

School Board Meeting Agenda
Tuesday, April 21, 2020
5:00 pm
AAHS Classroom 122

Agenda

1. **Call to Order:**
2. **Conflict of Interest Check:**
3. **Approval of April 21, 2020 Agenda:**
4. **Approval of March 17, 2020 Minutes:**
5. **Public Comments:**
6. **Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)**
 - a. Approval of Financial Reports for March 2020
 - b. Approval of Disbursements for March 2020
7. **Ex Officio Report: (Julie Peterson)**
8. **Student Data Report –Katie Siewart**
9. **Strategic Items**
 - a. TPS PIP Review
 - b. Review of TPS FY20 Evaluation Narrative from TPS
 - c. Update from task force developing “Hybrid Program”
 - d. Updates to family leave policy - Second Reading
 - e. Updates to religious accommodations policy - Second Reading
 - f. Updated Code of Conduct Guidelines - Second Reading
 - g. Board Training: (30 min limit)
10. **Action Items**
 - a. Approval of FY21 budget
11. **Adjourn**
 - a. motions to adjourn at 5:47pm

School Board Meeting Agenda
Tuesday, March 17, 2020
5:00 pm
AAHS Classroom 122

Present: Josh MacLachlan

Present Remotely (via Google Hangouts Meeting): Amy Charpentier, Rachael McNamara, Tennille Warren, LeAnn Lindusky, Nate Winter - CLA (Ex Officio), AAHS TPS
Representatives: Julie Peterson, Mallery Hammers

Absent: Katie Siewert, David Massey

Agenda

1. Call to Order:

- a. Amy Charpentier calls meeting to order at 5:01 p.m.

2. Conflict of Interest Check:

- a. None to report

3. Approval of March 17, 2020 Agenda:

- a. Josh MacLachlan motions to approve the March 17, 2020 - Amy seconds
- b. Discussion:
 - i. Change item 3 from "Approval of February 19, 2020 Agenda" to "Approval of March 17, 2020 Agenda"
 - ii. Change item 4 from "Approval of February 19, 2019 Minutes" to "Approval of February 19, 2020 Minutes"
- c. Motion passes with following votes:
 - i. Amy Charpentier - Aye
 - ii. Josh MacLachlan - Aye
 - iii. Rachael McNamara -Aye
 - iv. Tenille Warren - Aye
 - v. Leann Lindusky - Aye

School Board Meeting Agenda & Minutes
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4. Approval of February 19, 2020 Minutes:

- a. Amy Charpentier motions to approve the February 19, 2020 Minutes - Josh MacLachlan seconds
- b. Discussion:
 - i. No further changes to note
- c. Motion passes with following votes:
 - i. Amy Charpentier - Aye
 - ii. Josh MacLachlan - Aye
 - iii. Rachael McNamara -Aye
 - iv. Leann Lindusky - Aye

5. Public Comments:

- a. None

Tennile joins meeting remotely at 5:06

Racheal McNamara joins meeting remotely at 5:08

6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)

- a. Approval of Financial Reports for February 2020
 - i. Josh MacLachlan motions to approve the February 2019 financial reports - Amy Charpentier seconds
 - ii. Discussion
 - 1. PD funds are being paid for using title funds
 - 2. Developing 3 budget options for FY21 which should be ready in coming week
 - 3. Set for a \$62k deficit
 - iii. Motion passes with following votes:
 - 1. Amy Charpentier - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Rachael McNamara -Aye
 - 4. Tenille Warren - Aye
 - 5. Leann Lindusky - Aye

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- b. Approval of Disbursements for February 2020
 - i. Josh MacLachlan motions to approve disbursements for February 2020 - Amy Charpentier seconds
 - ii. Discussion
 - 1. No issues to note
 - iii. Motion passes with following votes:
 - 1. Amy Charpentier - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Rachael McNamara -Aye
 - 4. Tenille Warren - Aye
 - 5. Leann Lindusky - Aye

7. Ex Officio Report: (Julie Peterson & Mallery Hammers)

- a. School Events:
 - i. School closure is main focus at the moment
 - 1. Updating families
 - 2. Making plans for distance learning
 - a. Getting Chromebooks for students
 - b. Developing distance learning program by March 27
 - ii. Marketing Plan:
 - 1. SWOT analysis on 3/14/2020
 - a. Initial goals of marketing plan for FY21
 - i. ADM of 103
 - ii. At least \$20k in grants/donations
- b. Committee Updates:
 - i. TPS: Meeting daily to plan for distance learning
 - ii. Personnel: On pause due to pandemic
 - iii. Behavior: On pause due to pandemic
 - iv. Nutrition: Using new Primero edge system

8. Student Data Report – Josh MacLachlan

- a. 11.5% currently for FY20, vast majority of measures not in/ready to submit at this point in year.
- b. Curriculum committee reviewing and revising presentation rubric and directly teaching presentation skills to address low presentation percentage in measure 8.2

9. Strategic Items

- a. TPS PIP Review

School Board Meeting Agenda & Minutes

Tuesday, March 17, 2020

- i. 3 areas ready to be moved to "completed".
 1. Social media use, Submitting data in timely manner, and Surveys used to make improvements
 2. TPS should submit evidence for why these three areas should be moved to "Completed" for April board meeting
- ii. TPS send update FY20 evaluation narrative with current info for April meeting for board review.
- b. Updates to family leave policy - First Reading
 - i. Articulates benefits guaranteed by law and benefits provided by school for birth mothers, adoptive mothers, and fathers.
 - ii. School-provided benefits include salaried staff. Do not include hourly staff.
- c. Updates to religious accommodations policy - First Reading
 - i. Original policy dispersed throughout handbook
 - ii. Updates consolidate current policies into single, clear "religious accommodations policy".
- d. Updated Code of Conduct Guidelines - First Reading
 - i. Clearly articulate consequences for specific code of conduct violations
 - ii. Developed as per directive from authorizer
 - iii. Has been very helpful in making behavior-related decisions
- e. Board Training: (30 min limit)
 - i. Title - "Create a Board Development Plan"
 - ii. Source - mncharterboard.com
 1. All Board members will complete the following trainings by next meeting:
 - a. Evaluate School Leadership
 - b. Create a Board Development Plan
 - c. Conduct Financial Oversight #1
 2. Tennille Warren will complete the "Initial Board Training Learning Plans" within 6 months of being seated

10. Action Items

11. Adjourn

- a. Rachael motions to adjourn at 5:47pm



- March 2020 -
Financial Statements

Prepared By:
Nate Winter



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Academic Arts High School Executive Summary

To accompany the March 2020 financial statements, as presented to the School Board

** As of month-end, 75% of the year was complete

Enrollment

- Current Approved Budget: 99
- Current School Enrollment: 95
- Current Average ADM: 95.59
- Variance: -3

Statement of Activities

Cash at the end of March was \$238K, which is a \$45 decrease from the prior month. This was due to benefits and system setup costs. The current year estimated state receivable that is owed to the School through month end was \$207k. The prior year state receivable owed to the School through month end was \$11k.

The beginning fund balance for the year is \$349,075.

Schedule of Budget and Actual Revenue and Expenses

The % of Budget column is where the School was for the month of March:

- Revenues for the month were at 78% of budget:
 - Two IDEAS payments on the 13th and 30th
- Expenditures for the month were at 82% of budget:
 - Normal monthly payroll and benefits
 - Normal monthly payments of rent, benefits, contracted services, and supplies went out
 - Region III system setup

Other Items of Importance

- CLA and AAHS are still discussing the FY20 revised budget and are currently waiting for confirmation on any extra funding and expenses as a result of setting up virtual learning.

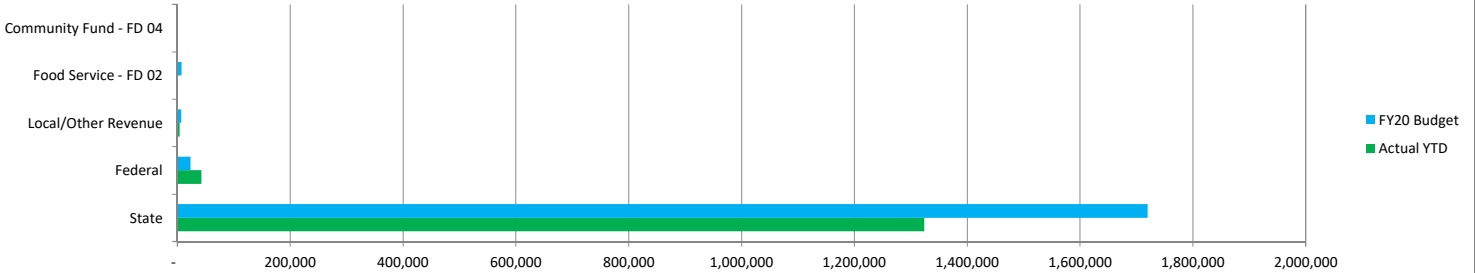
Academic Arts High School Financial Dashboard

March 2020 75% of School Year Complete

REVENUE

<u>Total Revenue this Month</u> \$125,865	<u>Total Revenue YTD</u> \$1,371,897	<u>Budgeted Revenue FY20</u> \$1,759,407	<u>% of Revenue Budget</u> 78%
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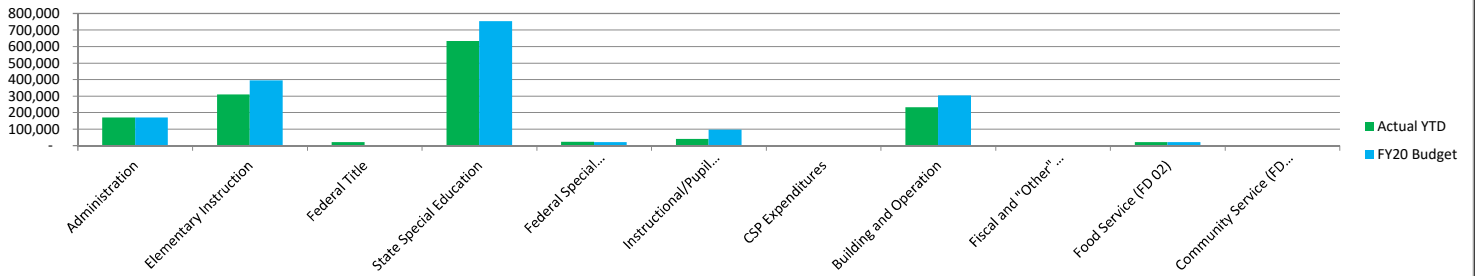
Revenue - Actual vs. Budget



EXPENSE

<u>Total Expense this Month</u> \$170,479	<u>Total Expense YTD</u> \$1,445,737	<u>Budgeted Expense FY20</u> \$1,759,193	<u>% of Expense Budget</u> 82%
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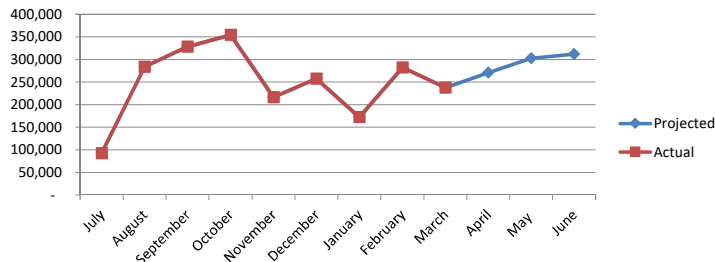
Expense - Actual vs. Budget



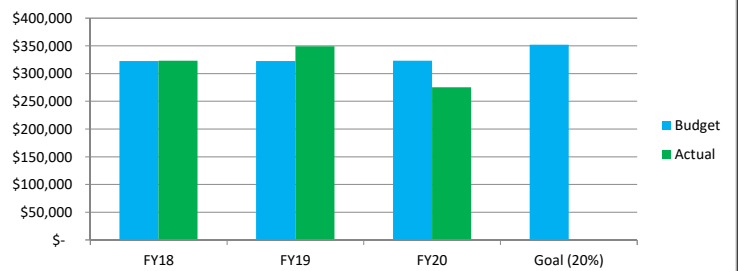
BALANCE SHEET

<u>Cash at End of Month</u> \$237,570	<u>Cash at End of Prior Month</u> \$282,184	<u>Beginning Fund Balance - FY20</u> \$349,075	<u>Budgeted Fund Balance - End of FY20</u> \$322,730
<u>Cash at Beginning of Year</u> \$127,288	<u>Projected Cash Balance- End of FY20</u> \$311,689	<u>Fund Balance at Month End</u> \$275,236	<u>Long-Term Fund Balance Goal (20%)</u> \$351,839

Cash Flow Projection



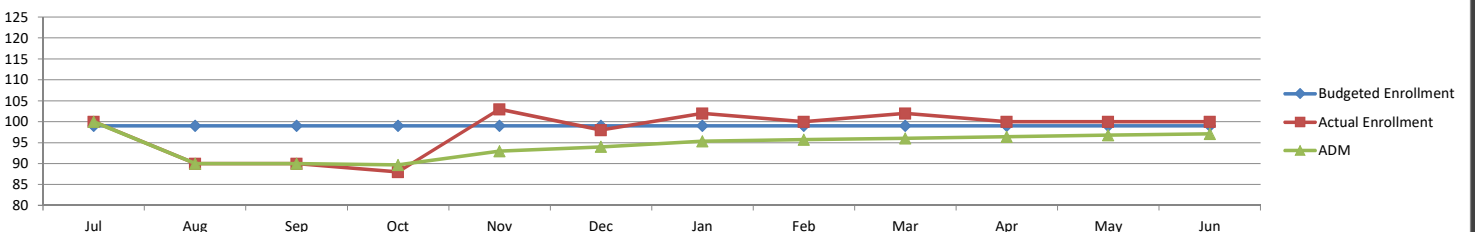
Fund Balance - Budget vs. Actual



ENROLLMENT

<u>Actual Enrollment at Month End</u> 95	<u>Budgeted Enrollment</u> 99	<u>Actual ADM - YTD</u> 96	<u>Actual vs. Budgeted Enrollment Variance</u> (3)
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Actual vs. Budgeted Enrollment



No assurance is provided on these financial statements and supplementary information. See selected information.

Academic Arts High School
Comparative Balance Sheet - All Funds
As of March 2020

	<i>Current</i>	<i>Prior</i>	<i>\$ Change</i>	<i>Audited</i>	<i>YTD \$ Change</i>
	<i>Month</i>	<i>Month</i>			
	3/31/2020	2/29/2020		6/30/2019	
ASSETS:					
Current Assets:					
Cash	237,570	282,184	(44,614)	127,288	110,281
Accounts Receivable	-	-	-	-	-
Due from MDE - Prior Year Receivable	10,599	10,599	0	-	10,599
Due from MDE - Current Year Estimate	207,193	155,731	51,462	357,399	(150,205)
Due from Federal	19,681	18,706	975	17,325	2,356
Prepays	-	11,702	(11,702)	6,916	(6,916)
Total Current Assets	475,044	478,922	(3,878)	508,928	(33,884)
Capital Assets:					
Buildings and Equipment	-	-	-	-	-
Less: Accumulated Depreciation	-	-	-	-	-
Total Net Capital Assets	-	-	-	-	-
TOTAL ASSETS	475,044	478,922	(3,878)	508,928	(33,884)
LIABILITIES:					
Current Liabilities:					
Salaries Payable	182,623	162,331	20,292	146,091	36,532
Accounts Payable	8,816	22,889	(14,073)	13,762	(4,946)
Payroll Liabilities	8,370	6,862	1,508	-	8,370
Other Liabilities	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
Line of Credit	-	-	-	-	-
Total Current Liabilities	199,808	192,082	7,726	159,852	39,956
FUND BALANCE					
Beginning Fund Balance as of July 1, 2019	349,075	349,075	-	322,859	
Net Income, FY2020 to Date	(73,839)	(62,235)	(11,604)	26,216	(100,056)
Ending Fund Balance	275,236	286,840	(11,604)	349,075	(73,839)
TOTAL FUND BALANCE	275,236	286,840	(11,604)	349,075	(73,839)
TOTAL LIABILITIES AND FUND BALANCE	475,044	478,922	(3,878)	508,928	(33,884)

No assurance is provided on these financial statements and supplementary information. See selected information.

Academic Arts High School

Balance Sheet

As of March 2020

	ALL FUNDS	<i>General Fund</i>	<i>Food Service</i>	<i>Community Fund</i>	<i>Capital Assets</i>
	Total	FD 01	FD 02	FD 04	FD 98
ASSETS:					
Current Assets:					
Cash	237,570	256,711	(19,141)	-	-
Accounts Receivable	-	-	-	-	-
Due from MDE - Prior Year Receivable	10,599	10,599	-	-	-
Due from MDE - Current Year Estimate	207,193	207,193	-	-	-
	-	-	-	-	-
Due from Federal	19,681	18,629	1,053	-	-
Prepays	-	-	-	-	-
Total Current Assets	475,044	493,133	(18,089)	-	-
Capital Assets					
Buildings and Equipment					
(Less) Depreciation					
Total Net Capital Assets	-	-	-	-	-
TOTAL ASSETS	475,044	493,133	(18,089)	-	-
LIABILITIES:					
Current Liabilities:					
Salaries Payable	182,623	182,623	-	-	-
Accounts Payable	8,816	8,816	-	-	-
Payroll Liabilities	8,370	8,370	-	-	-
Other Liabilities	-	-	-	-	-
Unearned Revenue	-	-	-	-	-
Line of Credit	-	-	-	-	-
Total Current Liabilities	199,806	199,808	-	-	-
FUND BALANCE					
Beginning Fund Balance as of July 1, 2019	349,075	348,124	952	-	-
Net Income, FY 2020 to Date	(73,839)	(54,799)	(19,040)	-	-
Ending Fund Balance	275,236	293,325	(18,089)	-	-
Investment in Capital Assets	-	-	-	-	-
TOTAL LIABILITIES AND FUND BALANCE	475,044	493,133	(18,089)	-	-

No assurance is provided on these financial statements and supplementary information. See selected information.

Academic Arts High School
Income Statement - Variance
 As of March 2020

75% of Fiscal Year 2019-2020 Complete

	YTD Actual	YTD Budget	YTD Variance	Original FY20 Budget	% of Budget
FUND 01					
DISTRICT REVENUE - GENERAL FUND					
Local & Other	4,205	5,625	(1,420)	7,500	56%
State - Gen. Ed. Aid	643,526	654,131	(10,605)	872,174	74%
State - Special Education	453,107	523,516	(70,409)	698,022	65%
State - Lease Aid	-	112,347	(112,347)	149,796	0%
State - Other	20,163	-	20,163	-	0%
<i>Estimated State Holdback Recognized</i>	207,193	-	-	-	N/A
PY Over/Under Accrual	-	-	-	-	N/A
Federal - Title	20,337	2,937	17,400	3,916	519%
Federal - Special Ed.	22,608	15,000	7,608	20,000	113%
TOTAL DISTRICT REVENUE - GENERAL FUND	1,371,139	1,313,556	57,584	1,751,407	78%
DISTRICT EXPENDITURES - GENERAL FUND					
Administration & District Support Services					
Salary & Benefits	58,563	57,978	585	77,304	76%
Purchased Services	77,366	55,083	22,283	73,444	105%
Supplies & Equipment	20,176	5,100	15,076	6,800	297%
Other Fees	13,075	9,750	3,325	13,000	101%
Total Administration & District Support Expenditures	169,181	127,911	41,270	170,548	99%
Instructional Expenditures					
Salary & Benefits	289,046	260,193	28,853	346,924	83%
Purchased Services	10,242	20,472	(10,230)	27,296	38%
Supplies & Equipment	10,261	14,850	(4,589)	19,800	52%
Other Fees	-	-	-	-	0%
Total Instructional Expenditures	309,548	295,515	14,033	394,020	79%
Federal Title					
Salary & Benefits	8,774	-	8,774	-	0%
Purchased Services	9,763	2,126	7,637	2,834	344%
Supplies & Equipment	1,800	-	1,800	1,082	166%
Other Fees	-	-	-	-	0%
Total Federal Title Expenditures	20,337	2,126	18,211	3,916	519%
State Special Education					
Salaries/Wages and Benefits	576,728	551,945	24,784	735,926	78%
Purchased Services	9,453	9,000	453	12,000	79%
Supplies & Equipment	-	3,240.00	(3,240)	4,320	0%
Transportation	46,688	-	46,688	-	0%
Other Fees	-	-	-	-	0%
Total State Special Education Expenditures	632,869	564,185	68,685	752,246	84%

No assurance is provided on these financial statements and supplementary information. See selected information.

	YTD Actual	YTD Budget	YTD Variance	Original FY20 Budget	% of Budget
Federal Special Education					
Salaries/Wages and Benefits	-	-	-	-	0%
Purchased Services	17,268	7,500	9,768	10,000	173%
Supplies & Equipment	5,340	7,500	(2,160)	10,000	53%
Other Fees	-	-	-	-	0%
Total Federal Special Education Expenditures	22,608	15,000	7,608	20,000	113%
Instructional/Pupil Support					
Salary & Benefits	20,603	30,736	(10,133)	40,981	50%
Purchased Services	18,949	40,793	(21,844)	54,390	35%
Supplies & Equipment	70	-	70	-	0%
Other Fees	-	-	-	-	0%
Total Instructional Support Expenditures	39,622	71,528	(31,907)	95,371	42%
Building & Operations					
Salaries/Wages and Benefits	-	-	-	-	0%
Purchased Services	56,086	54,195	1,892	72,260	78%
Facilities Lease	168,326	164,499	3,827	219,332	77%
Supplies & Equipment	445	1,500	(1,055)	2,000	22%
Other Fees	6,916	15,225	(8,309)	9,500	73%
Total Building & Operations Expenditures	231,773	235,419	(3,646)	303,092	76%
Fiscal & Other Fixed Cost Programs					
Purchased Services	-	-	-	-	0%
<i>Transfers to Other Funds</i>	-	-	-	-	0%
Total Fiscal & Other Fixed Cost Programs Expend.	-	-	-	-	82%
TOTAL DISTRICT EXPENDITURES - GENERAL FUND	1,425,938	1,311,683	114,255	1,739,193	82%
GENERAL FUND (01) - NET INCOME	(54,799)	1,873	(56,672)	12,214	
FUND 02					
DISTRICT REVENUE - FOOD SERVICE FUND					
Local & Other	-	-	-	-	0%
State	178	-	178	-	0%
Federal	580	6,000	(5,420)	8,000	7%
<i>Transfers from Other Funds</i>	-	-	-	-	0%
TOTAL DISTRICT REVENUE - FOOD SERVICE FUND	758	6,000	(5,242)	8,000	9%
DISTRICT EXPENDITURES - FOOD SERVICE FUND					
Salaries/Wages and Benefits	-	-	-	-	0%
Purchased Services	19,798	15,000	4,798	20,000	99%
Supplies & Equipment	-	-	-	-	0%
TOTAL DISTRICT EXPENDITURES - FOOD SERVICE FUND	19,798	15,000	4,798	20,000	99%
FOOD SERVICE FUND (02) - NET INCOME	(19,040)	(9,000)	(10,040)	(12,000)	
TOTAL REVENUES - ALL FUNDS	1,371,897	1,319,556	52,342	1,759,407	78%
TOTAL EXPENDITURES - ALL FUNDS	1,445,737	1,326,683	119,054	1,759,193	82%
NET INCOME (LOSS) - ALL FUNDS	(73,839)	(7,127)	(66,712)	214	
<i>Beginning Fund Balance 7/1/2019</i>	<i>349,075</i>			<i>322,515</i>	
Ending Fund Balance	275,236			322,730	

No assurance is provided on these financial statements and supplementary information. See selected information.

**Academic Arts High School
March 2020 Payment Register**

District #	Payment #	Bank	Check #	Pay Type	Payment Date	Vendor #	Vendor	Curr	Amount	Financials
4119	8043	AB		WX	3/31/2020	1290	Lowes	USD	\$ 8.59	Instructional S&E
4119	8044	AB		WX	3/31/2020	1307	Walmart	USD	\$ 20.16	Admin S&E
4119	8045	AB		WX	3/31/2020	1313	Amazon	USD	\$ 194.85	Admin S&E
4119	8046	AB		WX	3/31/2020	1313	Amazon	USD	\$ 10.41	Admin S&E
4119	8047	AB		WX	3/31/2020	1313	Amazon	USD	\$ 6.98	Admin S&E
4119	8048	AB		WX	3/31/2020	1414	City of West St. Paul	USD	\$ 30.00	Admin Purchased Services
4119	8049	AB		WX	3/31/2020	1414	City of West St. Paul	USD	\$ 30.00	Admin Purchased Services
4119	8050	AB		WX	3/31/2020	1775	Ford	USD	\$ 1,134.62	State SPED Transportation
4119	8051	AB		WX	3/31/2020	1775	Ford	USD	\$ 461.38	State SPED Transportation
4119	8052	AB		WX	3/31/2020	1778	Teacherspay teachers	USD	\$ 127.78	Instructional S&E
4119	8053	AB		WX	3/31/2020	1778	Teacherspay teachers	USD	\$ 1.35	Instructional S&E
4119	8054	AB		WX	3/31/2020	1778	Teacherspay teachers	USD	\$ 10.72	Instructional S&E
4119	8055	AB		WX	3/31/2020	1833	Old National Bank	USD	\$ 111.78	Admin Purchased Services
4119	8056	AB		WX	3/31/2020	1883	Alerus	USD	\$ 50.00	Admin Purchased Services
4119	8057	AB		WX	3/31/2020	1883	Alerus	USD	\$ 50.00	Admin Purchased Services
4119	8058	AB		WX	3/31/2020	1883	Alerus	USD	\$ 50.00	Admin Purchased Services
4119	8059	AB		WX	3/31/2020	1883	Alerus	USD	\$ 223.44	Payroll
4119	8060	AB		WX	3/31/2020	1886	TRA	USD	\$ 4,330.74	Payroll
4119	8061	AB		WX	3/31/2020	1886	TRA	USD	\$ 4,358.93	Payroll
4119	8062	AB		WX	3/31/2020	1887	PERA	USD	\$ 2,097.70	Payroll
4119	8063	AB		WX	3/31/2020	1887	PERA	USD	\$ 2,184.50	Payroll
4119	8064	AB		WX	3/31/2020	1887	PERA	USD	\$ 90.05	Payroll
4119	8065	AB		WX	3/31/2020	1888	IRS	USD	\$ 9,649.72	Payroll
4119	8066	AB		WX	3/31/2020	1888	IRS	USD	\$ 106.89	Payroll
4119	8067	AB		WX	3/31/2020	1888	IRS	USD	\$ 9,820.73	Payroll
4119	8068	AB		WX	3/31/2020	1889	MN Dept of Revenue	USD	\$ 1,521.07	Payroll
4119	8069	AB		WX	3/31/2020	1889	MN Dept of Revenue	USD	\$ 14.12	Payroll
4119	8070	AB		WX	3/31/2020	1889	MN Dept of Revenue	USD	\$ 1,564.90	Payroll
4119	7987	AB	6438	CH	3/5/2020	1014	Century Link	USD	\$ 314.27	Admin Purchased Services
4119	7994	AB	6439	CH	3/5/2020	1737	CKC Good Food	USD	\$ 696.40	Food Service
4119	7994	AB	6439	CH	3/5/2020	1737	CKC Good Food	USD	\$ 517.80	Food Service
4119	7994	AB	6439	CH	3/5/2020	1737	CKC Good Food	USD	\$ 863.00	Food Service
4119	7989	AB	6440	CH	3/5/2020	1146	cmERDC	USD	\$ 5,687.20	Admin Purchased Services
4119	7989	AB	6440	CH	3/5/2020	1146	cmERDC	USD	\$ 562.50	Admin Purchased Services
4119	7989	AB	6440	CH	3/5/2020	1146	cmERDC	USD	\$ 75.00	Admin Purchased Services
4119	7997	AB	6441	CH	3/5/2020	1849	Comcast Business	USD	\$ 154.76	Admin Purchased Services
4119	7998	AB	6442	CH	3/5/2020	1857	CST MN- BIN # 170065	USD	\$ 4,590.00	HHM Transportation
4119	7996	AB	6443	CH	3/5/2020	1830	Hennepin Healthcare	USD	\$ 166.00	I/PS Purchased Services
4119	7990	AB	6444	CH	3/5/2020	1249	National Recognition Products	USD	\$ 31.04	Instructional S&E
4119	7999	AB	6445	CH	3/5/2020	1896	ParentSquare Inc.	USD	\$ 1,250.00	Admin S&E
4119	7988	AB	6446	CH	3/5/2020	1031	QUILL CORPORATION	USD	\$ 65.56	Admin S&E
4119	7995	AB	6447	CH	3/5/2020	1740	Scott's Home Delivery	USD	\$ 194.00	Food Service
4119	7993	AB	6448	CH	3/5/2020	1575	Southview Office CenterLLC	USD	\$ 25,013.10	B/O Lease/Utilities

No assurance is provided on these financial statements and supplementary information. See selected information.

4119	7991	AB	6449	CH	3/5/2020	1324	Teachers on Call	USD	\$	221.00	Instructional Purchased Services
4119	7991	AB	6449	CH	3/5/2020	1324	Teachers on Call	USD	\$	221.00	Instructional Purchased Services
4119	7992	AB	6450	CH	3/5/2020	1473	US Bancorp Equipment Finance	USD	\$	202.79	I/PS Purchased Services
4119	8004	AB	6451	CH	3/12/2020	1897	Barbara Stahl	USD	\$	500.00	Title II
4119	8001	AB	6452	CH	3/12/2020	1856	CliftonLarsonAllen LLP	USD	\$	4,716.75	Admin Purchased Services
4119	8001	AB	6452	CH	3/12/2020	1856	CliftonLarsonAllen LLP	USD	\$	8,218.00	Admin Purchased Services
4119	8005	AB	6453	CH	3/12/2020	1898	Emily Bedford	USD	\$	500.00	Title II
4119	8002	AB	6454	CH	3/12/2020	1879	MN PEIP - C/O MMB Fiscal Services	USD	\$	11,736.70	Payroll/Benefits
4119	8000	AB	6455	CH	3/12/2020	1056	NWEA	USD	\$	1,225.00	Instructional S&E
4119	8003	AB	6456	CH	3/12/2020	1891	The Lincoln National Life Insurance Company	USD	\$	476.80	Payroll/Benefits
4119	8042	AB	6457	CH	3/25/2020	1641	Dick's Sanitation	USD	\$	65.36	B/O Purchased Services
4119	8041	AB	6458	CH	3/25/2020	1368	Holiday Gas Station	USD	\$	87.14	State SPED Transportation
Total:										\$106,612.58	

No assurance is provided on these financial statements and supplementary information. See selected information.

Academic Arts High School Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
1653	4119	AB	CR0320													
03.15.20	IDEAS Payment		1827	Credit	A	03/15/20		Wire	1	C1	Misc					
															1,960.22	0.00
															17,543.38	0.00
															44,334.76	0.00
Receipt Total:														\$63,838.36	\$0.00	
Deposit Total:														\$63,838.36	\$0.00	
1654	4119	AB	CR0320													
03.30.20	IDEAS Payment		1828	Credit	A	03/30/20		Wire	1	C1	Misc					
															62,026.89	0.00
Receipt Total:														\$62,026.89	\$0.00	
Deposit Total:														\$62,026.89	\$0.00	
Report Total:														\$125,865.25	\$0.00	

No assurance is provided on these financial statements and supplementary information. See selected information.

Academic Arts High School
Historical and Forecasted Financial Statements
Selected Information
For the Nine Months Ended March 31st, 2020 and Year Ending June 30th, 2020

The school presents governmental fund financial statements using the current financial resources measurement focus and the modified accrual basis of accounting. As required by state statute, the school operates as a nonprofit corporation under Minnesota Statutes §317A. However, state law also requires that the school comply with Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS) which mandates the use of a governmental fund accounting structure.

The accompanying historical financial statements and forecasted financial statements include the following departures from accounting principles generally accepted in the United States of America and the guidelines for presentation of a forecast established by the AICPA:

- The historical and forecasted financial statements omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America.
- The financial statements are not a complete presentation of governmental fund financial statements in accordance with the above standards.

The effects of these departures have not been determined.

Summary of Significant Assumptions

These financial forecasts present, to the best of management's knowledge and belief, the School's expected financial position, results of operations, and cash projection for the forecast periods. Accordingly, the forecasts reflect its judgment as of June 18th, 2019, the date of these forecasts, of the expected conditions and its expected course of action. The assumptions disclosed herein are those that management believes are significant to the forecasts. There will usually be differences between the forecasted and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

Balance Sheet & Cash Projection Assumptions

1 Due from MDE	90 Days
2 Payables are expected to be paid at net	120 Days
3 Payroll Payables are expected to be paid at net	30 Days

Statement of Operations Assumptions

1 Revenue is expect to grow at a rate of	9%
2 Salaries, benefits, and taxes are expected to increase by	9%
3 All other expenses are expected to increase	7%

No assurance is provided.

AAHS FY21 Budget Proposal Narrative

FY20

- Started year with a budget at ADM 99 which projected school breaking even
- New financial management service identified unclaimed revenues (~\$60K) which, in part, helped school justify investing in hiring final Gen Ed teacher required for full learning program
- Enrollment dipped at beginning of year affecting ADM. Subsequent stronger enrollment was not projected to make up for lower enrollment and budget revisions were made
- The current working budget (not yet board approved) has ADM at 95 and projects a \$60-\$70k deficit, dropping fund balance below 15%

FY21

- Finance committee and CLA reviewed and budgeted for all line items based on historical figures and future strategic goals.
- Finance committee proposed 6 budget options to TPS: ADMs of 95, 99, and 103 both with and without raises. 3 options did not put funds back into fund balance and were not considered. ADM goals above 99 were considered unrealistic given outcomes of past enrollment goals.
- TPS chose the following option as its proposal to the board:
 - **ADM 99 with no raises for salaried or hourly staff**
 - Projected ~\$19k added to fund balance
 - Maintains full staff - consistent with plans for future of learning program
 - Includes clear budgets for expenses not budgeted for in previous budgets such as:
 - Marketing
 - Replacing staff computers
 - 1-to-1 chromebook leasing
 - Etc.

Questions / Ideas (talking points - not formal proposals from TPS)

- *Are there other factors to consider that Finance / TPS have not thought of?*
- *Other ways to promote and/or incentivize maintaining strong enrollment?*
- *Could a contingency plan be developed and board approved? ***
 - *Example: IF ADM is on track for raises (103) as of start of Q4 FY21, THEN AND ONLY THEN school can request revision approval from board to retro-actively pay raises for FY21.*
- *How does COVID-19 impact current and proposed budgets? What are implications?*
- *Before COVID-19, TPS had begun plans for a "Hybrid Model". What are potential implications?*

TPS Evaluation

OBJECTIVE

The function of this document is to evaluate the performance of the Teacher Powered School Committee (TPS) at leading the school and directing daily operations. The evaluation process allows the board to engage with the TPS committee to reward achievements, discuss challenges, address concerns, and when necessary, develop performance improvement plans.

PROCEDURE

Standards are grouped by functional area. Both TPS and the board evaluate TPS's performance using the following ratings:

- **NI** - Needs Improvement
- **M** - Meets the expectations of the standard
- **E** - Exceeds the expectations of the standard

The following is the timeline for completing the evaluation:

- **August/September** - The board and TPS committee work together to establish strategic goals for the committee for the school year. The goals should be specific and related to the school's strategic mission and vision for the school. The goals should align with each of the functional areas: Academic, Financial, Organizational, and Communication.
- **January** - The board and TPS discuss progress halfway through the school year, and adjust goals if necessary.
- **April/May** - The TPS committee begins its self-evaluation, documenting a rating for each standard/goal in the *TPS* column and providing comments with specific examples that support the rating. The board also sends a short electronic survey to selected staff to review TPS's performance. The board reviews the TPS self-evaluation and survey results and documents a rating for each standard in the *Board* column, adding comments when applicable or when the ratings differ from TPS. The board completes the evaluation by the end of May and distributes it to TPS.
- **June** - During the June board meeting, the TPS committee and the board discuss the final evaluation. Representatives from TPS address issues or concerns and ask questions. The board and TPS discuss plans to improve any areas that need improvement. Then the board meets in a closed session to discuss the evaluation privately.

EVALUATION FORM

School Year: 2019-2020

TPS Committee Members: Julie Peterson, Ty Cody, Heather Fjelstad, Josh MacLachlan, Sam Kvilhaug, Shoua Yang, Sophie Fischer, Aimee Plueger, Ryan Bauer, David Gunderman, Melinda Haas,

ACADEMIC	TPS	Board	Comments with Specific Examples
The school is on track to have an overall academic performance of at least 75%, according to academic measures in the current contract with the authorizer.	NI		Not currently on track to be at 75%. However, school has made consistent, measurable improvements on gathering, using student data in real time to improve overall academic performance.
There is no academic indicator that falls far below of the goal, according to academic measures in the current contract with the authorizer.	NI?		Graduation rates and state proficiency testing scores have been consistently below goal. Due to COVID-19, proficiency testing was not conducted in the 19-20 school year.
The committee submits timely and complete data for academic measures to the board for analysis and trending.	M		Committee has demonstrated significant improvements on this goal from the 18-19 school year.
The committee regularly reviews and uses academic measure and/or test data to plan curriculum improvement strategies.	M		Both the curriculum committee and TPS committee as a whole use student data weekly to plan and inform decisions.
The committee plans and executes curriculum that is both appropriate and challenging for the student population.	M		The curriculum committee, working in conjunction with a curriculum consultant, meets twice weekly to review and plan curriculum. The school has built a curriculum portfolio that has aligned all courses with state standards and ensures that students have access to all credits they need to graduate.
The Special Education Committee develops and implements appropriate IEPs for specifically identified students.	E		The school's SpEd department is a keystone of the school's learning program. The continually maintains the highest levels of compliance regarding IEPs, especially considering the size of the population of special education students.
There are clear protocols to handle behavior incidents that the staff understands and follows.	M		The behavior committee has developed and implemented a clear set code of conduct violations protocols. The committee has effectively utilized these protocols often throughout the 2019-2020 school year.
STRATEGIC GOAL: "Develop and archive a 3-year rigorous, standards-based curriculum for all subject areas."	M		The school is on track for this strategic goal. It is one year into the 3-year curriculum development cycle.
FINANCIAL	TPS	Board	Comments with Specific Examples
The annual financial audit from the previous fiscal year found no significant deficiencies.	M		
The school maintains an average daily enrollment at or above the budgeted amount.	NI		The school continues to struggle with maintaining stable enrollment. ADM is consistently 2-4 units below ideal budget goals requiring budget revisions for the past two school years.
The committee develops and implements creative methods to maintain or boost enrollment.	M		The TPS committee has developed and implemented many new methods to maintain and boost enrollment

			<ul style="list-style-type: none"> • Transitions program • Open house nights • Parent Involvement Committee • Consistent social media presence • Establishment of marketing committee
The school pursues and is awarded funding grants to increase revenues.	M		<p>The school pursues and was awarded a number of new grants in the 19-20 school year:</p> <ul style="list-style-type: none"> • \$300 Donors Choose • \$100 outside donors • \$200 paper drive • \$250 trip to Walker • \$250 trip to MIA • Pursued restaurant fundraiser • MN Zoo grant <p>Winning larger grants that could more significantly impact investment in the learning program should be a goal.</p>
The fund balance is on track to be at least 20% of annual budgeted expenditures as of the end of the fiscal year.	NI		Fund balance is near 15% and has been decreasing for the previous 4 years. The school has been investing in its learning program by hiring more staff. The school must begin to put funds back into the fund balance. The proposed FY21 budget accomplishes this.
The annual budget is developed and submitted on time with oversight of the board of directors and the entire TPS committee.	M		Annual budget proposal from TPS sent to board for approval at the April 2020 board meeting.
The committee monitors finances regularly, and quickly and thoroughly answers any questions that arise.	M		Finance committee has improved oversight of finances
The committee regularly monitors contracted services to ensure that the costs are at or under budget and investigates all alternative solutions.	E		In past year, in conjunction with board, TPS committee has reviewed and changed financial management services, health benefits, HR services, and payroll administration.
The committee has effective policies to keep expenditures at or under budget and to eliminate unapproved or unassigned expenditures.	NI		Past budgets have not accounted for required costs that happen every year.
Submissions to CLICS are timely and complete, and students are regularly evaluated for the free and reduced lunch program.			
STRATEGIC GOAL: "Review financial service providers to ensure school is getting best services. Switch providers if needed. Provide board with current, accurate, clear, and useful narrative of school finances"			
ORGANIZATIONAL	TPS	Board	Comments with Specific Examples
At least 90% of the staff from the previous school year remained employed at the school this year.	M		Two staff from the previous year did not return for the 19-20 school year. A retention rate of more than 90%. Additionally, the school hired 4 new teaching staff (hiring some from within).
Replacing staff members is initiated quickly and positions are filled by quality candidates with oversight from the entire committee.	E		No replacements have been required in the 19-20 school year. The personnel committee succeeded in fully staffing the

			teaching team (6 GenEd and 4 SpEd teachers) consistent with long-term plans for the school's learning program
The staff is completely up-to-date on all teacher and administrative staff evaluations.	M		All evaluations are up to date.
All staff members have professional development goals documented and progress toward goals is evaluated.	M		
Staff leaves of absence do not interrupt daily operations because there is adequate coverage and understanding of all staff duties.	M		
School policies are reviewed regularly, understood, and enforced without favoritism or partisanship.	M		
Submissions to the Minnesota Department of Education are timely and complete.	M		
Submissions to the authorizer are timely and complete.	M		
All required staff licensures will remain valid and up-to-date.	M		
STRATEGIC GOAL: "Further streamline the TPS committee for improved functionality and responsiveness as the school "			
COMMUNICATION	TPS	Board	Comments with Specific Examples
Staff and committee meetings are well planned, focused, and individuals effectively follow up on outstanding tasks.			
Staff, student, and family surveys are conducted regularly and the results are used to create goals for making improvements.			
The school's website and social media accounts are regularly updated to include new information.			
Parent / Teacher conferences are well-attended and teachers are prepared for them.			
Teachers communicate with family members using professional language and appropriate methods.			
The committee effectively communicates with the board of directors, having representatives at board meetings who are prepared and attentive.			
There are clear protocols to manage, respond to, and communicate about crises that the staff understands and follows.			
The committee engages the community to participate in school events.			
The committee effectively uses social, online, and print media to communicate with the community.			
STRATEGIC GOAL: "Streamline communication with all stakeholders of the school"			

OVERALL PERFORMANCE RATING

Overall Rating:

Rationale:

Changes in red are ready for board approval
Edits in green being edited by TPS/Tiger/CLA and will be sent to board

PARENTAL LEAVE POLICY - FIRST READING 3/17/2020

Parental Leave

Parental leaves are to affirm Academic Arts High School's commitment to children and families. Academic Arts High School staff will provide its staff members with support and assistance in reviewing and selecting the most appropriate options available to them.

PAID LEAVE

Academic Arts 6 Week Family Leave Policy

All employees at Academic Arts High School will be afforded the opportunity to take advantage of 4-6 weeks paid leave, depending on their personal circumstances. Salaried employees who are birth mothers qualify for 4 weeks at 40% pay, in addition to the Short Term Disability pay that is available to them. Short Term Disability will cover 60% pay for 4 weeks and is not available until the employee has missed 10 consecutive work days. For birth mothers, leave must begin the day after birth and cannot be split into different periods of leave time. This policy must be used in conjunction with Short Term Disability coverage for birth mothers. They may also use any PTO to supplement their time off. Salaried employees who are adoptive parents and fathers qualify for 4 weeks at 60% pay. They may also use any PTO to supplement their time off.

If, given their circumstances, employees would like to break up their unused existing PTO time in order to cover the remaining unpaid 40-60% time off, this will be granted by the Personnel Committee, in collaboration with Human Resources, following a written request. If the employee is interested in condensing their paid time off for 100% coverage, this is also granted by the Personnel Committee, in collaboration with Human Resources, following a written request.

Those taking family leave are not responsible for the duties that fall under their job description, including accessing or responding to emails during the period of family leave. Visits to the school are allowed to be arranged with current staff on the school site.

There is not a 10 day maximum on the number of PTO days used in conjunction with family leave, but a written request should be made to the Personnel Committee prior to the need arising. The employee will be required to let the Personnel Committee know of their planned time off no less than 12 weeks before a biological child birth. Adoptive parents should inform the Personnel Committee as soon as they are given a final adoption date.

UNPAID LEAVE

MN Parental Leave Act

The Minnesota Pregnancy and Parental Leave Act (MN Stat. Sec. 181.941) requires covered employers to provide up to 12 weeks of unpaid leave for the birth or adoption of a child or to female employees for prenatal care, pregnancy, childbirth, or related health conditions.

Refer to further information and guidelines under Minnesota Parental Leave Act and contact the Personnel Committee/HR for more information. This leave, when combined with use of the Academic Arts 6 Week Family Leave Policy, shall total no more than 12 weeks leave.

Extended Personal Leave

There may be a situation that arises that does not fit in one of the above categories. If that is the case the employee should contact Academic Arts High School to determine options for an unpaid personal leave up to 4 weeks. Contact the Academic Arts High School for the Leave Request Form.

- Personal mental health leave
- Birth of the employee's child
- Placement of an adopted or foster child with the employee;
- To care for the employee's spouse, son, daughter, or parent with a serious health condition

Current Policies Relevant to 124E.06 Subdivision 3 from student handbook

ATTENDANCE POLICY: A GUIDE FOR PARENTS AND STUDENTS

What counts as an excused absence?

Absences will be excused for the following reasons.

- Illness
- Medical or dental appointments (a doctor's note is required)
- Serious illness in the immediate family
- Death in the immediate family
- Religious instruction (3 hours per week)
- Physical emergencies (flood, tornado, storm, etc.)
- Suspension

BEHAVIOR EXPECTATIONS

Dress and Appearance

Students are encouraged to dress appropriately for school activities and in keeping with community standards. This responsibility is both the student's and the student's parent(s) or guardian(s). When a member of the community is offended by another member's clothing, that individual could call for a mediation to discuss how to resolve the issue. It is not the intention of this policy to abridge the rights of students to express political, religious, philosophical, or similar opinions by wearing apparel on which such messages are stated. Such messages are acceptable as long as they are not lewd, vulgar, obscene, defamatory, or profane. Students may be asked to turn shirts inside out or to cover up that which is inappropriate.

SCHOOL-SPONSORED STUDENT PUBLICATIONS

Student publications are important elements of the instructional program and contribute directly to the accomplishment of the school's goals. Academic Arts High School does not intend, however, to create a public forum for expression.

Students producing official school publications shall be under the supervision of a staff member. Official publications shall be subject to the guidelines set forth below.

A. Freedom of expression in school-sponsored publication shall not be contrary to:

1. Development of student responsibility
2. Consideration by faculty of the maturity level of the students and of appropriate standards of journalistic taste; or
3. Care for the development of skills of written expression among students.

B. Expression in an official school publication is prohibited when the material is:

1. Obscene to minors;
2. libelous or slanderous;
3. pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
4. advertises or promotes any product or service not permitted for minors by law;
5. encourages students to commit illegal acts or violate school regulations or substantially disrupts the orderly operation of school or school activities;
6. expresses or advocates sexual, racial, or religious harassment or violence or prejudice;
7. distributed or displayed in violation of time, place and manner regulations; or
8. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

Students who violate the provisions of this policy shall be subject to disciplinary action as appropriate.

Students who believe their right of free expression has been unreasonably restricted in an official student publication may seek review of the decision of the Board Chair. The Board Chair shall issue a decision no later than five (5) school days after the review is requested.

NON-SCHOOL-SPONSORED STUDENT PUBLICATIONS

The purpose of this policy is to protect the exercise of students' and staff members' free speech rights, taking into consideration the educational objectives and responsibilities of the school. The school recognizes that students and staff have the right to express themselves on school property. This protection includes the right to distribute, at a reasonable time and place and in a reasonable manner, non-school sponsored material.

A. Requests for distribution of non-school-sponsored materials will be reviewed by the staff on a case-by-case basis. However, distribution of the materials listed below is always prohibited. Material is prohibited that:

1. is obscene to minors;
2. is libelous or slanderous;
3. is pervasively indecent or vulgar or contains any indecent or vulgar language or representations, with a determination made as to the appropriateness of the material for the age level of students to which it is intended;
4. advertises or promotes any product or service not permitted for minors by law;
5. advocates violence or other illegal conduct;
6. expresses or advocates sexual, racial, religious or other protected class harassment or violence or prejudice;
7. constitutes insulting or fighting words, the very expression of which injures or harasses other people
8. presents a clear and present likelihood that, either because of its content or the manner of distribution, it will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities, will cause the commission of unlawful acts or the violation of lawful school regulations.

B. Any student or staff wishing to distribute non-school-sponsored material must first submit for approval a copy of the material to the TPS Committee at least five days in advance of the desired distribution time, together with the following information:

1. Name and phone number of the person submitting the request.
2. Date(s) and time(s) of day of intended display or distribution.
3. Location where material will be displayed or distributed.
4. If intended for students, the grade(s) of students to whom the display or distribution is intended.

If the person submitting the request does not receive a response within three school days, the person shall contact the staff to verify that the lack of response was not due to an inability to locate the person. If the person is dissatisfied with the decision of the TPS Committee, the person may submit a written request for appeal to the Board Chair. If the person does not receive a response within three (3) school days (not counting Saturdays, Sundays, and holidays) of submitting the appeal, the person shall contact the Board Chair to verify that the lack of response is not due to an inability to contact the person. Permission or denial of permission to

distribute material does not imply approval or disapproval of its contents by the school, the staff, the AAHS Board, or the individual reviewing the material submitted.

UPDATED POLICY IN REVIEW

PROCESS

RELIGIOUS ACCOMMODATION

Academic Arts High School abides by Federal and State law and guidelines regarding religious accommodation, including, but not limited to the information referenced at http://www2.ed.gov/policy/gen/guid/religionandschools/prayer_guidance.html.

Also, any request for equal access or religious observances by students shall be submitted in writing to the TPS committee for review, comment and approval of the Academic Arts High School board if required. The Academic Arts High School board shall consider any such request at the first regularly scheduled board meeting following submission and will approve or reject the request not later than 60 days after submission

Prayer During Non Instructional Time Students may pray when not engaged in school activities or instruction, subject to the same rules designed to prevent material disruption of the educational program that are applied to other privately initiated expressive activities. Among other things, students may read their Bibles or other scriptures, say grace before meals, and pray or study religious materials with fellow students during recess, the lunch hour, or other non instructional time to the same extent that they may engage in nonreligious activities. While school authorities may impose rules of order and pedagogical restrictions on student activities, they may not discriminate against student prayer or religious speech in applying such rules and restrictions.

Organized Prayer Groups and Activities Students may organize prayer groups, religious clubs, and "see you at the pole" gatherings before school to the same extent that students are permitted to organize other non-curricular student activities groups. Such groups must be given the same access to school facilities for assembling as is given to other non-curricular groups, without discrimination because of the religious content of their expression. School authorities possess substantial discretion concerning whether to permit the use of school media for student advertising or announcements regarding non-curricular activities. However, where student groups that meet for nonreligious activities are permitted to advertise or announce their meetings—for example, by advertising in a student newspaper, making announcements

on a student activities bulletin board or public address system, or handing out leaflets—school authorities may not discriminate against groups who meet to pray. School authorities may disclaim sponsorship of non-curricular groups and events, provided they administer such disclaimers in a manner that neither favors nor disfavors groups that meet to engage in prayer or religious speech.

Teachers, Administrators, and other School Employees When acting in their official capacities as representatives of the state, teachers, school administrators, and other school employees are prohibited by the Establishment Clause from encouraging or discouraging prayer, and from actively participating in such activity with students. Teachers may, however, take part in religious activities where the overall context makes clear that they are not participating in their official capacities. Before school or during lunch, for example, teachers may meet with other teachers for prayer or Bible study to the same extent that they may engage in other conversation or nonreligious activities. Similarly, teachers may participate in their personal capacities in privately sponsored baccalaureate ceremonies.

Moments of Silence If a school has a "minute of silence" or other quiet periods during the school day, students are free to pray silently, or not to pray, during these periods of time. Teachers and other school employees may neither encourage nor discourage students from praying during such time periods.

Accommodation of Prayer During Instructional Time It has long been established that schools have the discretion to dismiss students to off-premises religious instruction, provided that schools do not encourage or discourage participation in such instruction or penalize students for attending or not attending. Similarly, schools may excuse students from class to remove a significant burden on their religious exercise, where doing so would not impose material burdens on other students. For example, it would be lawful for schools to excuse Muslim students briefly from class to enable them to fulfill their religious obligations to pray during Ramadan. Where school officials have a practice of excusing students from class on the basis of parents' requests for accommodation of nonreligious needs, religiously motivated requests for excusal may not be accorded less favorable treatment. In addition, in some circumstances, based on federal or state constitutional law or pursuant to state statutes, schools may be required to make accommodations that relieve substantial burdens on students' religious exercise. Schools officials are therefore encouraged to consult with their attorneys regarding such obligations.

Religious Expression and Prayer in Class Assignments Students may express their beliefs about religion in homework, artwork, and other written and oral assignments free from discrimination based on the religious content of their submissions. Such home and classroom work should be judged by ordinary academic standards of substance and relevance and against other legitimate pedagogical concerns identified by the school. Thus, if a teacher's assignment involves writing a poem, the work of a student who submits a poem in the form of a prayer (for example, a psalm) should be judged on the basis of academic standards (such as literary quality) and neither penalized nor rewarded on account of its religious content.

Student Assemblies and Extracurricular Events Student speakers at student assemblies and extracurricular activities such as sporting events may not be selected on a basis that either favors or

disfavors religious speech. Where student speakers are selected on the basis of genuinely neutral, evenhanded criteria and retain primary control over the content of their expression, that expression is not attributable to the school and therefore may not be restricted because of its religious (or anti-religious) content. By contrast, where school officials determine or substantially control the content of what is expressed, such speech is attributable to the school and may not include prayer or other specifically religious (or anti-religious) content. To avoid any mistaken perception that a school endorses student speech that is not in fact attributable to the school, school officials may make appropriate, neutral disclaimers to clarify that such speech (whether religious or nonreligious) is the speaker's and not the school's.

Prayer at Graduation School officials may not mandate or organize prayer at graduation or select speakers for such events in a manner that favors religious speech such as prayer. Where students or other private graduation speakers are selected on the basis of genuinely neutral, evenhanded criteria and retain primary control over the content of their expression, however, that expression is not attributable to the school and therefore may not be restricted because of its religious (or anti-religious) content. To avoid any mistaken perception that a school endorses student or other private speech that is not in fact attributable to the school, school officials may make appropriate, neutral disclaimers to clarify that such speech (whether religious or nonreligious) is the speaker's and not the school's.

Baccalaureate Ceremonies School officials may not mandate or organize religious ceremonies. However, if a school makes its facilities and related services available to other private groups, it must make its facilities and services available on the same terms to organizers of privately sponsored religious baccalaureate ceremonies. In addition, a school may disclaim official endorsement of events sponsored by private groups, provided it does so in a manner that neither favors nor disfavors groups that meet to engage in prayer or religious speech.

Code of Conduct Violations and Guidelines

PLEASE NOTE: All code of conduct violations will go through our Restorative Justice Program

Chemical Infractions

1. ALCOHOL OR CHEMICALS, POSSESSION OR USE

The possession or use of any alcohol, narcotics, illegal substance, controlled substance or drug paraphernalia is prohibited while on district property, participating in a school-sponsored activity, or traveling in a school vehicle.

1st Offense	2nd Offense	3rd Offense
3 day suspension Parent/guardian meeting	5 day suspension Police Referral	10 day suspension Expulsion recommendation Police referral

2. ALCOHOL OR CHEMICALS, POSSESSION WITH INTENT TO DISTRIBUTE OR SELL

Selling, distributing, delivery exchanging or intending to sell, deliver, exchange or distribute any alcoholic, narcotics, illegal substance or controlled substance on school property, participating in a school-sponsored activity, or traveling in a school vehicle is prohibited.

1st Offense	2nd Offense	3rd Offense
5 day suspension Police referral	10 day suspension Expulsion Recommendation Police Referral	

3. MEDICATION MISUSE (OVER THE COUNTER)

Any student in possession of or using an “over the counter” medication must do so in a manner consistent with school policy (see Medication Administration Policy). Selling, distributing, delivering, exchanging or intending to sell, deliver, exchange or distribute any “over the counter” medication is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension	5 day suspension Police Referral	10 day suspension Expulsion recommendation Police referral

4. MEDICATION MISUSE (PRESCRIPTION)

Any student in possession of or using prescription medication must do so in a manner consistent with school policy (see Medication Administration Policy). Selling, distributing, exchanging or intending to sell, deliver, exchange or distribute any prescription medication is prohibited.

1st Offense	2nd Offense	3rd Offense
3-5 day suspension	5 day suspension Police Referral	10 day suspension Expulsion recommendation Police referral

5. TOBACCO USE OR POSSESSION

Possession or use of tobacco is prohibited, including e-cigarettes and other items used for the use of tobacco or other illegal substance. Students who congregate in an area where tobacco use has recently occurred (e.g. bathroom stall) will each be considered to have been using tobacco.

1st Offense	2nd Offense	3rd Offense
1 day suspension	2-3 day suspension	3-5 day suspension Police referral

DANGEROUS AND/OR NUISANCE ITEMS

FIREARMS

Minnesota state law requires that school boards must expel for a period of at least one year, a student who is determined to have brought a firearm to school. The definition of a firearm is found at 18 U.S.C 921.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

FIREWORKS

Possession, distribution or use of any type of fireworks (sparklers, firecrackers, smoke bombs) or ammunition is prohibited. Use of any fireworks that creates a serious disturbance or safety hazard may be considered a violation of “Weapons, Explosives, Incendiary Devices, Ammunition and Other Dangerous Items.”

1st Offense	2nd Offense	3rd Offense
5 day suspension	5-10 day suspension	10 day suspension Expulsion recommendation

NUISANCE OBJECTS

Misuse or distribution of any object that causes distractions or a nuisance is prohibited. These objects may include, but are not limited to, laser pointers, lighters, radios, squirt guns, video games, snaps, etc.

1st Offense	2nd Offense	3rd Offense
***	1 day suspension	3 day suspension

(***) Indicates disciplinary action assigned by building administration

POTENTIALLY DANGEROUS ITEMS

Possessing potentially dangerous items that if misused may be considered dangerous, illegal or could possibly cause harm are prohibited. If it is discovered that a student has accidentally brought such an item to school, the student may not be considered in possession of a weapon. Nonetheless, because students are responsible for what they bring to school and possession of these items are prohibited, the consequences outlined below apply. If a student directly or indirectly threatens another person or persons with such an object, the student will be determined to be in possession of a weapon and appropriate action will be taken in accordance with school policy.

1st Offense	2nd Offense	3rd Offense
1 day suspension	3 day suspension	5 day suspension

WEAPONS, EXPLOSIVES, INCENDIARY DEVICES, AMMUNITION AND OTHER DANGEROUS ITEMS

The possession, real or implied, of weapons, explosives, incendiary devices, ammunition or other items considered dangerous, illegal or which could cause harm, destruction or disruption is prohibited. The possession of imitation, non-working, or self-created weapons (i.e. 3d printing) is prohibited. The use or detonation of explosives, weapons, incendiary devices, ammunition or other items considered dangerous, illegal or which could cause harm, destruction or disruption is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

DRIVING INFRACTIONS AND TRANSPORTATION

DRIVING, CARELESS OR RECKLESS

Driving any motorized or non-motorized vehicle on school property in such a manner as to endanger people or property is prohibited.

1st Offense	2nd Offense	3rd Offense
***	3 day suspension Parking privilege possibly revoked	5 day suspension Parking privilege revoked Police referral

(***) Indicates disciplinary action assigned by building administration

TRANSPORTATION

All rules that apply to building and classroom behavior apply while riding any transportation related to a school-sponsored event. Therefore, students may be administered consequences consistent with other school discipline procedures and in accordance with school policy. Students endangering persons or property may lose transportation privileges immediately and for an indefinite period. Students who commit a fourth offense, will be suspended from school transportation for the remainder of the school year.

1st Offense	2nd Offense	3rd Offense
Verbal Warning	1-3 day suspension	Loss of transportation privileges

PHYSICAL INFRACTIONS

ASSAULT

Committing an act with intent to cause fear in another person of immediate bodily harm or death or intentionally inflicting or attempting to inflict bodily harm upon another person is prohibited.

1st Offense	2nd Offense	3rd Offense
3 day suspension	5 day suspension Social Worker referral	10 day suspension Expulsion Recommendation Police referral

ASSAULT, AGGRAVATED

Committing an assault upon another person with a weapon or an assault that inflicts great bodily harm upon another person is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

FIGHTING

Engaging in any form of fighting where blows are exchanged is prohibited.

1st Offense	2nd Offense	3rd Offense
3 day suspension	5 day suspension	10 day suspension Expulsion recommendation Police referral

PUSHING, SHOIVING, SCUFFLING

Physical contact that could harm others, but is not defined as an assault or fighting, is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension	3-5 day suspension	5-10 day suspension Possible expulsion recommendation

SEXUAL MISCONDUCT

Engaging in nonconsensual sexual intercourse or sexual contact with another person including intentional touching of clothing covering a person's intimate parts, intentional removal or attempted removal of clothing covering a person's intimate parts or clothing covering a person's undergarments, if the action is performed with sexual or aggressive intent, is prohibited. Indecent exposure is also prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

PROPERTY INFRACTIONS

ARSON

The intentional setting of a fire that results in, or could have potentially resulted in, the destruction or damage to district property or other property or that endangers or potentially endangers others by means of fire is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

BREAKING AND ENTERING

Entering a secured district location, after school hours, using an unauthorized mechanism of entering is prohibited.

1st Offense	2nd Offense
5 day suspension Police referral	10 day suspension Expulsion recommendation Police Referral

FIRE EXTINGUISHER, UNAUTHORIZED USE

Fire extinguishers are important tools that are needed in potentially life-threatening fires. All other uses are prohibited.

1st Offense	2nd Offense	3rd Offense
***	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

(***) Indicates disciplinary action assigned by building administration

ROBBERY OR EXTORTION

Taking property from another person by use of force, threat of force compelling acquiescence, or under false pretenses is prohibited.

1st Offense	2nd Offense	3rd Offense
3-5 day suspension Police referral	5-10 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

SECURITY SYSTEM TAMPERING

Any action that is intended to deactivate, damage or destroy any security system of the district is prohibited. This action includes, but is not limited to, the disabling of or tampering with a district security camera or an automatic locking door apparatus.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

THEFT, RECEIVING OR POSSESSING STOLEN PROPERTY

The unauthorized taking, using, transferring, hiding or possessing the property of another person without the consent of the owner or the receiving of such property is prohibited. Restitution, when appropriate, will be required.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension ***	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

(***) Indicates disciplinary action assigned by building administration

TRESPASSING

Remaining on school property without authorization is prohibited. Students are not to go into other district buildings unless they have permission from the building administrator or attending a school-sponsored event. Any student on suspension who goes to a school location without permission is subject to being charged with trespassing and an increase in suspension time. Admitting others through a locked or secured entrance without the permission of school employees is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension ***	3-5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

(***) Indicates disciplinary action assigned by building administration

VANDALISM, MINOR ACTS (LESS THAN \$500)

Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the school or other individuals/entities is prohibited. Vandalism is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension ***	5 day suspension Police referral	10 day suspension Expulsion recommendation Police referral

(***) Indicates disciplinary action assigned by building administration

VANDALISM, MAJOR ACTS (MORE THAN \$500)

Littering, defacing (including placement of graffiti), cutting, damaging or destroying property that belongs to the school or other individuals/entities is prohibited. Vandalism is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

SCHOLASTIC DISHONESTY

DISHONESTY, SCHOLASTIC

Scholastic dishonesty that includes, but is not limited to, cheating on school assignments or tests, plagiarism or collusion is prohibited. Academic consequences may also be assigned.

1st Offense	2nd Offense	3rd Offense
1 day suspension ***	1-3 day suspension	3-10 day suspension

(***) Indicates disciplinary action assigned by building administration

TECHNOLOGY INFRACTIONS

ELECTRONIC DEVICES, MISUSE OF

** See Electronic Policy

1st Offense	2nd Offense	3rd Offense
***	1 day suspension	3 day suspension Loss of electronic usage completely

(***) Indicates disciplinary action assigned by building administration

PHOTOGRAPHIC OR RECORDING DEVICE MISUSE

Use of any photographic or recording device, film camera, digital camera, cell phone camera and video camera that impinges upon the rights of others is prohibited. This prohibition includes the distribution or receipt of a picture(s)/recording that impinges upon the personal privacy of another. Misuse of any device in a school bathroom or elsewhere in a way that violates the personal privacy of the individual may result in the immediate initiation of the expulsion process.

1st Offense	2nd Offense	3rd Offense
1-2 day suspension	3-5 day suspension	5 day suspension Loss of electronic usage completely

TECHNOLOGY AND TELECOMMUNICATIONS, MISUSE

Misuse of technologies, equipment or network; deletion or violation of password-protected information, computer programs, data, passwords or system files; inappropriate accessing of files, directories and Internet sites; deliberate contamination of the system; unethical use of information; or violation of copyright laws are prohibited. In addition, network access may be monitored and/or limited as a result of technology and/or telecommunication misuse.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

THREATENING AND/OR DISRUPTIVE BEHAVIOR

ABUSE, VERBAL

The use of language that is obscene, threatening, intimidating, or inflammatory or that degrades other people is prohibited. Verbal abuse may also be addressed under the guidelines for harassment and/or bullying, when appropriate.

1st Offense	2nd Offense	3rd Offense
***	1-3 day suspension	5 day suspension

(***) Indicates disciplinary action assigned by building administration

BOMB THREAT OR TERRORISTIC THREAT

Making, publishing or conveying in any manner a bomb threat or any other type of terroristic threat pertaining to a school location or event is prohibited.

1st Offense
10 day suspension Expulsion Recommendation Police Referral

BULLYING OR INTIMIDATING BEHAVIOR

Bullying or intimidating behavior of any type, including through the use of technology and the Internet, is prohibited. Bullying or intimidating behavior may also be addressed under the guidelines for harassment and/or verbal abuse, when appropriate.

See Bullying, Harassment and Violence, Hazing and Non-Discrimination Policies at www.academicarts.org

1st Offense	2nd Offense	3rd Offense
*** Incident Report Filed	1-3 day suspension Incident Report Filed	5-10 day suspension Incident Report Filed

(***) Indicates disciplinary action assigned by building administration

DISORDERLY CONDUCT

Disorderly conduct is prohibited. Disorderly conduct is an act that the student knows or has reasonable grounds to know will alarm, anger, disturb others or provoke an assault or breach of the peace. Disorderly conduct may also be engaging in offensive, obscene, abusive, boisterous or noisy conduct or gestures or offensive, obscene or abusive language tending reasonably to arouse alarm, anger or resentment in others.

1st Offense	2nd Offense	3rd Offense
1 day suspension	2-5 day suspension	10 day suspension Possible expulsion recommendation

DISRUPTIVE OR DISRESPECTFUL BEHAVIOR

Disruptive or disrespectful behavior is prohibited. Disruptive or disrespectful behavior is language or behavior that disrupts or threatens to disrupt the school environment.

1st Offense	2nd Offense	3rd Offense
***	1-3 day suspension	3-5 day suspension

(***) Indicates disciplinary action assigned by building administration

FIRE ALARM, FALSE

Intentionally giving a false alarm of a fire or tampering or interfering with any fire alarm, fire alarm system or sprinkler system is prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension	5 day suspension Police referral	10 day suspension Possible expulsion recommendation

GAMBLING

Gambling, including but not limited to, playing a game of chance for stakes or possession of gambling devices (including machines, video games and other items used to promote a game of chance) is prohibited.

1st Offense	2nd Offense	3rd Offense
***	1-3 day suspension	3-5 day suspension

(***) Indicates disciplinary action assigned by building administration

HARASSMENT OR RETALIATION

Harassment and violence because of race, color, creed, religion, national origin, sex, marital status, parental status, status with regard to public assistance, disability, sexual orientation or age, as defined in the school policy, are prohibited. Reprisal or retaliation for a complaint of harassment is prohibited.

See Bullying, Harassment and Violence, Hazing and Non-Discrimination Policies at www.academicarts.org*

1st Offense	2nd Offense	3rd Offense
1-3 day suspension	3-5 day suspension Police referral	10 day suspension Possible expulsion recommendation

HAZING

Hazing activities of any type are prohibited at all times. Hazing means committing an act against a student, or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose. Specific examples of hazing are found in Student Hazing Policy. Hazing, by its very nature, often occurs off school grounds, after school hours, on non-school days and during summer months. Students are advised that hazing is prohibited whenever and wherever it occurs.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension	3-5 day suspension Police referral	10 day suspension Possible expulsion recommendation

INSUBORDINATION

A deliberate refusal to follow an appropriate direction or to identify one's self when requested is prohibited.

1st Offense	2nd Offense	3rd Offense
***	1-3 day suspension	3-5 day suspension

(***) Indicates disciplinary action assigned by building administration

THREATENING GROUP ACTIVITY

Threatening group-related activity, the use of graffiti emblems, symbolism, hand signs, slang, tattoos, jewelry, discussion, clothing, etc. are prohibited.

1st Offense	2nd Offense	3rd Offense
1-3 day suspension	3-5 day suspension	5-10 day suspension

THREATS OF PHYSICAL HARM TOWARD STUDENTS, EMPLOYEES OR OTHER PERSONS

The use of language that is blatantly threatening or intimidating that could be interpreted as a death threat or insinuating the infliction of serious bodily harm upon students, employees or other persons is prohibited. Making comments that could be interpreted as death threats or insinuating the infliction of serious bodily harm upon students, employees or other persons is prohibited.

1st Offense	2nd Offense
3-5 day suspension based upon severity ***	5-10 day suspension Possible expulsion recommendation

(***) Indicates disciplinary action assigned by building administration

OTHER BEHAVIOR INFRACTIONS

DRESS AND APPEARANCE

Inappropriate clothing or appearance is prohibited. Inappropriate clothing or appearance includes, but is not limited to:

Wearing clothing or grooming in a manner that is sexually explicit or which conveys sexual innuendo or that may reasonably be construed as sexual.

Examples of such clothing include “short shorts,” bra-straped tank tops, tops that expose the midriff, and other clothing that is not in keeping with community standards.

1. Wearing clothing that includes words or pictures that are obscene, vulgar, abusive and discriminatory or that promote or advertise alcohol, chemicals, tobacco or any other product that is illegal for use by minors.
2. Wearing clothing promoting products or activities that are illegal for use by minor
3. Wearing clothing and other items or grooming in a manner that represents and/or promotes threat/hate groups, including gangs or supremacist groups. This prohibition includes objectionable emblems, badges, symbols, signs, words, objects or pictures on clothing or jewelry communicating a message that is racist, sexist or otherwise derogatory to a protected minority group; evidences gang membership or affiliation; or approves, advances or provokes any form of prohibited harassment or violence against other individuals as defined in district policy.
4. Wearing clothing or footwear that could damage school property.
5. Wearing masks face paint or grooming that limits or prevents identification of a student.
6. Wearing clothing or grooming that is potentially disruptive to the education process or that poses a threat to the health and safety of others.
7. Wearing clothing in a manner that displays undergarments.

Staff members reserve the right to deny admission to school functions based on dress or appearance determined to be inappropriate or disruptive to the educational process. When a student is found in violation of these guidelines, the student will be directed to make modifications or be sent home for the day

1st Offense	2nd Offense	3rd Offense
***	***	1-3 day suspension

(***) Indicates disciplinary action assigned by building administration

FALSE REPORTING

Intentionally reporting false information about the behavior of a student or employee is prohibited.

1st Offense	2nd Offense	3rd Offense
***	1-3 day suspension	3-5 day suspension

(***) Indicates disciplinary action assigned by building administration

RECORDS OR IDENTIFICATION FALSIFICATION

Falsifying signatures or data, misrepresenting identity, or forging notes is prohibited.

1st Offense	2nd Offense	3rd Offense
***	1-3 day suspension	3-5 day suspension

(***) Indicates disciplinary action assigned by building administration

UNIQUE SITUATIONS

Discipline situations not covered by these guidelines will be handled on a case-by-case basis. Behaviors that are willful and disruptive or potentially harmful are included. Unique or special situations at school may call for an adjustment in the discipline policies to meet the school's needs.

By signing below, you have received, read and understand the Code of Conduct Violations and Guidelines for Academic Arts High School.

Please return this page to Sam Kvilhaug by September 6, 2019.

Student Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Academic Arts High School

							CLA Notes to Budget Changes from Board Approved Budget
	Projection	Projection	Projection	Projection	Projection	Projection	
	FY21	FY21	FY21	FY21	FY21	FY21	
Enrollment Assumptions							
ADM	95	95	99	99	103	103	
Pupil Units	114.00	114.00	118.80	118.80	123.60	123.60	
General Fund 01							
Revenues							
State Aids							
General Education Aid	853,347	853,347	887,220	887,220	921,092	921,092	
Charter School Lease Aid	149,796	149,796	156,103	156,103	162,410	162,410	
State Special Ed Aid	841,912	841,912	841,912	841,912	841,912	841,912	
State Sped Transportation	67,500	67,500	67,500	67,500	67,500	67,500	
Safe Schools Aid	3,385	3,385	3,385	3,385	3,385	3,385	
Endowment Revenue	4,397	4,397	4,582	4,582	4,767	4,767	
Other State Aids (Ft Maint.)	12,540	12,540	13,068	13,068	13,596	13,596	
Total State Revenues	1,932,877	1,932,877	1,973,770	1,973,770	2,014,662	2,014,662	
Federal Aids							
Title	33,878	33,878	33,878	33,878	33,878	33,878	
Federal Special Ed	25,000	25,000	25,000	25,000	25,000	25,000	
Federal CSP	0	0	0	0	0	0	
Other	0	0	0	0	0	0	
Total Federal Revenues	58,878	58,878	58,878	58,878	58,878	58,878	
Local Revenues							
Student Activities	5,400	5,400	5,400	5,400	5,400	5,400	
Gifts & Bequests	1,000	1,000	1,000	1,000	1,000	1,000	
Miscellaneous	1,000	1,000	1,000	1,000	1,000	1,000	
Total Local Revenues	7,400	7,400	7,400	7,400	7,400	7,400	
TOTAL GENERAL FUND REVENUES	\$1,999,155	\$1,999,155	\$2,040,048	\$2,040,048	\$2,080,940	\$2,080,940	
Expenditures							
Administration & District Support							
Salaries	74,079	72,627	74,079	72,627	74,079	72,627	
Benefits	22,224	21,788	22,224	21,788	22,224	21,788	
Purchased Services	75,000	75,000	75,000	75,000	75,000	75,000	
Supplies & Materials	17,500	17,500	17,500	17,500	17,500	17,500	*7K for advertising, 5.5K for admin software, 5K for Admin Supplies/Food
Capital Expenditures	2,000	2,000	2,000	2,000	2,000	2,000	* Add \$2K for leasing computer for staff
Dues & Memberships	13,260	13,260	13,260	13,260	13,260	13,260	
Total Administration & District Support	204,063	202,175	204,063	202,175	204,063	202,175	
Regular Instruction							
Salaries	300,150	289,644	300,150	289,644	300,150	289,644	
Benefits	93,555	90,403	93,555	90,403	93,555	90,403	
Purchased Services	13,000	13,000	13,000	13,000	13,000	13,000	*1.5K Field Trips, 11.5K Subs
Supplies & Materials	12,500	12,500	12,500	12,500	12,500	12,500	* 6K for Classroom Budgets, \$2.9K Instructional Software (IXL, Newsela), 2 Projectors \$700, \$6K Student Chromebooks, \$1K Awards, 1K for Student Food
Capital Expenditures	6,000	6,000	6,000	6,000	6,000	6,000	*6K Student Chromebooks
Total Regular Instruction	425,205	411,547	425,205	411,547	425,205	411,547	
State Special Education							
Salaries	691,201	671,636	691,201	671,636	691,201	671,636	
Benefits	207,360	201,491	207,360	201,491	207,360	201,491	
Purchased Services	12,240	12,240	12,240	12,240	12,240	12,240	
Transportation	75,000	75,000	75,000	75,000	75,000	75,000	
Supplies & Materials	4,320	4,320	4,320	4,320	4,320	4,320	
Total State Special Education	990,121	964,687	990,121	964,687	990,121	964,687	

Academic Arts High School

							CLA Notes to Budget Changes from Board Approved Budget
	Projection	Projection	Projection	Projection	Projection	Projection	
	FY21	FY21	FY21	FY21	FY21	FY21	
Enrollment Assumptions							
ADM	95	95	99	99	103	103	
Pupil Units	114.00	114.00	118.80	118.80	123.60	123.60	
Federal Special Education							
Salaries	0	0	0	0	0	0	
Benefits	0	0	0	0	0	0	
Purchased Services	15,000	15,000	15,000	15,000	15,000	15,000	
Supplies & Materials	10,000	10,000	10,000	10,000	10,000	10,000	
Capital Expenditures	0	0	0	0	0	0	
Total Federal Special Education	25,000	25,000	25,000	25,000	25,000	25,000	
Title Programs							
Salaries	11,699	11,699	11,699	11,699	11,699	11,699	
Benefits	0	0	0	0	0	0	
Purchased Services	15,179	15,179	15,179	15,179	15,179	15,179	
Supplies & Materials	7,000	7,000	7,000	7,000	7,000	7,000	
Total Title Programs	33,878	33,878	33,878	33,878	33,878	33,878	
Instructional & Pupil Support							
Salaries	32,188	31,486	32,188	31,486	32,188	31,486	
Benefits	9,656	9,446	9,656	9,446	9,656	9,446	
Purchased Services (Transportation Included)	20,500	20,500	20,500	20,500	20,500	20,500	*15K Bus Tokens, \$500 for Nursing Services, 3K for Copier Lease, 2K PD
Supplies & Materials	0	0	0	0	0	0	
Total Instructional/Pupil Support Services	62,344	61,432	62,344	61,432	62,344	61,432	
Sites & Buildings							
Salaries	0	0	0	0	0	0	
Benefits	0	0	0	0	0	0	
Purchased Services (Includes Utilities)	72,650	72,650	72,650	72,650	72,650	72,650	
Facilities Lease	234,333	234,333	234,333	234,333	234,333	234,333	
Supplies & Materials	1,000	1,000	1,000	1,000	1,000	1,000	
Capital Expenditures	0	0	0	0	0	0	
Other Fees (Insurance)	8,500	8,500	8,500	8,500	8,500	8,500	
Total Sites & Buildings	316,482	316,482	316,482	316,482	316,482	316,482	
Fiscal & Other Fixed Costs							
Purchased Services	0	0	0	0	0	0	
Interfund Transfer	6,000	6,000	6,000	6,000	6,000	6,000	
Total Fiscal & Other Fixed Costs	6,000	6,000	6,000	6,000	6,000	6,000	
TOTAL GENERAL FUND EXPENDITURES	\$2,063,094	\$2,021,201	\$2,063,094	\$2,021,201	\$2,063,094	\$2,021,201	
GENERAL FUND 01 - NET INCOME	(\$63,939)	(\$22,047)	(\$23,046)	\$18,847	\$17,846	\$59,739	

Academic Arts High School

	Projection	Projection	Projection	Projection	Projection	Projection	CLA Notes to Budget Changes from Board Approved Budget
	FY21	FY21	FY21	FY21	FY21	FY21	
Enrollment Assumptions							
ADM	95	95	99	99	103	103	
Pupil Units	114.00	114.00	118.80	118.80	123.60	123.60	
Food Service Fund 02							
Revenues							
State Revenues	0	0	0	0	0	0	
Federal Revenues	0	0	0	0	0	0	
Sale of Lunches	0	0	0	0	0	0	
Transfer from General Fund	6,000	6,000	6,000	6,000	6,000	6,000	
TOTAL FOOD SERVICE REVENUES	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	
Expenditures							
Salaries	0	0	0	0	0	0	
Benefits	0	0	0	0	0	0	
Purchased Services	0	0	0	0	0	0	
Supplies & Materials	6,000	6,000	6,000	6,000	6,000	6,000	
Other	0	0	0	0	0	0	
TOTAL FOOD SERVICE EXPENDITURES	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	
FOOD SERVICE FUND 02 - NET INCOME	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL REVENUES - ALL FUNDS	\$2,005,155	\$2,005,155	\$2,046,048	\$2,046,048	\$2,086,940	\$2,086,940	
TOTAL EXPENDITURES - ALL FUNDS	\$2,069,094	\$2,027,201	\$2,069,094	\$2,027,201	\$2,069,094	\$2,027,201	
NET INCOME - ALL FUNDS	(\$63,939)	(\$22,047)	(\$23,046)	\$18,847	\$17,846	\$59,739	
Estimated Beginning Fund Balance 7/1	\$349,289	\$349,289	\$349,289	\$349,289	\$349,289	\$349,289	
ENDING FUND BALANCE - ALL FUNDS	\$285,350	\$327,242	\$326,243	\$368,136	\$367,135	\$409,028	
<i>Fund Balance as a Percentage of Annual Expenditures</i>	13.79%	16.14%	15.77%	18.16%	17.74%	20.18%	