

School Board Meeting Agenda
Tuesday, July 16, 2019
5:00 pm
AAHS Classroom 122

Present: Amy Charpentier, Josh MacLachlan, Rachael McNamara, David Massey, Katie Siewert, AAHS TPS Representative:

Absent:

Agenda

1. Call to Order : Amy Charpentier Calls meeting to order at 5:00pm
2. Conflict of Interest Check: None to report
3. Approval of July 16, 2019 Agenda:
 - a. Josh - Amy
 - i. Katie's last name spelling should be changed to "Siewert"
 - ii. remove item 9 (already done at last meeting)
 - iii. Heather given floor - date is incorrect
 - iv. Josh requests addition of 13f, approval of amendments to Exhibit I of contract, and 13g, approval of amendments to exhibit M of contract.
 - b. Josh MacLachlan rescinds and remotions to approve the July 16, 2019 agenda with changes listed in 3a- David Massey Seconds
 - i. Discussion: none
 - ii. Motion Passes with following votes:
 1. Amy Charpentier - Aye
 2. Josh MacLachlan - Aye
 3. Rachael McNamara - Aye
 4. David Massey - Aye
 5. Leann Lindusky -Aye
 6. Katie Siewert -Aye
4. Approval of June 18, 2019 Minutes:
 - a. Josh MacLachlan motions to approve the June 18, 2019 minutes - Amy Charpentier Seconds
 - b. Discussion
 - i. Date needs to be corrected
 - c. Motion Passes with following votes:
 - i. Amy Charpentier - Aye
 - ii. Josh MacLachlan - Aye

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- iii. Rachael McNamara - Aye
 - iv. David Massey - Aye
 - v. Leann Lindusky -Aye
 - vi. Katie Siewert -Aye
5. Public Comments:
- a. Nate Winter - Member of CLA team introduces himself
6. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)
- a. No formal financial report this month
 - b. CLA will provide June and July reports at the August meeting
 - c. Question about line of credit and fund balance - looks good
7. TPS Report: (Ryan Bauer - Ex Officio)
- a. Enrollment: 99 (need to verify this number)
 - b. ADM: 90
 - c. School Events:
 - i. Parent nights: 7/16 and 8/20
 - ii. Staff marketing at community events (e.g. saints games, festivals)
 - d. TPS Accountability Manager:
 - e. Staffing:
 - i. Extended offers to Art teacher and para
 - ii. Math and SpEd still unfilled
 - f. Committees:
 - i. TPS:
 - ii. Personnel Committee:
 - iii. Evaluation Task Force:
 - 1. Curriculum consultant taking over for consultant used in 18-19
 - iv. Curriculum:
 - 1. Curriculum consultant and RCE working together with curriculum committee to ensure curriculum development move forward effectively
 - v. Financial:
 - vi. PLC Committee:
 - vii. ESSA Task Force:
8. Student Data Report – Katie Siewert
- a. Data currently 37% complete and at 42% of goal

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~~9. Search Committee for Business Manager/Chief Financial Officer Services~~

10. Committee to Evaluate Contract with EdVisions

- a. Nothing to report
- b. Will continue to consult with CLA to see if switching payroll and HR services is a prudent choice
- c. Any changes will not happen before January 1

11. Committee to Find Legal Services Provider

- a. Nothing to report

12. Strategic Items

- a. Policy Review:
 - i. 4.8: Tobacco Use – First Reading
 - ii. 4.9: Internet Use – First Reading
 - iii. 4.10: Employee Social Media Personal Use – First Reading
 - iv. 4.7: Substance Abuse – Third Reading
 - v. LICSW Stipend/Lane Proposal - Second Reading
- b. Board Bylaws Review:
 - i. Article I: Purpose, Mission, and Vision– Third Reading
 - ii. Article II: Offices – Third Reading
 - iii. Article III: Membership –Third Reading REVISIONS
- c. Review Memorandum of Understanding with Dakota County (ESSA Agreement)
 - i. Nothing to update.
 - ii. Documents still in draft stage
- d. RACI Team Update
 - i. No updates
- e. Update on Notice of Deficiency letter and July 10 meeting with ACNW
 - i. Letter from ACNW addresses deficiencies in 17-18 academic goals
 - ii. Board and TPS committee knew during contract negotiations that these goals would be low
 - iii. ACNW wants plan to address the deficiencies
 - iv. School will provide narrative of changes and initiatives that have been put in place since the 17-18 school year in submission to ACNW in October
- f. Board member resignations (Josh MacLachlan)
 - i. Board has 3 open seats
 - ii. Board may need to take action to fill seats

13. Action Items

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- a. Dissolution of RACI team
 - i. Katie Siewert Motions to dissolve RACI team - Rachel McNamara Seconds
 - ii. Discussion:
 - 1. Team has not met in nearly 1 year
 - 2. Goal was to create a way for the board and TPS committee communicate in real time and to help TPS committee establish committee structures. This has been accomplished.
 - 3. No further need for this team
 - iii. Motion Passes with following votes:
 - 1. Amy Charpentier - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Rachael McNamara - Aye
 - 4. David Massey - Aye
 - 5. Leann Lindusky -Aye
 - 6. Katie Siewert -Aye
- b. Dissolution of committee to Find Legal Services Provider
 - i. Josh MacLachlan motions to dissolve committee to Find Legal Services Provider - David Massey Seconds
 - ii. Discussion
 - 1. Legal services provider has been acquired
 - 2. No further need for committee
 - iii. Motion Passes with following votes:
 - 1. Amy Charpentier - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Rachael McNamara - Aye
 - 4. David Massey - Aye
 - 5. Leann Lindusky -Aye
 - 6. Katie Siewert -Aye
- c. Approval of proposal contract with Designs for Learning
 - i. Josh MacLachlan motions to approve contract with designs for learning - Amy Charpentier Seconds
 - ii. Discussion
 - 1. School uses designs for learning for consultation services such as the annual report and grant writing
 - 2. Contract has same terms as previous years
 - 3. School uses these services ad hoc
 - iii. Motion Passes with following votes:
 - 1. Amy Charpentier - Aye
 - 2. Josh MacLachlan - Aye

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3. Rachael McNamara - Aye
 4. David Massey - Aye
 5. Leann Lindusky -Aye
 6. Katie Siewert -Aye
- d. Acknowledgement of resignation of Jill Heroff from board
- i. Amy Charpentier motions to acknowledge resignation of Jill Heroff - Josh MacLachlan seconds
 - ii. Discussion
 1. Jill had to miss many meetings due to work and communicated that she could not maintain commitment to board at this time
 2. Her experience and insights will be missed
 - iii. Motion Passes with following votes:
 1. Amy Charpentier - Aye
 2. Josh MacLachlan - Aye
 3. Rachael McNamara - Aye
 4. David Massey - Aye
 5. Leann Lindusky -Aye
 6. Katie Siewert -Aye
- e. Establishment of committee to seek additional board members
- i. Josh MacLachlan motions to establish committee to seek new board members - Katie Siewert seconds
 - ii. Discussion
 1. Board has 3 open seats
 2. There are services that board can utilize to find qualified board members. Josh suggests looking into these.
 3. Several board members suggest seeking additional board members via personal and professional circles before utilizing services with fees
 - iii. Josh rescinds motion
- f. Approval of amendments of Exhibit I of contract with ACNW - Lottery policy
- i. Josh Motions to approve
- g. Approval of amendments of Exhibit M of contract with ACNW - Closure Checklist
14. Formal Review of TPS Committee.
- a. Summary of June evaluation meeting
 - i. The board requested more information from the TPS committee on many parts of the evaluation reviewed in the June closed meeting
 - b. Questions/Comments
 - i. TPS committee has updated the evaluation as per the requests from the board
 - c. Close meeting

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- i. Josh motions to close meeting in accordance with state statute 13D.05 Subd. 3 to conduct a formal evaluation of the school's TPS committee - Katie Siewert seconds
- ii. Motion Passes with following votes:
 - 1. Amy Charpentier - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Rachael McNamara - Aye
 - 4. David Massey - Aye
 - 5. Leann Lindusky -Aye
 - 6. Katie Siewert -Aye
- d. NOTES (NOT INCLUDED WITH PUBLIC MINUTES - SUMMARY TO BE PROVIDED IN THE AUGUST MEETING)
- e. Reopen meeting
 - i. Josh MacLachlan motions to reopen meeting - David Massey Seconds
 - ii. Discussion
 - iii. Motion Passes with following votes:
 - 1. Amy Charpentier - Aye
 - 2. Josh MacLachlan - Aye
 - 3. Rachael McNamara - Aye
 - 4. David Massey - Aye
 - 5. Leann Lindusky -Aye
 - 6. Katie Siewert -Aye

15. Adjourn

- a. Leann Lindusky motions to adjourn at 7:05 pm