

**Annual School Board Meeting**  
**Meeting Agenda**  
**Tuesday, June 20, 2017**  
**5:00 pm**  
**AAHS Classroom 121**

Present: \_\_ Andrew Ng, \_\_ Dean Walczak, \_\_ Amy Charpentier, \_\_ Linnea Morgen,  
\_\_ ~~Krissy Wright~~, \_\_ Josh Maclachlan, \_\_ Courtney Finn (leaves 6:32), \_\_ ~~Rita Hussman~~,  
\_\_ ~~Sally Armstrong~~

**Agenda**

1. Call To Order
  - a. Amy Charpentier calls the meeting to order at 5:04 p.m.
  
2. Approval of June 2017 Agenda and May 2017 Minutes
  - a. Josh Maclachlan moves to approve the June 2017 Agenda with additions. Andrew Ng seconds. Unanimous.
    - i. Additions:
      1. 8i: New School Management System-Gradelink
      2. 8j: Enterprise Rent-a-Car Contract
  - b. Courtney Finn moves to approve the May 2017 Minutes. Amy Charpentier seconds. Unanimous.
  
3. Public Comments
  
4. Financial Report – Dean Walczak
  - a. Andrew Ng moves to approve the June 2017 Financial Report. Courtney Finn seconds. Unanimous.
    - i. Currently, at 92% of the budget
      1. Budgeted for ADM of 95; ending with an ADM of 97
      2. Expenses at 89%; Revenue at 78%
        - a. Revenue from the state is expected
        - b. July Board Meeting will provide more insight
      3. Lunch Funds -\$23,281
        - a. CLiCS has not been submitted properly
        - b. Able to go back 60 days to correct submissions
          - i. There are months that were submitted incorrectly, and are now past the 60 days
  - b. Andrew Ng moves to approve the June 2017 Disbursements. Amy Charpentier seconds. Unanimous.
    - i. Missing receipts raising concerns; the current system will be reviewed and redesigned
    - ii. Stipends issued without approval from the Financial Committee

5. Director's Report – ~~Krissy Wright~~
  - a. ADM ended at 97
  - b. 2016-17 was the largest graduating class, consisting of 22 students
  - c. Estimating enrollment to be in the high 80's for the start of 2017-18
  
6. Student Data – Andrew Ng
  - a. Math; above 60 %, after accounting for attendance
  - b. LASS; above 60%, regardless of attendance
  - c. Science; above 60%, after accounting for attendance
  - d. Electives; above 60%, after accounting for attendance
    - i. One PBL below 60%, even after accounting for attendance
  - e. Overall mean was 52%
  
7. Strategic Items
  - a. Policy Creation, Review, and Revision
    - i. AAHS staff would like the Board to create a sub-committee to create policies that relate to school governance
    - ii. Review policies at each Board Meeting
    - iii. Possibly meet every 2 weeks with a minimum of three members
      1. Andrew Ng will serve as a member
  - b. Retreat to Review/Revise Board Bylaws
    - i. A need has been identified for extended time to review and revise the AAHS Bylaws
    - ii. Dates and places will be suggested
  - c. Board Insurance Policy
    - i. Board Members are covered up to \$1.5 million
  - d. School Remodel
    - i. Current science classroom into an apartment-style classroom
    - ii. Current shop classroom into storage room
    - iii. Build new classroom to replace science and shop classrooms
      1. To be placed in the open area currently used for archery
    - iv. Board requests three bids, and a proposed budget for this project
  
8. Action Items
  - a. Bylaws Revision—Article VI: Executive Director
    - i. Tabled
      1. See Item 7b
  - b. 2017-18 School Calendar
    - i. Courtney Finn moves to approve the 2017-18 AAHS School Calendar. Amy Charpentier seconds. Unanimous.
      1. 160 days; 1120 hours.
  - c. 2017-18 EdVisions Contract
    - i. Tabled until July Board Meeting
      1. EdVisions drafting contract
  - d. 2017-18 Budget

- i. Amy Charpentier moves to approve revenue of 1,550,363 and expenses of 1,528,851 for FY18. Linnea Morgen seconds. Unanimous. (Courtney Finn not present for vote)
  - e. Consent Items
    - i. Amy Charpentier moves to approve contracts for the following services. Josh Maclachlan seconds.
      - 1. Tammy Pulver—Special Education Director
        - a. Unanimous. (Courtney Finn not present for vote)
      - 2. Dean Walzcak—Business Manager
        - a. Unanimous. (Courtney Finn not present for vote)
      - 3. Andrea Krause—Designs for Learning
        - a. Unanimous. (Courtney Finn not present for vote)
      - 4. Sally Andersen – Speech & Language Pathologist
        - a. Tabled until July Board Meeting
          - i. Contract not present for review
  - f. 2017-18 Board Meeting Schedule
    - i. Amy Charpentier moves to approve the 2017-18 Board Meeting Schedule. Linnea Morgen seconds. Unanimous. (Courtney Finn not present for vote)
      - 1. Meetings will be held the 3<sup>rd</sup> Tuesday of every month at 5:00 p.m.
  - g. School Van Leases
    - i. Amy Charpentier moves to approve the two van leases. Josh Maclachlan seconds. Unanimous. (Courtney Finn not present for vote)
      - 1. 5-year leases; reimbursed expense.
  - h. School Account Signers
    - i. Amy Charpentier moves to approve Heather Fjelstad and David Massey as AAHS account signers. Linnea Morgen seconds. Unanimous. (Courtney Finn not present for vote)
  - i. New School Management System—Gradelink
    - i. Andrew Ng moves to approve the purchase of Gradelink. Josh Maclachlan seconds. Unanimous. (Courtney Finn not present for vote)
      - 1. One-time fee of \$495, and then up to \$230/month; dependent upon services
      - 2. Combines features of JMC, Project Foundry, and Planbook
  - j. Enterprise Rent-A-Car Contract
    - i. Tabled until July Board Meeting
      - 1. Contract not present for review
- 9. Adjourn
  - a. Amy Charpentier moves to adjourn at 6:54 p.m. Adjourned.