

Academic Arts High School School Board Meeting Agenda

Tuesday, August 15, 2023 | 5:00 pm | Academic Arts High School Room 123
Participation Remotely Via Google Meet

Present In-Person: Jacqueline Marcell (initial seating)

Present Online:

Absent:

Agenda

1. Call to Order:

- a. Josh MacLachlan calls to meeting to order at 5:03pm

2. Conflict of Interest Check:

- a. None to note

3. Approval/Rejection of August 15, 2023 Agenda:

- a. Josh MaLachlan Motions to approve the Aug. 15th 2023 agenda with the addition of the agenda -c5. David Gunderman and Amber Nelson seconds.
- b. Discussion:
 - i. No further discussion
- c. Motion passes with following votes:
 - i. David Gunderman - Aye
 - ii. Josh Maclachlan - Aye
 - iii. Jacqueline Marcell - Aye
 - iv. David Sorenson - Aye
 - v. Amber Nelson - Aye

4. Approval/Rejection of June 20, 2023 Minutes:

- a. David Gunderman motion to approve the June 20, 2023 minutes. Josh MacLachlan seconds.
- b. Discussion:
 - i.
- c. Motion Passes with following votes (unanimous)

5. Public Comments:

- a. Sara Franklin:
 - i. Disappointed in new school calendar
 1. Does not align with other local districts
 2. Parents with students in other school districts will have trouble juggling different break schedules

6. Ex Officio Report: (Davi Hicks)

- a. Personnel
 - i. Open house Aug. 31, 2023 from
 - ii. Committee updates
 - 1. Working with kitchen coalition to continue providing free meals to our students who are not facing challenging times.
 - iii. Employment:
 - 1. Still looking for applicants in the area of SpEd, Gen. Ed (ELA and Science candidates, and School Psychologist.
- b. Behavior:
 - i. Davi working with Dr. Lakisha to continue the SpEd files Audit.
- c. DEI:
 - i. No updates
- d. Nutrition: Continue working with Kitchen Coalition
- e. Marketing:
- f. Enrollment
- g. SpEd:
 - i. SpEd team working with new sped director (Dr Witter) to review IEPs for compliance
 - ii. Board Request: Update on SpEd report that Dr Witter conducted
 - 1. Summary of investigation findings:
 - a. Discrepancies between services listed in IEP and what is reported (documentation issue)
 - 2. Board would like a summary of findings from Dr. Witter
- h. Sara Franklin given the floor:
 - i. Consistency with employee retention because it affects students.
 - ii. School should consider way to inform community (students and parents) when a staff member leaves the school.
 - iii. Suggestion: End of the school “wrap-up” covering changes to the coming year
 - 1. Updated schedule - 4 classes: purpose is to focus on electives, clubs, field trips, etc.
- i. Davi Hicks: add a, “month at a glance” section to the ex officio report

7. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)

a. Approval/Rejection of June 2023 financial report

- i. Josh MacLachlan - Amber Nelson
- ii. Discussion:
 1. Current budget: 112
 2. Enrollment: 114
 3. ADM:112.42
 4. Revenues: 102%
 5. Expenditures: 98%
- iii. Motion passes with following votes:
 1. Jacqueline Marcell - Aye
 2. Dave Sorenson - Aye
 3. Amber Nelson - Aye
 4. David Gunderman - Aye
 5. Josh MacLachlan - Aye

b. Approval/Rejection of June 2023 disbursements

- i. Josh MacLachlan motions to approve the June 2023 disbursements-
David Gunderman seconds.
- ii. Discussion:
 1. Noted student reimbursement payment for trip to Wolf Ridge
- iii. Motion passes:
 1. Jacqueline Marcell - Aye
 2. Dave Sorenson - Aye
 3. Amber Nelson - Aye
 4. David Gunderman - Aye
 5. Josh MacLachlan - Aye

c. Approval/Rejection of July 2023 financial report

- i. David Gunderman motions to approve the July 2023 financial report.
- ii. Discussion:
 1. Budget: 110
 2. Enrollment/ADM: unclear until school starts, expected to start year in high 90s

3. Little activity in revenues/expenditures. July is typically the slowest month of the year.

iii. Motion passes/fails:

1. Jacqueline - Aye
2. Amber Nelson - Aye
3. Dave Sorenson - Aye
4. David Gunderman - Aye
5. Josh MacLachlan - Aye

d. Approval/Rejection of July 2023 disbursements

i. Josh MacLachlan motions to approve the July 2023 disbursements - Amber Nelson seconds.

ii. Discussion:

1. Noted payment to graduation speaker.
2. Slow month

iii. Motion passes:

1. Jacqueline Marcell - Aye
2. Amber Nelson - Aye
3. Dave Sorenson - Aye
4. David Gunderman - Aye
5. Josh MacLachlan - Aye

8. Student Data Report (Josh MacLachlan)

- a. No specific data to cover.
- b. Josh MacLachlan will cover how data will be tracked during the 23-24 school year. An AHA! Spreadsheet is being used to keep track of how to measure our students goals, so students and our community can know how students are progressing academically..
- c. The AHA spreadsheet dashboard will be updated yearly and continually.

9. Strategic Items:

- a. Updates from “Community-Teacher Association”

- i. Sara Franklin
 - 1. Amy Heikkinen preparing description to give to parents at open house
 - 2. CTA planning regular meetings for second Tuesday of each month
- b. Review of TPS Committee and TPS lead evaluation methods (third reading)
 - i. Davi Hicks, AHA school administrator will be the person conducting the evaluations.
 - ii. TPS Lead Evaluation Form was discussed as an idea for evaluations.
 - Josh MacLachlan would like for board members to look into the lead evaluation form to come-up with some language to add to the evaluation form through out the school year as oppose to doing it at the end of the school year.
 - iii. Davi Hicks would like to know when the evaluation will take place (final evaluation for an administrator).
 - 1. Suggestions: two evaluation should be had in a school year.
 - 2. David Gunderman will do research on how school conduct their evaluations so that we can actively be evaluation our school as a board.
- c. Review ongoing board matters:
 - i. Parent members
 - 1. Currently no parent members. School staff will ask parents during open house to recruit parent school board members.
 - ii. Josh MacLachlan's updated role
 - 1. No longer a "Teacher member" Will be a "community member"
 - 2. Josh MacLachlan will inquire with OW about process
 - iii. Bylaws relevant to officer roles
 - iv. Board training needs
 - 1. Jacqueline Marcell completed the School Board member training and received her certification.
 - v. Open meeting law updates
 - vi.

10. Action Items:

- a. Appointment of Board Secretary - Jaccqueline Marcell

- i. Josh MacLachlan nomeenated Jacqueline Marcell. David Gunderman second.
- ii. Discussion:
- iii. Appointment passes:
 1. Jacqueline Marcell - Aye
 2. Dave Sorenson - Aye
 3. Amber Nelson - Aye
 4. David Gunderman - Aye
- b. Appointment of Board Treasurer - Josh MacLachlan will meet with Stephanie Lonetti and Dave Sorenson to look into who would be able to act as Treasurer.
- c. Appointment of Board Chair - David Gunderman
 - i. Josh MacLachlan nomeenated David Gunderman. Amber Nelson second.
 - ii. Discussion:
 1. Excited to facilitate!
 2. Will work with Josh MacLachlan to transition
 - iii. Appointment passes:
 1. Jacqueline Marcell - Aye
 2. Dave Sorenson - Aye
 3. Amber Nelson - Aye
 4. David Gunderman - Aye
 5. Josh MacLachlan - Aye
- d. Removal of Josh MacLachlan as signer
 - i. Josh MacLachlan motions to be remove Josh MacLachlan as a signer for the school- Amber Nelson seconds.
 - ii. Discussion:
 1. Will no longer be employed at school
 - iii. Motion passes:
 1. Jacqueline Marcell - Aye
 2. Dave Sorenson - Aye
 3. Amber Nelson - Aye
 4. David Gunderman - Aye
 5. Josh MacLachlan - Aye

11. Adjourn:

12.

- a. David Gunderman motions to adjourn at 7:02 pm.