suspension	5 day suspension

(***) Indicates disciplinary action assigned by building administration

2. BOMB THREAT OR TERRORISTIC THREAT

Making, publishing or conveying in any manner a bomb threat or any other type of terroristic threat pertaining to a school location or event is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

3. BULLYING OR INTIMIDATING BEHAVIOR

Bullying or intimidating behavior of any type, including through the use of technology and the Internet, is prohibited. Bullying or intimidating behavior may also be addressed under the guidelines for harassment and/or verbal abuse, when appropriate.

See Bullying, Harassment and Violence, Hazing and Non-Discrimination Policies at www.academicarts.org*

1st Offense	2nd Offense	3rd Offense
*** Incident Report Filed 1-3 day suspension Restorative Assignment	1-3 day suspension Incident Report Filed	5-10 day suspension Incident Report Filed

(***) Indicates disciplinary action assigned by building administration

4. DISORDERLY CONDUCT

Disorderly conduct is prohibited. Disorderly conduct is an act that the student knows or has reasonable grounds to know will alarm, anger, disturb others or provoke an assault or breach of the peace. Disorderly conduct may also be engaging in offensive, obscene, abusive, boisterous or noisy conduct or gestures or offensive, obscene or abusive language tending reasonably to arouse alarm, anger or resentment in others.

1st Offense	2nd Offense	3rd Offense
1 day suspension Restorative Assignment	2-5 day suspension	10 day suspension Possible expulsion recommendation

5. DISRUPTIVE OR DISRESPECTFUL BEHAVIOR

Disruptive or disrespectful behavior is prohibited. Disruptive or disrespectful behavior is language or behavior that disrupts or threatens to disrupt the school environment.

1st Offense	2nd Offense	3rd Offense
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*** Restorative Assignment	1-3 day suspension	3-5 day suspension
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(***) Indicates disciplinary action assigned by building administration

6. FIRE ALARM, FALSE

Intentionally giving a false alarm of a fire or tampering or interfering with any fire alarm, fire alarm system or sprinkler system is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension Restorative Assignment	5 day suspension Police referral	10 day suspension Possible expulsion recommendation

7. GAMBLING

Gambling, including but not limited to, playing a game of chance for stakes or possession of gambling devices (including machines, video games and other items used to promote a game of chance) is prohibited.

1st Offense	2nd Offense	3rd Offense
*** Restorative Assignment	1-3 day suspension	3-5 day suspension

(***) Indicates disciplinary action assigned by building administration

8. HARASSMENT OR RETALIATION

Harassment and violence because of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation or age, as defined in the school policy, are prohibited. Reprisal or retaliation for a complaint of harassment is prohibited.

See Bullying, Harassment and Violence, Hazing and Non-Discrimination Policies at www.academicarts.org

1st Offense	2nd Offense	3rd Offense
1-3 day suspension Restorative Assignment	3-5 day suspension Police referral	10 day suspension Possible expulsion recommendation

9. HAZING

Hazing activities of any type are prohibited at all times. Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. Specific examples of hazing are found in Student Hazing Policy. Hazing, by its very nature, often occurs off school grounds, after school hours, on non-school days and during summer months. Students are advised that hazing is prohibited whenever and wherever it occurs.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension Restorative Assignment	3-5 day suspension Police referral	10 day suspension Possible expulsion recommendation

10. INSUBORDINATION

A deliberate refusal to follow an appropriate direction or to identify one's self when requested is prohibited.

1st Offense	2nd Offense	3rd Offense
*** Restorative Assignment	1-3 day suspension	3-5 day suspension

(***) Indicates disciplinary action assigned by building administration

11. THREATENING GROUP ACTIVITY

Threatening group-related activity, the use of graffiti emblems, symbolism, hand signs, slang, tattoos, jewelry, discussion, clothing, etc. are prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension Restorative Assignment	3-5 day suspension	5-10 day suspension

12. THREATS OF PHYSICAL HARM TOWARD STUDENTS, EMPLOYEES OR OTHER PERSONS

The use of language that is blatantly threatening or intimidating that could be interpreted as a death threat or insinuating the infliction of serious bodily harm upon students, employees or other persons is prohibited. Making comments that could be interpreted as death threats or insinuating the infliction of serious bodily harm upon students, employees or other persons is prohibited.

1st Offense	2nd Offense
3-5 day suspension based upon severity *** Restorative Assignment	5-10 day suspension Possible expulsion recommendation

(***) Indicates disciplinary action assigned by building administration

OTHER BEHAVIOR INFRACTIONS

1. DRESS AND APPEARANCE

Staff members reserve the right to deny admission to school functions based on dress or appearance determined to be inappropriate or disruptive to the educational process. When a student is found in violation of these guidelines, the student will be directed to make modifications or be sent home to change.

It is not the intention of this policy to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated.

Inappropriate clothing or appearance is prohibited. Inappropriate clothing or appearance includes, but is not limited to:

1. Wearing clothing that includes words or pictures that are obscene, vulgar, abusive and discriminatory or that promote or advertise alcohol, chemicals, tobacco or any other product that is illegal for use by minors.
2. Wearing clothing promoting products or activities that are illegal for use by minor
3. Wearing clothing and other items or grooming in a manner that represents and/or promotes threat/hate groups, including gangs or supremacist groups. This prohibition includes objectionable emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist or otherwise derogatory to a protected minority group; evidences gang membership or affiliation; or

approves, advances or provokes any form of prohibited harassment or violence against other individuals as defined in district policy.

4. Wearing clothing or footwear that could damage school property.
5. Wearing masks face paint or grooming that limits or prevents identification of a student.
6. Wearing clothing or grooming that is potentially disruptive to the education process or that poses a threat to the health and safety of others.
7. Wearing clothing in a manner that displays undergarments.

1st Offense	2nd Offense	3rd Offense
***	***	1-3 day suspension

(***) Indicates disciplinary action assigned by building administration

2. FALSE REPORTING

Intentionally reporting false information about the behavior of a student or employee is prohibited.

1st Offense	2nd Offense	3rd Offense
***	1-3 day suspension	3-5 day suspension

(***) Indicates disciplinary action assigned by building administration

3. RECORDS OR IDENTIFICATION FALSIFICATION

Falsifying signatures or data, misrepresenting identity, or forging notes is prohibited.

1st Offense	2nd Offense	3rd Offense
***	1-3 day suspension	3-5 day suspension

(***) Indicates disciplinary action assigned by building administration

UNIQUE SITUATIONS

Discipline situations within as well as not covered by these guidelines will be handled on a case-by-case basis. Behaviors that are willful, disruptive, or potentially harmful are included. Unique or special situations at school may call for an adjustment in the discipline policies to meet the school's needs.

By signing below, you have received, read and understand the Code of Conduct Violations and Guidelines for Academic Arts High School.

Please return this page to Sam Kvilhaug by September 6, 2019.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____



60 Marie Avenue E Suite 220, West Saint Paul, MN 55118
(651) 457-7427 | academicarts.org

Background Check Policy

I. Purpose

Academic Arts High School (AHA) is committed to the safety of its students and staff. In order to maintain a safe and healthful environment, the district should be assured that all employees and others having contact with students do not have criminal histories or engage in criminal behavior that threatens that well-being.

II. General Statement of Policy

A. Academic Arts High School will seek a criminal history background check for all individuals who will have the potential to be in a one-to-one environment with students. Such individuals include, but may not be limited to: job applicants who receive an offer of employment, individuals who provide student services, volunteers, independent contractors and subcontractors, regardless of whether any compensation is paid or other background checks have been conducted.

B. Applicants for AHA positions as employees or as persons offering children's services, including after-school child care providers and after school AHA sponsored programs, must disclose as part of their application any criminal conviction in their history, or any currently pending criminal charge against them.

C. The offer of any employment or the offer of an opportunity to provide services to AHA students shall be conditioned upon a determination by the school district that an individual's criminal history does not preclude the individual from employment with, or provision of services to, AHA.

D. AHA specifically reserves any and all rights it may have to conduct criminal or other background checks regarding current employees, applicants, or service providers without the consent of such individuals.

E. Adherence to this policy by AHA shall in no way limit the school's right to require additional information or to use procedures to gain additional background information concerning

employees, applicants, volunteers, service providers, independent contractors, and student employees. These persons are put on notice that the District may review social media created by or concerning the individual to gather background information.

III. Procedures

A. Normally an individual will not commence employment or provide services until AHA receives the results of the criminal history background check. AHA may conditionally hire an applicant or allow an individual to provide services pending completion of the background check, but shall notify the individual that the individual's employment or opportunity to provide services may be terminated based on the result of the background check. Background checks will be comprehensive in nature including, but not limited to check including a BCA, National Sex Offenders Registry, FBI Criminal Index, and a Social Security Cross Check. The BCA shall conduct the background check by retrieving criminal history data as defined in *Minnesota Statutes section 13.87*.

B. In order for an individual to be eligible for employment, provide student services, serve as an unsupervised volunteer, board member, independent contractor, or subcontractor, the individual must sign a criminal history consent form which provides permission for AHA to conduct a criminal history background check. The cost of the background check will be at the expense of the school for job applicants and employees. All other individuals will assume the cost of the check unless the school elects to pay the cost for a volunteer, independent contractor, subcontractor, student teacher, or interns in the school.

C. AHA, in its discretion, may elect not to request a criminal history background check on an individual who holds an initial entrance license issued by the state board of teaching or the commissioner of education within the 12 months preceding an offer of employment or permission to provide services.

D. AHA, in its discretion, may elect not to request a criminal history background check on an individual who is enrolled in an accredited higher education program that conducts background checks of its enrollees.

E. AHA will contact the Board of Teaching to determine whether the board has taken disciplinary action against a teacher at the time the school district conducts the criminal background check of any individual it offers to employ as a teacher. The school district must require the individual to provide information in the employment application regarding all current and previous disciplinary actions in Minnesota and other states taken against the individual's teaching license, and the school district will notify the teacher that intentionally submitting false or incomplete information is a ground for dismissal.

F. The individual will be informed of the results of the criminal background check(s) to the extent required by law.

G. At the beginning of each school year or when a student enrolls, AHA will notify parents and guardians about this policy and identify those positions subject to a background check and the extent of the school district's discretion in requiring a background check. The school may include this notice in its student handbook, a school policy guide, or other similar communication.

2022-2023 Academic Arts High School



District 4119
60 W Marie Ave Suite 220
West Saint Paul, MN 55118

www.academicarts.org
PH: 651.457.7427
FX: 651.554.7611

IMPORTANT DATES

September

6 First day of school
19-22 NWEA Testing

October

13 Conferences
20-21 MEA/No School

November

4 End of quarter 1
7 No School/PD day
24-25 Thanksgiving break

December

22-Jan 2 Winter Break

January

2 Winter Break / No school
16 MLK day / No School
19 End of quarter 2
20 No School/ PD day

February

8-10 MAAP Conference
9-10 Staff out / No school
20 Presidents day / No School
16 Conferences

March

2-3 NWEA Testing
7 ACT testing
ACT testers in-person (11 grade)
Virtual Learning for all other students
27-31 Spring break

April

7 Last Day of quarter 3
12-13 MCA testing
19-20 MCA testing
26-27 MCA testing

May

29 Memorial day

June

9 End of quarter 4
9 Last day of school

COLOR KEY:

NO SCHOOL
TESTING
CONFERENCES
END OF QUARTER
MAAP CONFERENCE

Daily Schedule

Period 1
8:30AM - 10:10AM
Advisory
10:15AM - 11:00AM
Period 2 (first half)
11:05AM - 11:55AM
LUNCH
12:00-12:40
Period 2 (second half)
12:45PM - 1:35PM
Period 3
1:40PM - 3:20PM
Wednesdays
Period 1
8:30AM - 9:20AM
Advisory
9:25AM - 9:50AM
Period 2 (first half)
9:55AM - 10:45AM
Period 3
10:50PM - 11:40PM
LUNCH
11:45-12:25
Blended Learning
<small>(Students attend virtually or in person)</small>
12:30PM - 3:20PM

Qtr 1 Sept 6-Nov 4

Qtr 2 Nov 8-Jan 19

Qtr 3 Jan 23- March 24

Qtr 4 Apr 4- June 9

AUGUST						
SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
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28	29	30	31			

SEPTEMBER						
SUN	MON	TUE	WED	THU	FRI	SAT
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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JANUARY						
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FEBRUARY						
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MARCH						
SUN	MON	TUE	WED	THU	FRI	SAT
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APRIL						
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MAY						
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JUNE						
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JULY						
SUN	MON	TUE	WED	THU	FRI	SAT
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30	31					

Notes

**** New school hours -8:30-3:20**

****Qtr 3 Conference changed to Feb. 16**

****Last Day of School will be June 9th.**

****Virtual learning for non-ACT testers on March 7th.**

****Last day of Q3 updated from March 24 to April 7th (2/28/23)**

****Last day of Q3 updated from June 1 to June 9th (3/21/23)**