

School Board Meeting Agenda
Tuesday, December 17, 2019
5:00 p.m.
AAHS Classroom 122

Present: Amy Charpentier, Josh MacLachlan, LeAnn Lindusky, David Massey, Katie Siewert, Rachael McNamara, Nate Winter - CLA (Ex Officio), AAHS TPS Representatives:

Absent: Tenille Warren, Amy Charpentier

Agenda

1. Call to Order:
 - a. Josh MacLachlan calls meeting to order at 5:00 p.m.
2. Conflict of Interest Check:
 - a. None to report
3. Approval of December 17, 2019 Agenda:
 - a. Katie Siewert motions to approve the December 17, 2019 Agenda - David Massey seconds
 - b. Discussion:
 - i. Need to discuss late start schedule proposed by Ty Cody
 - c. Katie Siewert rescinds original motion and re-motions to approve December 17, 2019 agenda with addition of 9d: late start schedule. David Massey seconds.
 - d. Discussion
 - e. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. David Massey -Aye
 - iii. Katie Siewert - Aye
 - iv. Leann Lindusky- Aye
4. Approval of November 19, 2019 Minutes:
 - a. David Massey motions to approve the November 19, 2019 Minutes - Katie Siewert seconds
 - b. Discussion:
 - i. No changes to note
 - c. Motion passes with following votes:
 - i. Josh MacLachlan - Aye
 - ii. David Massey -Aye
 - iii. Katie Siewert - Aye
 - iv. Leann Lindusky- Aye

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5. Public Comments:

- a. Bonnie Schwieger from Abdo Eick and Meyers is present - will present financial audit report

Rachel McNamara arrives at 5:07 p.m.

6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)

- a. Approval of Financial Reports for November 2019
 - i. Josh MacLachlan motions to approve the November 2019 financial reports - David Massey seconds
 - ii. Discussion
 1. ADM: 93
 2. Enrollment: 103
 3. Decrease in funds this month
 - a. Lease aid just approved in December.
 - b. State SpEd Entitlement updated resulting in lower payment
 - c. Budgeted SpEd position not filled until beginning of Q2
 - d. Future update will increase entitlement back to budgeted level
 - e. Will begin budget revision process in January
 - iii. Motion passes with following votes:
 1. Josh MacLachlan - Aye
 2. David Massey -Aye
 3. Katie Siewert - Aye
 4. Leann Lindusky- Aye
 5. Rachael McNamara - Aye
- b. Approval of disbursements for November 2019
 - i. Josh MacLachlan motions to approve disbursements for November 2019 - David Massey seconds
 - ii. Discussion
 1. No PO issues - this is a good change from prior year
 2. Question about payment to “Glen Lucken”:
 - a. Purchase of food grade refrigerator for lunch program
 - b. Purchased directly from individual at significant discount
 - iii. Motion passes with following votes:
 1. Josh MacLachlan - Aye
 2. David Massey -Aye
 3. Katie Siewert - Aye

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4. Leann Lindusky- Aye
 5. Rachael McNamara - Aye
- c. Approval of Audit Report: Bonnie Schwieger - Abdo Eick & Meyers
- i. Katie Motions to Approve the Audit Report - Rachael McNamara seconds
 - ii. Discussion:
 1. Bonnie Schwieger gives presentation of audit opinion:
 - a. Audit opinion is clean and unmodified - Clean, which is good
 - b. Complies with state statutes - no issues, nothing to correct
 - c. Audit finds that PO issue form 2018 seems resolved for 2019
 - d. Processes seem to be operating effectively
 - e. Financial
 - i. Per pupil spending higher - Investing in program
 - ii. Lower per pupil spending than state average
 - iii. Fund balance looks good at 20%
 - iv. Transferred 20K to food fund - good area to focus for cost savings
 - iii. Motion passes with following votes:
 1. Josh MacLachlan - Aye
 2. David Massey -Aye
 3. Katie Siewert - Aye
 4. Leann Lindusky- Aye
 5. Rachael McNamara - Aye
7. Ex Officio Report: Julie Peterson
- a. School Events:
 - i. All school field trip to Walker 12/19
 - ii. "Holiday Feast" rescheduled for 12/20
 - iii. Parent info night 1/6
 - iv. Exhibition day on 1/17
 - b. Committee Updates:
 - i. Personel:
 1. Staffing updates:
 - a. Hiring 3 new paras for one-to-ones and to replace para that resigned
 - ii. Behavior:
 1. Student threat
 - a. Threat made by student on 11/13 via social media referencing gun

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- b. Crisis team utilized documented protocols
 - c. Julie asks how board would like TPS to inform board of something like this before/outside of board meetings - TPS should email board members if a severe threat to school is made
 - iii. Nutrition:
 - 1. Audit
 - a. Audit has shown that school is out of compliance
 - b. Withholding reimbursement funds until noncompliance is resolved
 - c. Subscribed to premero edge to manage student accounts
 - d. Working with finance to review if staying with program is viable in the long-term
 - e. Will reach out to school board in event that ending federal program is found to be advisable
 - iv. Enrollment:
 - 1. Enrollment: 104
 - 2. ADM: 93.3
 - v. Curriculum:
 - 1. Data:
 - a. Big questions: Identified need to foster ability in asking questions/synthesizing
 - b. Addressing in all classes
- 8. Student Data Report – Katie Seiwert
 - a. Life Plan, Reading Growth, and Updated Math Growth for next meeting
- 9. Strategic Items
 - a. Board member search:
 - i. No news to report
 - b. Annual Board Training - Josh MacLachlan
 - i. MACS provides onboarding training online and on specific dates for \$19 per person
 - ii. Propose defining training expectations:
 - 1. New board members are responsible for completing courses (100-300) within the first six months of being on board
 - 2. Board plans 1-2 evening or weekend training aligned with strategic goals throughout year

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- a. SpEd - what does a board need to know about the needs of high SpEd populations?
 - b. Marketing/Branding/Mission/Vision
 - c. TPS training board on different topic
 - d. May tack on smaller trainings to board meetings
- c. Review of TPS improvement plan - Josh MacLachlan
- i. Strategic goals identified in plan have not been formally accepted by board
 - 1. Identify stakeholders
 - 2. Make action item for next meeting
 - 3. Reveal
- d. Late start schedule
- i. Initial parent survey shows that most parents want start time
 - ii. What are parents reasons for voting the way they did?
 - iii. Bring student opinions to next board meeting
 - iv. How does attendance get calculated? - Josh will inquire with IC
 - v. Have other school's done it?
 - vi. Board members will read through Ty's reverences for next meeting

Rachael leaves at 6:33 p.m.

10. Action Items

- a. Approval of Updated Crisis Management Policy - Third Reading
 - i. Josh to approve Updated Crisis Management Policy - seconds
 - ii. Discussion:
 - 1. No further changes to note
 - iii. Motion passes with following votes:
 - 1. Josh MacLachlan - Aye
 - 2. David Massey -Aye
 - 3. Katie Siewert - Aye
 - 4. Leann Lindusky- Aye
- b. Approval of Acceptable Use Policy - Third Reading
 - i. Josh motions to approve Acceptable Use Policy - David seconds
 - ii. Discussion
 - 1. Consistent with areas schools
 - iii. Motion passes with following votes:
 - 1. Josh MacLachlan - Aye
 - 2. David Massey -Aye
 - 3. Katie Siewert - Aye
 - 4. Leann Lindusky- Aye

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- c. Updated family leave policy - Second Reading
 - i. TPS has not sent an updated policy - Action item tabled

- d. Approval of current FY19 academic data report for submission to ACNW
 - i. Josh MacLachlan motions to approve current academic data report for submission to ACNW - Katie seconds
 - ii. Discussion
 - 1. ACNW requested data which Josh formatted and delivered on 11/27
 - 2. Have inquired twice and not yet received updates
 - iii. Motion passes with following votes:
 - 1. Josh MacLachlan - Aye
 - 2. David Massey -Aye
 - 3. Katie Siewert - Aye
 - 4. Leann Lindusky- Aye

11. Adjourn

- a. Katie Seiwert motions to adjourn at 6:37 p.m.