

**Annual School Board Meeting**  
**Meeting Agenda**  
**Tuesday, January 17, 2017**  
**5:00 pm**  
**AAHS Classroom 121**

Present: \_\_ Andrew Ng, \_\_ Dean Walczak, \_\_ Amy Charpentier, \_\_ Linnea Morgen,  
\_\_ Krissy Wright, \_\_ Josh Maclachlan, \_\_ ~~Courtney Finn~~, \_\_ ~~Rita Hussman~~

**Agenda**

1. Call To Order
  - a) Amy Charpentier calls the meeting to order at 5:00 p.m.
  
3. Approval of January 2017 Agenda and December 2016 Minutes
  - a) Andrew Ng motions to approve the January 2017 Agenda with edits. Josh Maclachlan seconds. Unanimous.
    1. Edits:
      1. 7a; Add “Establish Strategic Planning Committee”
  - b) Andrew Ng motions to approve December 2016 Minutes with edits. Josh Maclachlan seconds. Unanimous.
    1. Edits:
      1. 5a; Add Andrew Ng as member who seconded the motion.
      2. 2a (ii); Change “December” Agenda to “January” Agenda
      3. 4a; Remove “1.”
  
4. Public Comments
  - a) Dan Jett from Audubon present for observation.
  
5. Financial Report – Dean Walczak
  - a) Financial Report
    1. Currently, halfway through the school year (50%).
    2. Expenses are at 53% of the budgeted amount.
      1. Federal funds currently at 83%.
        1. Special Education Director’s contract was paid.
      2. Student Support Transportation at 73%.
        1. Expense should be reviewed, but primarily inflated when pre-purchasing bus tokens.
      3. Lunch is at 86%.
        1. A revision to the budget is suggested.
      4. Lease and Maintenance at 59%;
        1. January’s lease was paid in December.
    3. Revenue is at 56% of budgeted amount.
      1. Lunch revenue is at 13%.
        1. MDE has been contacted; a payment has been missed.
    4. Generally, everything appears to be on track.

5. Finance committee will meet with Dean Walczak before the February meeting, and will bring a revised budget for approval.
  6. Josh Maclachlan moves to approve the financial report. Amy Charpentier seconds. Unanimous.
- b) Disbursements
1. Check #5735
    1. Large amount drew attention to board members.
    2. Special Education Director's annual fee.
  2. Josh Maclachlan moves to approve the disbursements. Andrew Ng seconds. Unanimous.
6. Director's Report – Krissy Wright
- a) Enrollment is at 103. (Cap: 105)
    1. Budget set at an ADM of 95, and ADM has not gone below 98.
  - b) Professional Development
    1. Four teachers are going to the Teacher-Powered Conference next week.
    2. Ten staff members will attend the MAAP Conference in February.
  - c) Josh speaks to environmental education:
    1. Q3 & Q4 curriculum to follow the themes of: Food & City Planning
    2. AAHS 2016-17 Environmental Education Initiatives
      1. Goal is to produce students who are actively engaged in their communities and the environment.
      2. 5-steps
        1. Awareness
        2. Knowledge
        3. Attitudes
        4. Skills
        5. Participation
    3. Future Environmental Trips
      1. Will Steger Wilderness Center
      2. Audubon
      3. Two more camping trips
    4. Winter-Term fell in between regularly scheduled blocks
      1. Students built a new aquaponics system, created films that emphasized LNT principles, and learned soldering techniques that emphasized repair, rather than replace, to help reduce electronic waste.
    5. February 2<sup>nd</sup> Parent Night
      1. Provide parents with assistance in completing a FAFSA.
      2. May utilize opportunity to host an Open House.
7. Student Data – Andrew Ng
- a) Past trends have shown grades fall in the winter.
    1. Students experience additional issues in the winter, such as, transportation.
  - b) Block 2 (before winter)
    1. All core classes – Above 60% median passing rate;
    2. Electives –After accounting for attendance, all classes above 60%;

3. Overall mean sees a downward trend, ending below 60%. (Nov 3)
  - c) Block 3
    1. Math – All above 60% median passing rate.
    2. Science – Just below 60%, after accounting for attendance.
    3. LA/SS – One class falls below the 60%.
    4. Electives – All above 60%, after accounting for attendance.
    5. Overall mean ends below a 60% passing rate. (Dec 1)
  - d) Block 4 – Mid-term grades
    1. Attendance is a major factor in all core classes; electives show higher passing rates than core classes.
    2. One class still falls below the 60% median rate, after accounting for attendance.
    3. Currently, overall mean below 60% passing rate.
8. Strategic Items
- a) Establish Strategic Planning Committee
    1. Two board members absent from the meeting. All members will be offered the opportunity to participate. Members will be established, and recognized at the February Board Meeting.
    2. Tasks to consider: Updating/creating policies, marketing, parent involvement, maintain a good standing in the community.
    3. Seeking five members from the board, school staff, students, parents, and community.
9. Action Items
- a) Josh Maclachlan motions to create a Strategic Planning Committee consisting of a board member, staff member (not on board), student, community member, and parent. Amy Charpentier seconds. Unanimous.
10. Adjourn
- a) Andrew Ng moves to adjourn at 5:48 p.m. Adjourned.