

School Board Meeting Minutes
Tuesday, May 21, 2019
5:00 pm
AAHS Classroom 122

Present: Josh MacLachlan, Rachael McNamara, David Massey, LeAnn Lindusky, AAHS TPS Representative: Ty Cody (ex-officio)

Absent: Eric Hove (resigned as per 5/13/2019 email), Amy Charpentier, Katie Siewert, Jill Heroff

Agenda

1. Call to Order - 5:13pm
2. Conflict of Interest Check
 - a. No conflicts of interest to report
3. Approval of May 21, 2019 Agenda
 - a. Rachael McNamara motions to approve the May 21, 2019 Agenda. LeAnn Lindusky Seconds.
 - b. Discussion: Proposal by Josh MacLachlan to add 12.f, committee to seek legal service provider.
 - c. Rachael Rescinds McNamara original motion and remotions to add 12.f, committee to seek legal service provider. LeAnn Lindusky seconds.
 - d. Motion Passes with following votes:
 - i. Josh MacLachlan Aye
 - ii. Rachael McNamara Aye
 - iii. David Massey Aye
 - iv. LeAnn Lindusky Aye
4. Approval of April 16, 2019 Minutes
 - a. Rachael McNamara motions to approve the April 16, 2019 minutes. David Massey seconds.
 - b. Discussion: None
 - c. Motion Passes with following votes:
 - i. Josh MacLachlan Aye
 - ii. Rachael McNamara Aye
 - iii. David Massey Aye
 - iv. LeAnn Lindusky Aye
5. Public Comments

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- a. Crista Flodquist (Paraprofessional at school) is acknowledged and given the floor
 - i. Daughter just had baby. Crista is currently soul caretaker
 - ii. Proposing amendment to current policy to include grandmothers for family leave policy
 - iii. Propose that definition of who is eligible for FMLA be included

- 6. Financial Report (Josh MacLachlan - Treasurer)
 - a. Approval of April 2019 Financial Report
 - i. Rachael McNamara motions to approve April, 2019 financial report. David Massey seconds.
 - ii. Discussion:
 - 1. Expenses for purchased services are above what is expected in budget.
 - 2. Behind in food revenue revenues. Josh will inquire with business manager.
 - iii. Motion Passes with following votes:
 - 1. Josh MacLachlan Aye
 - 2. Rachael McNamara Aye
 - 3. David Massey Aye
 - 4. LeAnn Lindusky Aye
 - b. Approval of April 2019 Disbursements
 - i. Rachael McNamara motions to approve April, 2019 disbursements. David Massey seconds.
 - ii. Discussion:
 - 1. Four POs unaccounted for in disbursement document
 - a. yearbook \$550.27
 - b. little caesars \$53.09
 - c. amazon \$66.49
 - d. walmart \$12.67
 - 2. 3 confirmed accounted for. Josh will investigate walmart purchase.
 - iii. Motion Passes with following votes:
 - 1. Josh MacLachlan Aye
 - 2. Rachael McNamara Aye
 - 3. David Massey Aye
 - 4. LeAnn Lindusky Aye

- 7. TPS Report (Ty Cody - Ex Officio)
 - a. Enrollment: 90
 - b. ADM: 9.77
 - c. School Events:

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- i. Graduation on Tuesday June 4th from 5-8pm
 - ii. NWEA Testing on Tuesday May 28 and Wednesday May 29
 - iii. Ambassadors: End of year field trip as incentive to finish NWEA testing
 - d. TPS Accountability Manager: Epicenter up to date
 - e. Staffing:
 - i. 1 Paraprofessional position posted (resignation in last month).
 - ii. SpEd teacher out on maternity leave will be returning. No need for additional SpEd staff.
 - f. Committees:
 - i. TPS: Completed self evaluation
 - ii. Personnel Committee:
 - iii. Evaluation Task Force:
 - 1. Evaluations with Rod H completed
 - 2. Peer evaluations happening this week
 - iv. Curriculum:
 - 1. Observations by curriculum consultant Schnagl last week to guide future development
 - v. Financial:
 - 1. Meeting with TPS team on Thursday to review finances with whole team including details of budgets and salaries. All members TPS committee do not have detailed knowledge of how finances in order to make informed decisions
 - 2. Example of a topic to discuss: Lane changes - what if a staff earns a new certification that is not represented in the pay scale? How will the TPS team handle this?
 - vi. PLC Committee:
 - 1. Reviewing academic data to identify the root cause of curriculum shortfalls
 - vii. ESSA Task Force:
 - 1. ESSA staff have been observing curriculum committee meetings
 - 2. Have helped school identify role of PBL in school's curriculum
 - 3. LeAnn asked about the status on Headrush software. School is looking into how many units to add to a subscription (get accounts for all students or only for students who are "ready for PBL"?)
- 8. Student Data Report – Katie Siewert (Josh MacLachlan)
 - a. UPDATE
 - i. Currently at 52 points out of 100
 - ii. Katie not sure that NWEA data is entered correctly (accounts for 30 points)

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- iii. Postsecondary readiness data still to be entered by June board meeting (accounts for 22 points)
 - iv. Math Data needs to be added. Math probe was changed mid-year. These points (5) may be forfeited due to this change.
 - b. Clear misses on academic goals in contract with ACNW
 - i. Attendance - only 30% of students are present 90% of the time
 - ii. MCA science
9. Search Committee for Business Manager/Chief Financial Officer Services
- a. Committee recommends CLA as finance management provider
 - b. REASONS:
 - i. Highly recommended by other schools
 - ii. Meets needs of board/school for financial documentation/advisement/training
 - iii. Comparable price to current business manager (resigning)
 - iv. Able provide HR/Payroll/Benefits if school/board desires to utilize services in future
10. Committee to Evaluate Contract with EdVisions
- a. No updates
11. Strategic Items
- a. Policy Review:
 - i. 4.7 – First Reading
 - 1. “members” to be replaced with “staff”
 - ii. 4.4 through 4.6 – Second Reading
 - 1. No additional changes
 - iii. 4.1 through 4.3 – Third Reading
 - 1. No additional changes
 - b. Board Bylaws Review:
 - i. Article I – First Reading
 - 1. No changes
 - ii. Article II – First Reading
 - 1. No changes
 - iii. Article III – First Reading
 - 1. Items to clarify/update with advisement by legal council
 - a. Definition of “Voting member”
 - b. Clarifications/definitions of who are allowed to serve on board
 - c. Review of ACNW response dated April 17, 2019
 - i. Rhiannon Sargent from ACNW is acknowledged and given the floor

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1. School's response to ACNW request is adequate
2. Rhiannon reviews ACNW's suggestions for future
 - a. Be sure that process for assessing and enrolling students with federal setting IV is clear and consistent
 - b. Be sure that discipline policies are clear and consistent
 - c. Be able to articulate balance between accountability and restorative practices
- d. Special Review of Academic Arts Family Leave Policy (part of Policy)
 - i. TPS committee needs to clarify:
 1. Who qualifies for policy
 2. What they qualify for
 - ii. TPS will provide board with clarified language for policy by June board meeting.
- e. RACI Team Update
 - i. During summer, TPS committee will delegate tasks compiled in RACI chart to specific individuals and make them part of job descriptions / work agreements before August 20, 2019 (when work agreements start).

12. Action Items

- a. Approval of revisions to Policy 3.21 through 3.26
 - i. Rachel McNamara motions to approve revisions to Policy 3.21 through 3.26.
David Massey seconds
 - ii. Discussion: None
 - iii. Motion Passes with following votes:
 1. Josh MacLachlan Aye
 2. Rachael McNamara Aye
 3. David Massey Aye
 4. LeAnn Lindusky Aye
- b. Approval of contract with TeacherCentricity, LLC, to provide curriculum consultation
 - i. Rachel McNamara motions to approve contract with TeacherCentricity, LLC.
Leann Lindusky Seconds.
 - ii. Discussion:
 1. Service vetted by TPS (one of three that were interviewed)
 2. Providing curriculum development services
 3. Has already met with team twice and observed school
 4. Will be working with Curriculum Committee over summer
 5. Using Title IV funds to pay for services
 - iii. Motion Passes with following votes:
 1. Josh MacLachlan Aye

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2. Rachael McNamara Aye
 3. David Massey Aye
 4. LeAnn Lindusky Aye
- c. Approval of contract for service with EdVision Cooperative
- i. Rachael McNamara motions to approve contract with Edvisions Cooperative. David Massey Seconds.
 - ii. Discussion:
 1. Benefits costs increasing by 10%, a \$12k additional cost to school.
 2. Josh MacLachlan suggests tabling until June board meeting to further review effects of increases in benefits costs
 - iii. Rachael McNamara Rescinds motion and remotions to table until June board meeting. David Massey seconds.
 - iv. Discussion: None
 - v. Motion Passes with following votes:
 1. Josh MacLachlan Aye
 2. Rachael McNamara Aye
 3. David Massey Aye
 4. LeAnn Lindusky Aye
- d. Approval of Memorandum of Understanding with Dakota County (ESSA Agreement)
- i. Josh MacLachlan motions to approve Memorandum of Understanding with Dakota County. Rachael McNamara seconds.
 - ii. Discussion:
 1. Dakota county often late in paying for transportation
 2. Memorandum will clarify responsibilities of school and county for providing and paying for student transportation.
 3. Draft copy in packet:
 - a. Josh MacLachlan suggests tabling until a final draft is given to board.
 - b. Ty Cody suggests putting memorandum through review process as a strategic item in June board meeting
 - iii. Josh MacLachlan rescinds motion.
- e. Approval of resignation of Eric Hove from the Board
- i. Leann Lindusky motions to accept resignation of Eric Hove from the board. Rachel McNamara seconds.
 - ii. Discussion:
 1. Resigned via email on May 13, 2019. Completed board packet for May 21, 2019 board meeting.
 2. Eric was valued member of the board and his presence will be missed
 - iii. Motion Passes with following votes:

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1. Josh MacLachlan Aye
 2. Rachael McNamara Aye
 3. David Massey Aye
 4. LeAnn Lindusky Aye
- f. Formation of committee to seek legal service provider
- i. Josh MacLachlan motions to approve the formation of committee to seek legal service provider. David Massey seconds.
 - ii. Discussion:
 1. David Massey and Josh MacLachlan will be on this committee
 2. Committee will report progress at June board meeting
 - iii. Motion Passes with following votes:
 1. Josh MacLachlan Aye
 2. Rachael McNamara Aye
 3. David Massey Aye
 4. LeAnn Lindusky Aye
13. Adjourn
- a. Rachael McNamara motions to adjourn meeting at 7:16pm