



CHROMEBOOK ACCEPTABLE USE AGREEMENT

At Academic Arts High School (AAHS), we are able to provide personal learning devices to our students to aid in their learning. AAHS will provide students with a Chromebook for use on school property during regular school hours. Students will take care of the equipment, use the equipment in accordance with our Code of Conduct, and return the equipment at the end of each school day.

Device Checkout:

- Students will need to turn in their Chromebook Use Agreement Form before they can check out a device.
- Students will check their device out from their REACH teacher at the start of the day.
- Students will return their device and plug it in in their REACH classroom at the end of each day.

The use of Academic Arts High School chromebooks and Internet is a privilege, not a right. Failure to comply with school technology rules could result in loss of device privileges, payments for damages or repairs, or discipline deemed appropriate under school policies including suspension or expulsion.

Student Responsibilities *Student should initial next to each statement.*

- When using the Chromebook at school, I will follow the policies of Academic Arts High School listed in the Student Handbook and Technology Acceptable Use Policy, and abide by all local, state, and federal laws.
- I will treat my Chromebook with care by not dropping it, getting it wet, leaving it outdoors, or using it with food or drink nearby.
- I will handle the equipment with care. This means I will not write on, draw on, scratch, damage or deface in any way.
- Limit my use of the Web for class-related learning and research.
- Immediately report problems with devices to a staff person. I will not attempt to fix the problem myself.
- I will not intentionally damage my chromebook.
- I will not lend my Chromebook to anyone while at school. It will stay in my possession during the hours I have it checked out.
- I will not remove, deface, or alter any identifying tags, serial or inventory numbers that have been placed on the device.
- I will not load any software onto the device.
- I will not use my Chromebook with personal email accounts.
- I will not remove files or software from the device.
- I will check out my Chromebook from my REACH adviser each day and return it and plug it in at the conclusion of the school day.
- Under no circumstances will I take the Chromebook home.

- I agree that my Chromebook will be used for appropriate and legitimate communication and Academic Arts High School owns the rights to my account.
- I will keep all accounts and passwords assigned to me from Academic Arts High School secure and private. I will not share my personal information with other students.
- I understand that if damages beyond normal wear and tear that are incurred on the Chromebook, I student will need to pay for the damages or complete community service hours to make up for the cost to repair the damages incurred.

When Using the Internet I will:

- Not publish personal identifying information when accessing or using the Internet to publish text, images, audio, or video per student assignment. Personal identifying information includes, but is not limited to: last name, username and password, personal email address, home address, or telephone number.
- Treat Internet-based storage systems used for classroom assignments as a school classroom storage space. Speech that is inappropriate for the classroom is inappropriate for Internet publications. Students are to adhere to the Student Handbook online, just as they would in a classroom.
- Abide by the policies and procedures in the Student Handbook, including those policies regarding plagiarism and copyright.
- Accept that the school may restrict speech for valid educational reasons.
- Not use social media or other websites to harass, discriminate, or threaten the safety of others. Students who gain knowledge of a website used in school that is not respectful or makes them feel uncomfortable, will report this to a staff member, and not respond through the website or comment.
- Not attempt to download or install any software.
- Failure to follow this agreement may result in academic sanctions and/or disciplinary action.

Parent/Guardian Responsibilities *Parent/Guardian should initial next to each statement*

- I will discuss our family's values and expectations in regards to appropriate Internet use at school.
- I understand that if my student misuses their Chromebook at school, I may be called to discuss the incident.
- I understand that if damages beyond normal wear and tear that are incurred on the Chromebook, my student will need to pay for the damages or complete community service hours to make up for the cost to repair the damages incurred.

This page must be signed in order for the student to use a school-owned device.

By signing this form, I acknowledge that I have read and initialed the above statements with my student and that my student will adhere to the Chromebook use policy and understand the responsibility assumed while using school-owned property.

Parent/Guardian's Signature
(If Student is Under 18 Years of Age)

Date

Student Signature

Date