

## **Academic Arts High School School Board Meeting Agenda**

Tuesday, October 18, 2022 | 5:00 pm | Academic Arts High School Room 123  
*Participation Remotely Via Google Meet*

### **Agenda**

#### **Board Members Present:**

In-person: Christy Dickinson, Josh MacLachlan, Brenda Johnson, David Gunderman  
Online: Rachael McNamara

#### **Absent:**

Tenille Warren, David Massey

#### **1. Call to Order:**

- a. Josh MacLachlan calls meeting to order at 5:01 pm

#### **2. Conflict of Interest Check:**

- a. None to note

#### **3. Approval of October 18, 2022 Agenda:**

- a. David Gunderman motions to approve the October 18, 2022 agenda. Brenda Johnson seconds.
- b. Discussion:
  - i. No further discussion
- c. Motion passes/fails with following votes:
  - i. Brenda Johnson - Aye
  - ii. David Gunderman - Aye
  - iii. Rachael McNamara - Aye
  - iv. Christy Dickinson - Aye
  - v. Josh MacLachlan - Aye

#### **4. Approval of September 13, 2022 Minutes:**

- a. Josh MacLachlan motions to approve the September 13, 2022 minutes. Brenda Johnson seconds.
- b. Discussion:

- i. Update: need to include Brenda Johnson as “present”.
  - ii. Update discussion of disbursement notes
  - iii. Update ex officio report details
- c. Motion passes with following votes:
  - i. Brenda Johnson - Aye
  - ii. David Gunderman - Aye
  - iii. Rachael McNamara - Aye
  - iv. Christy Dickinson - Aye
  - v. Josh MacLachlan - Aye

**5. Approval of October 12, 2022 Special Meeting Minutes:**

- a. Brenda Johnson motions to approve the October 12, 2022 special meeting minutes. Rachael McNamara seconds.
- b. Discussion:
  - i. Student Protest.b.2.iii - delete (no context)
- c. Motion passes with following votes:
  - i. Brenda Johnson - Aye
  - ii. David Gunderman - Aye
  - iii. Rachael McNamara - Aye
  - iv. Christy Dickinson - Aye
  - v. Josh MacLachlan - Aye

**6. Public Comments:**

- a. Christy Dickinson
  - i. Question concerning emergency response plan. If not on the website, want to know what the school has in place for emergency response. What other drills, besides fire drills, are conducted?

- ii. Jacqueline Marcell: shares school's universal crisis procedures
- iii. Chris Lawler: Reviews plans for drills
- iv. Need ParentSquare update on emergency response plan on how to find it on the school website. Crisis team working on a condensed version of these procedures and will post on ParentSquare
- v. Brenda Johnson: Are there visuals of drills (fire/active shooter) for students to reference?
- vi. Christy Dickinson: A simple visual for students would be helpful
- vii. Sarah Franklin: Appreciate quick update to parents on incident involving threat. Wonder if there could have been more detail shared.
- viii. Christy Dickinson: If and when a lockdown happens more details would be needed in the contact to parents.
- ix. Note: All students get support from school. School is always in contact with students during suspension.

## **7. Financial Report: (Josh MacLachlan - Treasurer, Nate Winter - CLA)**

### **a. Approval of September 2022 financial report**

- i. Josh MacLachlan motions to approve the September 2022 financial report.  
David Gunderman seconds.
- ii. Discussion:
  - 1. ADM
    - a. Current Approved Budget: 110
    - b. Current School Enrollment: 107
    - c. Current Average ADM: 105.76
    - d. Variance: -3
  - 2. Cash on hand at end of September: \$392K, \$14k increase from

prior month. Current fund balance at \$523,422

3. Revenues at 25% of budget. Expenditures at 21% of budget

4. Items of importance:

a. Waiting on “Letter of Collateral” from bank for audit.

b. Covid-19 testing grant of ~\$20k was granted to school for FY23.

c. Security system purchase finalized in FY23. Not accounted for in current budget so percentage shows far beyond budget. Will update in revised budget later in year.

iii. Motion passes with following votes:

1. Brenda Johnson - Aye

2. David Gunderman - Aye

3. Rachael McNamara - Aye

4. Christy Dickinson - Aye

5. Josh MacLachlan - Aye

**b. Approval of September 2022 disbursements**

i. David Gunderman motions to approve the September 2022 disbursements.

Brenda Johnson seconds.

ii. Discussion:

1. Christy Asks about payments to “Julie Peterson” of \$5K?

a. Julie is not an employee but a consultant

b. Payments should be to consultant company, not to individual.

iii. Motion passes with following votes:

1. Brenda Johnson - Aye

2. David Gunderman - Aye
3. Rachael McNamara - Aye
4. Christy Dickinson - Aye
5. Josh MacLachlan - Aye

**8. Ex Officio Report:**

- a. Two school events happening soon
  - i. Community Vaccination Clinic
    1. Christy Dickinson: On instagram but not on ParentSquare. David Gunderman updating on ParentSquare.
    2. Goals of November 3 event:
      - a. Conduct vaccine clinic
      - b. Update Parents and students on Osprey Wilds trip in Sandstone
      - c. Exhibition day projects will be on display
      - d. PTA Startup table
      - e. Board table
  - ii. Osprey Wilds trip details being sent out on Wednesday

**9. Student Data Report – Josh MacLachlan (Tabled to November Meeting)**

- a. Academic Measures
- b. Environmental Education Measures
  - i. Reviewed FY23 Environmental citizenship plan
  - ii. Shifting focus from LNT principles to focus on environmental justice  
(how climate change affects different groups of people more or less)

**10. Strategic Items:**

- a. Board Training:
  - i. Overview of Authorizer-Board-TPS relationship

1. Role of board: “To ensure that students are learning and to make sure that nothing unlawful is allowed to happen in the school”
2. Charter Public School boards are volunteer. Board members may not be paid (lest they incur personal liability).
3. Board has defaulted to giving TPS authority to manage the school
  - a. Board does not manage hiring/firing
  - b. Board does want to meet new TPS staff at board meetings ASAP
- ii. Establish task force to plan board recruitment/training/retreat
- b. Overview of school processes & policies
  - i. Reviewed policies and processes regarding:
    1. Student behavior expectations
    2. Roles of support staff (social worker and psychologist)
    3. How testing works at the school
    4. Credits
- d. TPS Evaluation: Organizational Items
  - i. TPS should update prior to meeting for review and discussion
- e. Review updates to FY23 Academic Calendar document
  - i. Half day scheduled updated. Added to school website.
- f. Review updates to behavior protocol (First Reading)
- g. Updated Experience Policy (First Reading)
  - i. Courtney Cox reviews research on experience policies.
    1. Expanding what is considered relevant experience promotes more equitable and inclusive compensation of staff
  - ii. Proposed policy would include the following as valid types of experience:
    1. Work experience
    2. Curriculum design
    3. Etc.
- h. Background check policy (First Reading)
  - i. Reviewed background check policy examples from 3 other schools.
  - ii. Formal draft being written. Draft will use the examples as template.

## **11. Action Items:**

- a. Approval/Rejection of FY22 Annual Report

- i. Josh MacLachlan motions to approve the FY22 Annual Report pending final edits. Rachael McNamara seconds.
- ii. Discussion
  1. Josh MacLachlan and David Gunderman drafting report
  2. Using template from previous two years
  3. Final edits need to be made:
    - a. Update WBWF data
    - b. Update successes and challenges from FY22
    - c. Etc.
- iii. Motion passes with following votes:
  1. Brenda Johnson - Aye
  2. David Gunderman - Aye
  3. Rachael McNamara - Aye
  4. Christy Dickinson - Aye
  5. Josh MacLachlan - Aye

**12. Adjourn:**

- a. Christy dickinson motions to adjourn at 7:02 pm