

School Board Meeting Agenda
Tuesday, August 15, 2017
5:00 pm
AAHS Classroom 121

Present: __ Amy Charpentier, __ Courtney Finn, __ Josh MacLachlan, __ Linnea Morgen,
__ Andrew Ng, __ Dean Walczak (ex-officio),
__ Julie Peterson (ex-officio)

Agenda

1. Call To Order
 - a. Amy Charpentier calls the meeting to order at 5:00 p.m.
2. Approval of August 2017 Agenda, July 2017 and August Retreat Minutes
 - a. Andrew Ng moves to approve the amended August 2017 Agenda. Amy Charpentier seconds. Unanimous.
 - i. Amended items:
 1. 7f: Infinite Campus
 - b. Amy Charpentier moves to approve the July 2017 Minutes. Josh MacLachlan seconds. Unanimous.
 - c. Courtney Finn moves to approve the August Retreat Minutes. Andrew Ng seconds. Unanimous.
3. Public Comments
4. Financial Report – Dean Walczak & Josh MacLachlan
 - a. Amy Charpentier moves to approve the August 2017 Financial Report. Courtney Finn seconds. Unanimous.
 - i. 8 % into the new fiscal year
 1. 4% of the expenses
 2. 8% of the revenue
 - b. Courtney Finn moves to approve August Disbursements. Andrew Ng seconds. Unanimous.
 - i. Typo Line 1 - “ohones” = “phones”
 - ii. A few “supplies” should be labeled more specifically
 - iii. Check in with “Teachers on Call” to ensure these are roll-over expenses
5. TPS Report – Julie Peterson
 - a. Enrollment at 93; 3 tours scheduled.
 - b. Switched from GradeLink to Infinite Campus due to state reporting issues
 - c. New Classroom
 - i. Wall is up
 - ii. Sanding/Painting should be done soon

- iii. Flooring is still in negotiation; attempting to split costs with landlord
- iv. Electrical done in the apartment room
- v. Washer and dryer are being donated
- vi. Looking into getting a stove
- vii. New washtub/sink
- d. Parent Night tomorrow 5-8 p.m.; For new students/families
- e. Open House on August 30th; For returning students/families
- f. Teachers return August 28th; Students return September 5th

6. Student Data – Andrew Ng & Josh MacLachlan

- a. Academic Data
 - i. No classes; no data
- b. EE Data
 - i. No classes; no data
 - ii. Audubon Training
 - 1. Two AAHS teachers attended
 - 2. Learned new ways to measure environmental literacy
 - 3. Learned of environmental standards that enable other areas to incorporate EE Goals into the classroom.
 - 4. Approved for mini-grants to help work towards EE Goals
 - a. New scales for weighing waste
 - b. New camping supplies & equipment

7. Strategic Items

- a. Policy Review
 - i. Bullying Policy
 - 1. Send to the Policy Committee to make minor revisions.
 - a. Replace “Director”
 - b. Check for any new MDE requirements
 - ii. Conflict of Interest
 - 1. Send to the Policy Committee to ensure it is up-to-date with the current statute.
 - iii. To review at September’s Meeting
 - 1. Contracting Purchase Policy
 - 2. Fund Balance Policy
- b. Contractual Obligations – Rhianon
 - i. Performance Evaluations
 - 1. Academic Goals
 - 2. Financial
 - 3. Operations - Site Visits
 - 4. Environmental Education Goals
 - ii. Reauthorization Decision
 - 1. 1-year
 - 2. 3-year probationary*

- a. AAHS is in 3rd year
 - 3. 5 years
 - iii. MN Statute 124E: Minnesota's Charter School Law
 - 1. Outlines roles and responsibilities of school and authorizer.
 - iv. Board exists to make sure, on behalf of the school's owners that ALL students learn and that nothing illegal, unethical or imprudent is allowed to exist in the school.
 - 1. Hiring/Evaluating school leader
 - 2. Fulfilling charter and is compliant with statute and other requirements.
 - 3. Does not manage day-to-day school operations
 - v. Reauthorization Process
 - 1. By November 1st: Reauthorization Application Due
 - a. Must be approved by the Board
 - c. Goal Review Template
 - i. An system that organizes the data given to Audubon. Allows Board to keep track of goals, measures, deadlines, and TPS performance.
 - ii. In regards to measures 9.1-9.5
 - 1. Suggesting four measures that reflect ACT scores.
 - iii. In regards to Post-Secondary Readiness
 - 1. Work/Volunteer Experience
 - d. TPS Evaluation
 - i. Evaluation will include:
 - 1. Mission & Vision
 - 2. Academic & EE Goals
 - 3. Fiscal & Operational Management
 - a. Meeting Deadlines for Reauthorization
 - 4. TPS Goals
 - e. Employment Procedures
 - f. Infinite Campus
 - i. GradeLink was good, but did not support MARSS reporting
 - ii. Going with Infinite Campus
 - 1. Cheapest
 - 2. Can implement by Sept. 5th
 - 3. 1st year: \$10,400
 - a. \$3000 over budget; may have to approve Fund Balance
8. Action Items
 - a. Revised Bylaws
 - i. Tabled until September; waiting to hear back from lawyer.
 - b. Revised Lottery Policy
 - i. Josh MacLachlan moves to approve the revised Lottery Policy. Amy Charpentier seconds. Unanimous.
 - 1. Lists foster children to hold priority stats on the waitlist

- c. New AAHS School Board Member – Krissy Wright, Community Member
 - i. Tabled until September; waiting to hear back regarding possible conflict of interest.

9. Adjourn

- a. Amy Charpentier moves to adjourn at 6:59 p.m. Adjourned.