

Academic Arts High School School Board Meeting Agenda

Tuesday, July 19, 2022 | 5:00 pm | Academic Arts High School Room 123
Participation Remotely Via Google Hangouts Meeting

Board Members Present: Josh MacLachlan

Board Members Present Remotely: Tenille Warren, Christy Dickinson, Rachael McNamara

Others Present: Nate Winter - CLA (Ex Officio, Remotely), AAHS TPS Representatives: (Ex Officio, Remotely),

Absent: David Gunderman, David Massey

Agenda

1. **Call to Order:** Josh MacLachlan calls this meeting to order at 5:01 pm.
2. **Conflict of Interest Check:**
 - a. None to note
3. **Approval of July 19, 2022 Agenda:**
 - a. Josh MacLachlan motions to approve the July 19, 2022 agenda. Branda Johnson seconds.
 - b. Discussion:
 - i. No further discussion
 - c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. Tenille Warren - Aye
 - iii. Christy Dickinson - Aye
 - iv. Brenda Johnson - Aye
 - v. Rachael McNamara - Aye
4. **Approval of June 22, 2022 Minutes:**
 - a. Josh MacLachlan motions to approve the June 22, 2022 minutes. Tenille Warren seconds.

- b. Discussion:
 - i. No further discussion
- c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. Tenille Warren - Aye
 - iii. Christy Dickinson - Aye
 - iv. Brenda Johnson - Aye
 - v. Rachael McNamara - Aye

5. Public Comments:

- a. No public comments

6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)

a. Approval of June 2022 financial report

- i. Josh MacLachlan motions to approve the June 2022 financial report.

Tenille Warren seconds.

- ii. Discussion:

1. ADM

a. Current Approved Revised Budget: 112

b. Current School enrollment: 118

c. Current Average ADM: 112.70

d. ADM Variance: 6

2. 100% of way through year:

a. Revenues at 98% of budget

b. Expenditures at 96% of budget

3. Cash on hand at the end of June was \$281K, \$32K decrease from

prior month.

4. Note: these are preliminary financials for FY22. Should see more invoices from vendors. Finalized FY22 financials will be done after audit in October.

iii. Motion passes with following votes:

1. Josh MacLachlan - Aye
2. Tenille Warren - Aye
3. Christy Dickinson - Aye
4. Brenda Johnson - Aye
5. Rachael McNamara - Aye

b. Approval of June 2022 disbursements

i. Josh MacLachlan motions to approve the June 2022 disbursements.

Brenda Johnson seconds.

ii. Discussion:

1. “Joe Poetry” - motivational speaker for graduation ceremony
2. “Tammy Pulver” - Fee for SpEd director services. Large amount but only charged twice per year.

iii. Motion passes with following votes:

1. Josh MacLachlan - Aye
2. Tenille Warren - Aye
3. Christy Dickinson - Aye
4. Brenda Johnson - Aye
5. Rachael McNamara - Aye

7. Ex Officio Report:

- a. School Events:
 - i. Summer Activities for students: fanconia Sculpture park
 - ii. Christy Dickinson:
 - 1. Appreciates options for students/families: Van rides OR meet at location, providing lunch, etc.
 - 2. Suggests using this pilot year to define a budget to keep it going through budgeting and/or fundraising.
- b. Enrollment:
 - i. Currently at 99 for fall. Very good enrollment projection compared to any prior year.
- c. TPS: Jay Squad meeting before next PD day in August
- d. Personnel: Interviewing for SpEd caseworker and Art teacher position. Neither filled yet.
- e. Behavior: No updates. Patrick (new Dean of Students) will introduce self at meeting after start date.
- f. Marketing: No updates at this time
- g. Curriculum:
 - i. Reviewed updated Wednesday Schedule
 - 1. Transportation could be an issue
 - 2. Transportation an issue even on normal school days
 - 3. Make a survey - How does an altered schedule on Wednesday vs Friday affect parents?:
 - a. Thoughts on alternative schedule?
 - b. Wed vs Friday?

c. What are Barriers to transportation?

4. Board members are happy to help with public transportation information at open houses.

h. Special Education: Currently 40 students with IEPs starting in fall (>40%)

i. SEL: No updates

8. Student Data Report – Josh MacLachlan

a. Overall academic goals at 46% for term of contract

b. Academic Data tracker had not been pulling information from proper cells. Josh has checked half of the current measures so far. Due to be complete by August board meeting.

c. FY22 data not updated for several measures. Josh has delegated tasks to relevant TPS members via monday.com (task management application used by TPS)

9. Strategic Items:

a. Updates on reauthorization process.

i. OW site visit on September 27th

ii. Reviewing current measure details in August meeting

b. Mission / Vision / Values process review:

i. Update on Mission/Vision review (David Gunderman): Tabled until next meeting.

ii. Update on Professional Values (Josh MacLachlan): Reviewed the professional values & domains of professionalism developed by the professional values task force.

d. Review of updates to employee handbook (Second Reading)

i. Warning statement at end of 6.8 should be reworded, Still needs to be

updated. Josh delegated task to personnel committee via

- e. Review updated enrollment policy (Second Reading)
 - i. Reviewed caveats for lottery policy vs waitlists mid-year. Josh developed infographic to simplify details.
 - ii. Current policy IS/IS NOT clear enough:
 - 1. Indicate that lottery will happen after the last day of the “application window” (should not use term “open enrollment”), May 1. Families will be notified within one week of lottery.
 - 2. Indicate start of “application window”, January 1
 - 3. Include infographic in the policy
- f. Review SpEd Director hiring oversight policy (First Reading)
 - i. Rename to “special education oversight policy”
 - ii. Need to “if someone becomes aware that someone is not properly licensed to perform their duties by law then the board will be informed at the next board meeting”.
 - iii. Could be as simple as “are you on track for renewal”
 - iv. Policy should default to federal regulations
 - v. Josh will connect with Personnel Committee to review relevant policies
- g. Review updates to School Leader Requirements document (First Reading)
 - i. “Behavior Lead” position name changed to “Dean of Students”. Minimum requirements changed to include MDE license relevant to position.

10. Action Items:

- a. Approval/Rejection of FY23 Academic Calendar
 - i. Josh MacLachlan motions to approve the FY23 academic Calendar.

Tenille Warren seconds.

- ii. Discussion:
 - 1. “Wednesdays are flex days” for now until it is finalized
 - 2. Once finalized, it should explain what flex days are and the schedule. It should include a daily/weekly schedule.
 - iii. Josh MacLachlan rescinds original motion
 - iv. Josh Maclachlan remotions to approve the academic calendar with the removal of “Wednesday flex day language”. Brenda Johnson Seconds
 - v. Motion passes with following votes:
 - 1. Josh MacLachlan - Aye
 - 2. Tenille Warren - Aye
 - 3. Christy Dickinson - Aye
 - 4. Brenda Johnson - Aye
 - 5. Rachael McNamara - Aye
- b. Finalize FY22 TPS Evaluation Document
- i. TPS staff should reach out to board members if they have any questions about what is expected.
 - ii. Board will add metrics to every meeting so the evaluation document can be populated throughout the year instead of all at the end of the year. Josh will make a calendar for which metrics to review throughout the year.

Adjourn:

- c. Christy Dickinson motions to adjourn at 7:06 pm