

Academic Arts High School School Board Meeting Agenda

Tuesday, April 19, 2022 | 5:00 pm | Academic Arts High School Room 123
Participation Remotely Via Google Hangouts Meeting

Board Members Present: Josh MacLachlan

Board Members Present Remotely: Tenille Warren, Rachael McNamara, David Gunderman, Christy Dickinson, David Massey

Others Present: Nate Winter - CLA (Ex Officio, Remotely), AAHS TPS Representatives: Aimée Plueger (Ex Officio, Remotely), Nalani McCutcheon (Osprey Wilds, Remotely)

Absent: David Massey

Agenda

- 1. Call to Order:** Josh MacLachlan calls this meeting to order at 5:06 pm.
- 2. Conflict of Interest Check:**
 - a. None to note
- 3. Approval of April 19, 2022 Agenda:**
 - a. Rachael McNamara motions to approve the April 19, 2022 agenda. Tenille Warren seconds.
 - b. Discussion:
 - i. Remove “Annual” from title
 - c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. Tenille Warren - Aye
 - iii. Rachael McNamara - Aye
 - iv. Christy Dickinson - Aye
- 4. Approval of March 15, 2022 Minutes:**
 - a. Josh MacLachlan motions to approve the March 15, 2022 minutes. Rachael McNamara seconds.
 - b. Discussion:

- i. Finalize item 6aii4 - Updates on FY21 ADM discrepancy
- c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. Tenille Warren - Aye
 - iii. Rachael McNamara - Aye
 - iv. Christy Dickinson - Aye

5. Public Comments:

- a. Nalani McCutcheon present. Will update board on revision process in Strategic Items section

6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)

a. Approval of March 2022 financial report

- i. Josh MacLachlan motions to approve the March 2022 financial report.
Christy Dickinson seconds.
- ii. Discussion:
 - 1. ADM
 - a. Current Approved Budget: 98
 - i. Working Budget: 110
 - b. Current School enrollment: 118
 - c. Current Average ADM: 111.3
 - d. ADM Variance: +20
 - 2. 75% of way through year:
 - a. Revenues at 74% of budget
 - b. Expenditures at 71% of budget
 - 3. Cash on hand at the end of January was \$352K, \$33K decrease

from prior month.

David Gunderman joins remotely at 5:16pm

iii. Motion passes with following votes:

1. Josh MacLachlan - Aye
2. Tenille Warren - Aye
3. Rachael McNamara - Aye
4. David Gunderman - Aye
5. Christy Dickinson - Aye

b. Approval of March 2022 disbursements

i. Josh MacLachlan motions to approve the March 2022 disbursements.

Tenille Warren seconds.

ii. Discussion

1. Nothing to note

iii. Motion passes with following votes:

1. Josh MacLachlan - Aye
2. Tenille Warren - Aye
3. Rachael McNamara - Aye
4. David Gunderman - Aye
5. Christy Dickinson - Aye

7. Ex Officio Report: (Aimée Plueger)

a. School Events:

- i. Graduation - Date Changed to June 2, 2022 at Wellstone Center
- ii. Reviewed schedule for last week of school

b. Enrollment: Currently at 118

c. Personnel:

i. Working to fill two non-returning positions for FY23

1. “Behavior Lead”/”Dean of Students”

2. School Social Worker

ii. Tenille: Where is school posting for Social Worker and Dean of Students?

1. Tammy Pulver: No social worker options yet. Two strong BIPOC candidates for Dean of students. Posting to Edpost and Indeed.

Should reach out to community colleges and “Axios”.

2. Tenille: Keep thinking outside of the box

3. Tammy Pulver: Consider reaching out to communities of faith

4. Christy Dickinson: Consider LinkedIn... and tik tok.

5. Tammy Pulver: Post via MACS

6. Christy Dickinson: Consider board members sharing through LinkedIn, etc. Staff members telling the story of how it's like to work at school would be powerful.

7. Tenille: Tell the story of students

8. OVERALL MESSAGE: Stay creative and try new things.

d. Marketing:

i. Reaching out to many K-8 schools for recruiting

e. Special Education

i. Rachael McNamara question to Tammy Pulver: In time with the school, what have you noticed about what the school has done well / struggled with?

1. Tammy Pulver: developing community partners is an area for growth. Strong, stable, dedicated staffing is a strength.

f. SEL

- i. Finishing series on race. Will start series on social skills in coming weeks.

8. Student Data Report – Josh MacLachlan

- a. Reviewed academic measure dashboard
- b. Curriculum committee managing data entry.
- c. Josh updating dashboard for May meeting

9. Strategic Items:

- a. Overview of upcoming reauthorization process: (Nalani McCutcheon - Osprey Wilds)
 - i. April board meeting: Present to board
 - ii. May 1, 2022: Board receives Application
 - iii. September 15, 2022: Renewal application due
 - iv. October / November 2022: Renewal site visit
 1. Used to “triangulate” the things OW have heard and know about AHA! (if the school says it’s doing something, OW should be able to see it)
 - a. Review survey data
 - b. Talk with parents and students
 - v. Jan 31, 2023: Receive renewal evaluations
 1. Financial
 2. Operational
 3. EE Goals

4. Academic Goals

- vi. February 2023: Final renewal evaluation
- vii. February/March 2023: Send to OW charter school committee & board
- viii. February/March 2023: Renewal Decision
- ix. March 2023: Assuming renewal, start contract documentation
 - 1. OW has developed a new framework for developing goals for alternative schools serving high populations of at-risk students.
 - 2. Board should start looking at this framework in fall FY23. OW will ask for AHA! to propose some goals in September 15, 2022 renewal application.
 - 3. Goals should be mission focused. “How can we tell if we are meeting our mission”.

b. Mission / Vision / Values process review:

- i. “TPS Taskforce” established:
 - 1. Identified areas of need:
 - a. Current structure has surpassed a key threshold. Needs to be re-evaluated for better efficiency and efficacy.
 - b. Lack of “TPS” training
 - i. Reconnect with resources in TPS/Charter community
 - ii. Seek out and Arrange TPS-specific training for TPS team
 - 2. Additional Task forces formed to address inter-related needs identified in TPS structure brainstorming process:
 - a. Formal Review/Revision of School Mission & Vision

b. Establish formal Professional Values & Norms

3. Christy Dicinson asks Nalani about how reauthorization goals and mission vision develop in tandem.

a. Nalani McCutcheon: some schools have to change (adjust) their mission and focus on new purpose based on needs of students. OW comes from the perspective of noticing that change and helping align goals with it.

a. Review FY21 Academic Performance Evaluation:

i. For academic goals defined in contract: Not meeting 5, Approaching 2, Meeting 2. 45.5% of all possible points as FY21, not accounting for COVID caveats.

ii. Based solely on academic goal performance, school would be considered a “candidate for non-renewal”

iii. OW looks at more than just these goals and notes that the school has made great improvements responding to the “notice of deficiency” declared by OW several years ago (The notice of deficiency has since been lifted). The reauthorization process will be extensive and OW will be striving to understand the full “story” of the school when determining if it will grant reauthorization.

b. Update on Action Steps Defined in Notice of Concern from Authorizer

i. Letter reviews coding issue salary for Behavior Lead position discussed in February meeting: Board required to make the following corrections:

1. Establish a system of oversight to ensure that the school’s Special Education Director is given the authority over fiscal supervision and administration of the special education program.

- a. **Board Request:** Personnel committee define protocol for verifying job positions. The Board Chair and Tammy will connect on new hires to note any issues. Ultimate goal is to make sure that there is a way for concerns to be brought to board.
 - b. This policy or system should expand beyond the scope of the notice of concern to any issue of which the board should be aware. This will be added to future agendas for further updates, development, and discussion.
2. Develop a system of oversight of the school's leadership system (currently the Tiger Team) in relation to personnel decisions (hiring, salary rate, performance reviews, etc.).
- c. Review/Update of TPS evaluation process for FY22.

10. Action Items:

- a. Josh MacLachlan motions to approve FY22 Budget. Rachael McNamara seconds
- b. Discussion:
 - i. Budget updated from ADM of 98 to ADM of 112
 - ii. Several items included in revised budget not accounted for in original budget
 1. Security system upgrade
 2. Increased classroom/admin/transportation/etc. budgets
 3. ESSER funding allocations
- c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye

- ii. Tenille Warren - Aye
- iii. Rachael McNamara - Aye
- iv. David Gunderman - Aye
- v. Christy Dickinson - Aye

Adjourn:

- d. Christy Dickinson motions to adjourn at 7:11 pm