

School Board Meeting Agenda

Tuesday, October 20, 2020

5:00 pm

Conducted Remotely Via Google Hangouts Meeting

Board Members Present Remotely Josh MacLachlan,, David Massey, Tennille Warren, Katie Siewert, Rachael McNamara

Others Present: Nate Winter - CLA (Ex Officio), AAHS TPS Representatives: Mallery Hammers (Ex Officio),

Absent: Amy Charpentier

Agenda

1. Call to Order:

- a. Josh MacLachlan calls meeting to order at 5:00PM

2. Conflict of Interest Check:

- a. None to report.

3. Approval of October 20, 2020 Agenda:

- a. Josh MacLachlan motions to approve the October 20, 2020 agenda, Kaite Siewart seconds.
- b. Discussion:
 - i. No discussion
- c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. Tenille Warren - Aye
 - iii. David Massey - Aye
 - iv. Katie Siewert - Aye
 - v. Rachael McNamara- Aye

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4. Approval of September 22, 2020 Minutes:

- a. Josh MacLachlan motions to approve the September 22, 2020 Minutes, Tenille Warren seconds.
- b. Discussion:
 - i. Nothing to note.
- c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. Tenille Warren - Aye
 - iii. David Massey - Aye
 - iv. Katie Siewert - Aye
 - v. Rachael McNamara- Aye

5. Public Comments:

- a. Kaitlin Simmet, representing landlord, present to observe
- b. Nalani McCoutchen, representing OW, present to observe

6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)

- a. Approval of September 2020 Financial Report
 - i. Josh MacLachlan motions to approve September 2020 financial report, Rachael McNamara seconds.
 - ii. Discussion:
 - 1. Enrollment
 - Current Approved Budget: 99
 - Current School Enrollment: 88
 - Current Average ADM: 88
 - Variance: -11
 - Will require budget revision if ADM does not improve in coming months

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- 2. 25% through year
 - Revenues: 25%
 - Expenditures: 17%
- iii. Motion passes with following votes:
 - 1. Josh MacLachlan - Aye
 - 2. Tenille Warren - Aye
 - 3. David Massey - Aye
 - 4. Katie Siewert - Aye
 - 5. Rachael McNamara- Aye

b. Approval of September 2020 Disbursements

- i. Katie Siewert motions to approve September 2020 disbursements, Rachael McNamara seconds.
- ii. Discussion:
 - 1. Rachael McNamara asks about Verizon Purchases
 - Josh - Hotspots for students who need internet access
- iii. Motion passes with following votes:
 - 1. Josh MacLachlan - Aye
 - 2. Tenille Warren - Aye
 - 3. David Massey - Aye
 - 4. Katie Siewert - Aye
 - 5. Rachael McNamara- Aye

7. Ex Officio Report: (Mallery Hammers)

- a. Update on Virtual Learning Roadmap
 - i. Stage 1 recommended
 - 1. Parent Survey
 - 2. County Coordinator

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- 15-24 year olds are major group in county
 - 3. School not ready for face-to-face
 - 4. Several cases have been reported in AAHS students and families.
 - 5. Comments:
 - Rachael Asks: Is virtual learning a factor that is affecting ADM?
 - i. Josh: almost certainly
 - b. TPS:
 - i. Cultural liaison position being considered for a current paraprofessional
 - c. Personnel
 - i. Receptionist resigned
 - ii. Considering when/how to hire a new receptionist. Current staff can cover now but moving into stage 2 and beyond will require for h
 - d. Restorative Justice/ SEL / Anti-Bias
 - e. Behavior: N/A
 - f. Nutrition:
 - i. Preparing for eventual return to in-person learning.
 - 1. Signage
 - 2. Cleaning supplies
 - g. Marketing:
 - i. Purchased masks, stickers, apparel
 - ii. pushing social media as much as possible
 - h. Enrollment:
 - i. Currently at 93
 - ii. ADM at 88.62
8. Student Data Report – Katie Siewert
- a. Without skipped measures from 2019-2020, current percentage of possible points is at 62%

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- b. Data items for next meeting:
 - i. Attendance data
 - ii. Lab report data
 - iii. Presentation data
 - iv. Reading and math probe data

9. Strategic Items

- a. Board Training from mncharterboard.com
 - i. Adopt Required Reports #1: WBWF Strategic Plan
 - 1. OW's template for writing the annual report accounts for this WBWF requirement.
 - ii. Adopt Required Reports #2: WBWF Summary Report
 - 1. Summary report due to MDE by December 15.
 - iii. Adopt Required Reports #3 Annual Report
 - 1. Annual report can be a marketing tool!
 - iv. Conduct a Board Election
 - 1. Reviewing training reminds members that voting will have to be done remotely
 - 2. Nalani is given floor and asked for guidance:
 - o Votes can be done via google form
 - o Need to determine method for getting form to "Voting Members" and verifying that only voting members are casting votes.
- b. Review of Annual Report Draft
 - i. Draft is formatted well
 - ii. Two sections are incomplete. Josh requests more time to complete. Requests a special board meeting the following week.
- c. Review of Plans for Board Election at November meeting
 - i. <https://www.fccpta.org/virtual-elections-in-the-age-of-coronavirus/>

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- ii. May have to do in-person or mail in ballots.
- d. Review of representation agreement with CushmanWakefield
 - i. Kaitlin is given the floor: can offer school
 - ii. David will assist Josh in arranging further meetings with CW and the landlords to determine whether or not to seek representation from CW.
- e. TPS Learning Roadmap recommendations for Quarter 2 (if not covered in ex officio report)
 - i. no additional discussion

10. Action Items

- a. Set date of special meeting to approve final draft of annual report
 - i. Josh-Katie
 - ii. Discussion:
 - 1. a
 - 2.
 - 3. make sure to send materials well ahead of time .
 - iii. Motion passes with following votes:
 - 1. Josh MacLachlan - Aye
 - 2. Tenille Warren - Aye
 - 3. David Massey - Aye
 - 4. Katie Siewert - Aye
 - 5. Rachael McNamara- Aye
- b. Approval of MSHSL membership for AAHS (Ryan Bauer)
 - i. Josh-Tennile
 - ii. Discussion
 - 1. Must be board approved
 - 2. All board members must watch video
 - 3. Need designated school board member to vote with Ryan Bauer

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4. No money needed. Ryan Bauer in charge of fundraising.
 5. Board will view this as the first reading
 6. Need to consider title 9? Yes. Would need to offer any sports within our means and resources.
 - Tennis
 - Track / cross country
 7. Not time sensitive. Can go through 3 month review process.
 8. Replace next month's board training with MSHSL video
- iii. Josh rescinds motion

11. Adjourn

- a. David Massey motions to adjourn at 6:27 pm