

## **Academic Arts High School School Board Meeting Agenda**

Tuesday, March 21, 2023 | 5:00 pm | Academic Arts High School Room 123  
*Participation Remotely Via Google Meet*

### **Agenda**

#### **Board Members Present:**

In-person: Josh MacLachlan, David Gunderman

Online: David Massey, Christy Dickinson, Davi Hicks (Ex Officio)

**Board Members Absent:** Amber Nelson

**Others Present:** Nate Winter (CLA)

#### **1. Call to Order:**

- a. Josh MacLachlan calls meeting to order at 5:02 pm

#### **2. Conflict of Interest Check:**

- a. None to note

#### **3. Approval of March 21, 2023 Agenda:**

- a. Josh MacLachlan motions to approve the March 21, 2023 agenda. David Gunderman seconds.
- b. Discussion:
  - i. No further discussion
- c. Motion passes with following votes:
  - i. David Gunderman - Aye
  - ii. Josh MacLachlan - Aye
  - iii. David Massey - Aye
  - iv. Christy Dickinson - Aye

#### **4. Approval/Rejection of February 28, 2023 Minutes:**

- a. Josh MacLachlan motions to approve the February 28, 2023 minutes. David Gunderman seconds.
- b. Discussion:
  - i. No further discussion

c. Motion passes with following votes:

- i. David Gunderman - Aye
- ii. Josh MacLachlan - Aye
- iii. David Massey - Aye
- iv. Christy Dickinson - Aye

**5. Public Comments:**

a. Myisha Holley:

- i. Expresses concern about student receiving help in classes
- ii. Concerned that IEP requirements are not being met. - School SpEd director offers to connect directly to make a plan

b. Christy Dickinson:

- i. Inquires about system team has to update parents on IEPs between formal IEP meetings

c. Amy Heikkinen:

- i. Confirms that she receives regular updates for her student - suggests team verify consistency for students with IEPs

**6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)**

a. **Approval/Rejection of February 2023 financial report**

- i. Josh MacLachlan motions to approve the February 2023 financial report.  
David Gunderman seconds.

ii. Discussion:

1. ADM

- a. Current Approved Budget: 110
- b. Current School Enrollment: 120
- c. Current Average ADM: 111.56

d. Variance: +10

2. Cash on hand at end of February: \$496K, \$5k increase from prior month. Current fund balance at \$523,422

3. 67% of the way through the year.

a. Revenues at 65% of budget.

b. Expenditures at 63% of budget

4. Items of importance:

a. Currently working on revision FY23 budget. Draft due for approval at May board meeting.

b. Auditors working on 990 draft for board approval - due 5/15/2023

iii. Motion passes with following votes:

1. David Gunderman - Aye

2. Josh MacLachlan - Aye

3. David Massey - Aye

4. Christy Dickinson - Aye

**b. Approval/Rejection of February 2023 disbursements**

i. Josh MacLachlan motions to approve the February 2023 disbursements.

David Gunderman seconds.

ii. Discussion:

1. Many individual purchases for hotel rooms for MAAP conference.

Required separate purchases. All purchases were for same event.

iii. Motion passes with following votes:

1. David Gunderman - Aye

2. Josh MacLachlan - Aye

3. David Massey - Aye
4. Christy Dickinson - Aye

**7. Ex Officio Report:** (Davi Hicks)

a. School events:

- i. “Safety Day” was 3/15/23: All-school event. Students and staff reviewed and practiced procedures for fire drills, lock-downs, and tornadoes.
- ii. Hoping to plan open house on 4/6/23 prior to exhibition day.

b. Committee Updates:

- i. TPS:
- ii. Personnel:
  1. Offered position: Social Worker
  2. Resignation: Due Process Case Worker
- iii. Behavior:
  - 1.
- iv. Finance:
  - 1.
- v. Nutrition:
- vi. Marketing (Finance):
  1. ½ page full-color ad in Saint Paul Voice through September.
- vii. Enrollment (see Finance section):
  1. Enrollment at 120
  2. Continuing to expand transitions program:
    - a. 4 new students in program
    - b. Students with 504 plans are now able to utilize program
- viii. Curriculum:

1. Conducting NWEA testing during advisory time. Incentivising 4 valid test results (no rapid guessing) with class events (pizza party, Pi day celebration, etc.)
- ix. SpEd:
1. Continuing child find process
  2. IEPs at 54. 3 students currently in evaluation process.
- x. DEI:
1. Surveys:
    - a. LGBTQ and BIPOC surveys sent to students and families
- xi. Jay Squad:
1. Continuing to meet weekly
  2. Purpose: identify issues and make recommendations
  3. Met with SpEd director afternoon 3/13/2023 to discuss concerns about SpEd financing (see item in strategic items section

## **8. Student Data Report (Josh MacLachlan)**

- a. Academic Measures
  - i. Compare current Fall-Spring data in context of goals

## **9. Strategic Items:**

- a. Updates on Reauthorization Evaluation from Authorizer
  - i. Davi in contact with authorizer to finalize requirements for reauthorization
  - ii. Update on current progress through AGAME process:
    1. Identifying student engagement groups. Will develop tiered goals for respective subgroups next
  - iii. Exhibit H (ELP) being updated to accommodate updated statute requirements. School will still be able to update yearly metrics without changing contract.
  - iv. Erin Anderson (from OW):
    1. Exhibit S is being updated - will replace the “PIP” from prior

contracts - will focus on “Outstanding obligations from prior contract”.

- b. Updates from “Community-Teacher Association”
  - i. Meeting on Apr 4, 2023 . At Amy’s House. All stakeholders are welcome (board members, staff, students, parents, etc.). Connecting with staff to get announcements added to parent square.

David Massey’s Call drops (~6:40)

### **10. Action Items:**

- a. Review policies relevant to board oversight of school leader(s) (Third Reading)
  - i. Josh MacLachlan motions to approve updates to VI of the board bylaws defining TPS committee and TPS Administrator duties. David Gunderman Seconds.
  - ii. Discussion
    - 1. Draft needs more clarity:
      - a. Additional duties of “TPS Lead”
      - b. Provide an organizational chart
    - 2. Will n
  - iii. Motion passes with following votes:
    - 1. David Gunderman - Nay
    - 2. Josh MacLachlan - Nay
    - 3. David Massey - Nay
    - 4. Christy Dickinson - Nay
- b. Approve/Reject updates to policies relevant to updates in school’s behavior system (Third Reading)
  - i. Josh MacLachlan motions to approve updates to policies relevant to updates in school’s behavior system. David Gunderman seconds.
  - ii. Discussion:
    - 1. Need to update instances of “restorative” practices on entire document
    - 2. Need to distinguish between “restorative practices” and formal

“restorative circles”

3. Bring back for review at April Meeting

iii. Motion passes with following votes:

1. David Gunderman - Nay
2. Josh MacLachlan - Nay
3. Christy Dickinson - Nay

c. Approve/Reject updates to dress code policy (Third Reading)

i. Josh MacLachlan motions to approve updates to school’s dress code policy. David Gunderman seconds.

ii. Discussion:

1. No further discussion

iii. Motion passes with following votes:

1. David Gunderman - Aye
2. Josh MacLachlan - Aye
3. Christy Dickinson - Aye

d. Approve/Reject background check policy (Tabled from March meeting)

i. Josh MacLachlan motions to approve the background check policy. David Gunderman seconds.

ii. Discussion:

1. No further discussion

iii. Motion passes with following votes:

1. David Gunderman - Aye
2. Josh MacLachlan - Aye
3. Christy Dickinson - Aye

e. Approve/Reject/Table updates to school calendar

i. Josh MacLachlan motions to approve updates to the school calendar moving ends of quarters 3 and 4 back one week to account for prior

approved extension to school year. David Gunderman seconds.

ii. Discussion:

1. Many snow days required school year to be extended.
2. Updated calendar did not account for shifts in end dates of quarters 3 and 4.
3. Updates account for this.

iii. Motion passes with following votes:

1. David Gunderman - Aye
2. Josh MacLachlan - Aye
3. Christy Dickinson - Aye

f. Acknowledgement of Resignation of Rachael McNamara

- i. Resigned effective Mar 10, 2023
- ii. Board appreciates service. Rachael will be missed.

**11. Adjourn:**

- a. Christy Dickinson motions to adjourn meeting at 7:17pm