

School Board Meeting Agenda
Tuesday, March 20, 2018
5:00 pm
AAHS Classroom 121

Present: __ Amy Charpentier, __ ~~Jill Heroff~~, __ Josh MacLachlan, __ Rachel McNamara (Arrives 5:06 p.m.), __ Linnea Morgen, __ Andrew Ng, __ Katie Siewert, __ Dean Walczak (ex-officio) (Departs 6:27 p.m.), __ Sam Kvilhaug (ex-officio) (Departs 6:16 p.m.)

Agenda

1. Call To Order
 - a. Amy Charpentier calls the meeting to order at 5:00 p.m.
2. Approval of March 2018 Agenda and February 2018 Minutes
 - a. Josh MacLachlan motions to approve the March 2018 Agenda. Andrew Ng seconds. Unanimous.
 - b. Andrew Ng moves to approve the February 2018 Minutes. Josh MacLachlan seconds. Unanimous.
3. Public Comments
 - a. Greg Murphy, Hanover Insurance Group, here to discuss coverage.
 - i. 2015 - Adjusted insurance needs
 - ii. Casualty & Property
 - iii. Suggestions:
 1. Business Personal Property, raise to \$500,000 (minimum)
 2. Terrorism Coverage - Need signature to cancel
 3. Look into Edvision's coverage, co-employers
 4. School Vehicle Driver Policy
 5. No glass coverage on vans
 - iv. 2017 Premium - \$7,181.87
 - v. 2018 Premium - \$8,693.50 (+\$185 for Terrorism Coverage)
 1. More vehicles, one factor that raises premium
 2. Not including suggested increase in Business Personal Property coverage
 - a. Raising to \$500,000
 3. Rejecting Terrorism Coverage, will provide signature
 4. Effective 3/20/2018
 - vi. Call with any insurance questions/issues
 1. Example: School vs. Landlord responsibilities
 2. Josh MacLachlan and Andrew Ng will serve as main contacts
4. Financial Report – Dean Walczak & Josh MacLachlan
 - a. Andrew Ng moves to approve February 2018 Financial Report. Amy Charpentier seconds. Unanimous.
 - i. Actual Vs. Budget - YTD 67%
 1. Expenses, 72%
 - a. Acknowledged Federal Funds & Student Support Transportation percentages, previously discussed in past meetings.
 2. Revenue, 55%
 - a. Awaiting funding from the state
 - b. Linnea Morgen moves to approve the February 2018 Disbursements. Amy Charpentier seconds. Unanimous.
 - i. Missing Amazon purchase, missing from Amazon account, still investigating
 - ii. Ch 1617 - Has not cleared or deleted, possible void
5. TPS Report – Sam Kvilhaug
 - a. ADM - 103, 4 students from waitlist starting on Monday
 - b. Quarter 4 begins the Monday after Spring Break, Theme: Invasion
 - i. Feed My Starving Children
 - ii. Hmong Museum
 - iii. Somali Museum

- c. MAAP STARS
 - i. State Comp - April 11 & 12
- d. Professional Development - Edvisions Spring Conference
 - i. Two staff members attend
- e. Language Arts position reposted
- f. Staff Contracts will go out after evaluations

6. Student Data – Andrew Ng & Josh MacLachlan

- a. Academic Data
 - i. MCA - Late April
 - ii. NWEA
 - 1. Below grade level by more than one year, place in Reading Lab
 - a. 14 students - Took Winter NWEA
 - i. 2 scored high enough to test out of the course (after 4 weeks)
 - ii. All but one increased score from Fall NWEA
- b. EE Data
 - i. Audubon in 6 weeks
 - 1. 20 applications requested
 - a. Requirement: Recite 7 LNT principles
 - ii. Students disposing of waste without redirection

7. Strategic Items

- a. ACNW Contracting Process - FY18 - Rhianon Sargent
 - i. Complete by May 15th
 - ii. Contract Template - Standard, but review
 - iii. Exhibits - Recently renewed contract, so many may be the same
- b. AAHS Collaborative Evaluation
 - i. The following committees or individuals will be responsible for gathering, reviewing, and presenting data to the AAHS School Board, as available and/or requested.

LEGAL AND MANAGEMENT COMPLIANCE	TPS/Committee/Individual Responsible
MDE: timely completions, submissions	TPS
Authorizer Review: multiple, timely, submitted	Andy
Policies: regular review and updates, posted, enforcement	PerCom/Josh & Steph (Posts)
Special Programs: reported, compliance	SpEd

BOARD, AUTHORIZER AND COMMUNITY RELATIONSHIPS	TPS/Committee/Individual Responsible
Community Involvement: outside organizations, community connections	TPS
Community Relations/Partners: events, meetings, volunteers	TPS
Proactive Messaging: mission, implementation	TPS
Using Local Media: social media, online, print	Linnea
Board Self Evaluations: policy, review	

- ii. Next step in evaluation process
 - 1. Satisfaction surveys
 - a. Table for April
- c. March 10th Annual Board Training Reflection
 - i. All members attended, very valuable information provided

- ii. Suggestion: Have Rod Henke back for additional professional development, in combination with staff evaluations.
 - d. Policy Review
 - i. Begin to review policies approved by Personnel Committee in the 2016-17 School Year
 - e. E-learning Days - School Calendar
 - i. Table until April
- 8. Action Items
 - a. New Community Board Member - Deah Ehalt
 - i. Josh MacLachlan moves to seat. Rachel McNamara seconds. Unanimous.
- 9. Adjourn
 - a. Amy Charpentier moves to adjourn at 7:27 p.m. Adjourned.