

School Board Meeting Agenda  
Tuesday, March 17, 2020  
5:00 pm  
AAHS Classroom 122

**Present:** Josh MacLachlan

**Present Remotely** (via Google Hangouts Meeting): Amy Charpentier, Rachael McNamara, Tennille Warren, LeAnn Lindusky, Nate Winter - CLA (Ex Officio), AAHS TPS  
Representatives: Julie Peterson, Mallery Hammers

**Absent:** Katie Siewert, David Massey

**Agenda**

**1. Call to Order:**

- a. Amy Charpentier calls meeting to order at 5:01 p.m.

**2. Conflict of Interest Check:**

- a. None to report

**3. Approval of March 17, 2020 Agenda:**

- a. Josh MacLachlan motions to approve the March 17, 2020 - Amy seconds
- b. Discussion:
  - i. Change item 3 from "Approval of February 19, 2020 Agenda" to "Approval of March 17, 2020 Agenda"
  - ii. Change item 4 from "Approval of February 19, 2019 Minutes" to "Approval of February 19, 2020 Minutes"
- c. Motion passes with following votes:
  - i. Amy Charpentier - Aye
  - ii. Josh MacLachlan - Aye
  - iii. Rachael McNamara -Aye
  - iv. Tenille Warren - Aye
  - v. Leann Lindusky - Aye

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**4. Approval of February 19, 2020 Minutes:**

- a. Amy Charpentier motions to approve the February 19, 2020 Minutes - Josh MacLachlan seconds
- b. Discussion:
  - i. No further changes to note
- c. Motion passes with following votes:
  - i. Amy Charpentier - Aye
  - ii. Josh MacLachlan - Aye
  - iii. Rachael McNamara -Aye
  - iv. Leann Lindusky - Aye

**5. Public Comments:**

- a. None

Tennile joins meeting remotely at 5:06

Racheal McNamara joins meeting remotely at 5:08

**6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)**

- a. Approval of Financial Reports for February 2020
  - i. Josh MacLachlan motions to approve the February 2019 financial reports - Amy Charpentier seconds
  - ii. Discussion
    1. PD funds are being paid for using title funds
    2. Developing 3 budget options for FY21 which should be ready in coming week
    3. Set for a \$62k deficit
  - iii. Motion passes with following votes:
    1. Amy Charpentier - Aye
    2. Josh MacLachlan - Aye
    3. Rachael McNamara -Aye
    4. Tenille Warren - Aye
    5. Leann Lindusky - Aye

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- b. Approval of Disbursements for February 2020
  - i. Josh MacLachlan motions to approve disbursements for February 2020 - Amy Charpentier seconds
  - ii. Discussion
    - 1. No issues to note
  - iii. Motion passes with following votes:
    - 1. Amy Charpentier - Aye
    - 2. Josh MacLachlan - Aye
    - 3. Rachael McNamara -Aye
    - 4. Tenille Warren - Aye
    - 5. Leann Lindusky - Aye

**7. Ex Officio Report: (Julie Peterson & Mallery Hammers)**

- a. School Events:
  - i. School closure is main focus at the moment
    - 1. Updating families
    - 2. Making plans for distance learning
      - a. Getting Chromebooks for students
      - b. Developing distance learning program by March 27
  - ii. Marketing Plan:
    - 1. SWOT analysis on 3/14/2020
      - a. Initial goals of marketing plan for FY21
        - i. ADM of 103
        - ii. At least \$20k in grants/donations
- b. Committee Updates:
  - i. TPS: Meeting daily to plan for distance learning
  - ii. Personnel: On pause due to pandemic
  - iii. Behavior: On pause due to pandemic
  - iv. Nutrition: Using new Primero edge system

**8. Student Data Report – Josh MacLachlan**

- a. 11.5% currently for FY20, vast majority of measures not in/ready to submit at this point in year.
- b. Curriculum committee reviewing and revising presentation rubric and directly teaching presentation skills to address low presentation percentage in measure 8.2

**9. Strategic Items**

- a. TPS PIP Review

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- i. 3 areas ready to be moved to "completed".
  1. Social media use, Submitting data in timely manner, and Surveys used to make improvements
  2. TPS should submit evidence for why these three areas should be moved to "Completed" for April board meeting
- ii. TPS send update FY20 evaluation narrative with current info for April meeting for board review.
- b. Updates to family leave policy - First Reading
  - i. Articulates benefits guaranteed by law and benefits provided by school for birth mothers, adoptive mothers, and fathers.
  - ii. School-provided benefits include salaried staff. Do not include hourly staff.
- c. Updates to religious accommodations policy - First Reading
  - i. Original policy dispersed throughout handbook
  - ii. Updates consolidate current policies into single, clear "religious accommodations policy".
- d. Updated Code of Conduct Guidelines - First Reading
  - i. Clearly articulate consequences for specific code of conduct violations
  - ii. Developed as per directive from authorizer
  - iii. Has been very helpful in making behavior-related decisions
- e. Board Training: (30 min limit)
  - i. Title - "Create a Board Development Plan"
  - ii. Source - [mncharterboard.com](http://mncharterboard.com)
    1. All Board members will complete the following trainings by next meeting:
      - a. Evaluate School Leadership
      - b. Create a Board Development Plan
      - c. Conduct Financial Oversight #1
    2. Tennille Warren will complete the "Initial Board Training Learning Plans" within 6 months of being seated

### 10. Action Items

### 11. Adjourn

- a. Rachael motions to adjourn at 5:47pm